

Extraordinary Gazette Date:- 14.12.2017
Last Date:- 17..01.2018
Category No: 559/2017

## **FIRST NCA NOTIFICATION**

Applications are invited online only by 'One Time Registration' system exclusively from qualified candidates belonging to reservation group of Scheduled Caste community of Kerala State for NCA selection to the under mentioned post.

1. Department : **Survey & Land Records**
2. Name of post : **Attender (Plate Graining)**
3. Scale of pay : ₹ 17,500 – 39,500/-
4. Number of vacancies : District wise (Community wise)  
Thiruvananthapuram – SC – 01 (One)

Notes :

- (i) Conventional type applications for the above post will be summarily rejected. Candidates shall apply only through online facility available at the Kerala Public Service Commission website viz [www.keralapsc.gov.in](http://www.keralapsc.gov.in)
- (ii) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued to these candidates.
- (iii) A Ranked list will be prepared for Thiruvananthapuram district in pursuance of this notification. Ranked List thus prepared and published by the Commission shall remain in force until candidates are advised and appointed against the vacancies earmarked for the above community, but remain unfilled due to paucity of candidates during the currency of the Ranked List published for the post in the following dates in the following district as detailed below.

Name of District	Date of publication of Ranked List	Category No.
Thiruvananthapuram	20.12.2016	555/12

- (iv) The candidates belonging to above reservation community shall submit application for this post only to the concerned district where the vacancy is existing for this community and shall note the name of that district against the relevant column in the online application.
- (v) The selection in pursuance of this notification will be made on a revenue district basis, subject to the special conditions laid down in G.O. (Ms)No.154/71/PD dated 27.05.1971. A candidate advised for appointment in one revenue district from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O(MS)No.4/61/PD, dated 02.1.1961. Candidates already in Government service holding the same post in any one district are prohibited from applying again for this post, but they can apply to higher posts

when notified.

- 5. Method of appointment : Direct Recruitment (From candidates belonging to SC community only).
- 6 Age : 18-44. Candidates should have been born between 02.01.1973 and 01.01.1999 (both dates included) are eligible to apply for this post. (This includes the relaxation as per Para 2(i) of General conditions).

Note:-

- (i) For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see Para (2) of the General Conditions under Part II of this notification except Para 2(i).
- (ii) As per GO(P)No.170/2012/Fin. dated 22.03.2012, the Government have enhanced the upper age limit of candidates for applying for Direct Recruitment to various posts conducted by the Kerala Public Service Commission by one year.

7 Qualifications :

- 1) A pass in Standard VII (New) or equivalent.
- 2) Must have experience in Graining Plates in Photozincography for a period of not less than 2 years.

Note:- Rule 10 (a) ii of part II of KS & SSR is applicable.

**The Certificate to be produced in proof of experience shall be in the form given below:**  
(Experiene Certificate other than in the format prescribed will be rejected)

Name of the firm :

(Company /Corporation/Government Department /Co-operative institution etc)

Register Number:

(SSI Registration or any other Registration Number and Date of Registration)

Authority issued Registration:

**CERTIFICATE OF EXPERIENCE**

Issued to( here enter Name and Address).....  
.....  
.....  
.....

This is to certify that the above mentioned person has worked/has been working in this institution as.....(here enter the name of the post held and or the nature of assignment held in the capacity) on Rs.....per day/per mensum for a period of.....years .....months.....days.....from .....to.....

Place:

Date of issue :

(Office Seal)

Signature  
Name and Designation of the  
Issuing Authority with  
Nameof the Institution

## CERTIFICATE

Certified that Sri/Smt.....mentioned in the above experience Certificate has actually worked/is working as..... (specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the above.....Register (mention the name of Register) maintained by the employer as per the provision of.....act (Name of Act/Rules to be specified).

I am the authorized person to inspect the Register kept by the employer as per the provision of the Act/Rules of the.....State/Central Act.

Signature with date,  
Name of Attesting Officer with  
Designation and Name of Office  
who is the notified Enforcement Officer  
as per Act/Rules

Place:  
Date:

(Office Seal)

**Note:-**

- (1) Please specify the post held or nature of assignment, casual Labourer, Paid/ Unpaid Apprentice/Regular worker or Temporary worker.
- (2) All Experience certificate shall be duly certified by the concerned Controlling Officer/Head of Office of the Government. The genuineness of the certificate shall be subjected to verification and legal action will be taken against those who issue and produce bogus certificate.

### **8. Mode of submitting applications:**

Candidates must register as per “ONE TIME REGISTRATION” with the Official Website of Kerala Public Service Commission '[www.keralapsc.gov.in](http://www.keralapsc.gov.in)' before applying for the post. Candidates who have registered can apply by logging in to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link for applying to a post. The photograph uploaded should be one taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure the correctness of the information on their profile. They must quote their User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The Application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove Qualification, experience, Community, age etc. have to be produced as and when called for. Candidates who have AADHAAR Card should add AADHAAR Card as ID Proof in their profile.

9. Last date of receipt of applications : 17.01.2018 Wednesday upto 12 midnight.
10. Address to which applications are to be sent : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)
11. If Written Test/OMR Test is conducted as a part of the selection Admission Tickets of eligible candidates will be made available in the website of Kerala Public Service Commission. Candidates are instructed to download their Admission tickets as per the instructions given in the website.  
(For details including photo, ID card etc please see the General Conditions given below as Part II of this Notification).

**SAJU GEORGE**  
**SECRETARY**  
**KERALA PUBLIC SERVICE COMMISSION**