

# 65<sup>th</sup> ANNUAL REPORT



**KERALA**  
**PUBLIC SERVICE COMMISSION**  
1<sup>ST</sup> APRIL 2020 to 31<sup>ST</sup> MARCH 2021  
(M.E.19<sup>h</sup> MEENAM 1195 to 17<sup>th</sup> MEENAM 1196)

***The  
Kerala Public Service Commission  
is privileged to present  
the Sixtyfifth Annual Report  
as required under Article 323(2) of  
The Constitution of India to the  
Honourable Governor of Kerala***



**The Report covers the period  
From 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021  
(M.E. 1195 Meenam 19 to 1196 Meenam 17)**

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## **CHAPTER-I**

### **CONSTITUTIONAL POSITION OF THE COMMISSION**

The Public Service Commission is a body constituted under the provisions from Article 315 to 323 of the Constitution of India. The provisions regarding the Union Public Service Commission and other State Public Service Commissions have been laid down in Chapter II of part XIV of the Constitution.

The Constitution empowers the Commission to deal with the matters relating to the services and enable them to discharge their duties in a fair and impartial manner free from influence from any quarter. The Chairman and Members of the Kerala Public Service Commission are appointed by the Governor of the State. The composition of the Commission is such that as nearly as one half of members of it shall be persons who on the date of their appointment have at least 10 years of service under the Government. The Chairman or any other member of the Commission can hold office for a period of six years or till they attain the age of 62 years whichever is earlier. On the expiry of the term, the Chairman or any other Member of a State Public Service Commission shall be eligible for appointment as the Chairman or any other member of the Union Public Service Commission or as the Chairman of any other State Public Service Commission, but not for any other employment either under the Government of India or under the Government of a state. The Chairman or any other Member of the Commission can be removed from the office only by the President of India in accordance with the procedure laid down in the Constitution. The conditions of service of the Chairman or a Member once appointed cannot be varied to their disadvantage. The expenses connected with the Public Service Commission are not voted but are charged on the Consolidated Fund of State.

## **CHAPTER - II**

### **COMPOSITION OF THE KERALA PUBLIC SERVICE COMMISSION**

In accordance with the provisions contained under Regulation 3 of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff)

Regulations 1957, made by the Governor under Article 318 of the Constitution of India, as amended from time to time, the Commission shall consist of a Chairman and 20 Members.

The following are the Chairman and Members of the Commission during the year.

### **COMMISSION**

<b>Chairman</b>	<b>Adv. M.K Sakeer</b>
<b>Members</b>	Smt. R. Parvathi Devi
	Sri. Sureshan.C
	Dr.M.R Baiju
	Dr.Ginu Zacharia Oommen
	Adv.Raghunathan.M.K.
	Sri.G.Rajendran
	Dr.K.P.Sajilal
	Sri.T.R.Anil Kumar
	Sri.Mohamed Musthafa Kadambot
	Sri.P.H. Muhammed Ismail
Sri.Roshen Roy Mathew	

	Sri.Vijayakumar. P.K
	Dr. Sreekumar .S
	Sri. S. VijayaKumaran Nair
	Sri.S.A.Saif
	Sri.Abdul Samad.V.T.K
	Dr.C.K.Shajib
	Dr.Stany Thomas
	Dr.Mini Sacharias
	Sri.Boni Kuriakose
<b>Secretary</b>	<b>Sri.Saju George</b>

### CHAPTER – III

#### FUNCTIONS OF THE COMMISSION

The functions of the Kerala Public Service Commission are as laid down in Article 320 of the Constitution of India with regard to the services of the State. They are:

- i) To conduct examinations for appointment to various services of the State.
- ii) To advise Government on :

a	Matters relating to method of recruitment to the various services of the State.
b	The principles to be followed in making appointments to the services of the State and in

	making promotion and transfers from one service to another and on the suitability of candidates for such appointments, promotions and transfers.
c	All disciplinary matters affecting government servants.
d	Claims of reimbursement of legal expenses incurred by the government servants in defending legal proceedings instituted against them for act done or purported to be done in the execution of their duty.
e	Claims for award of injury pension to government servants.
f	Any other matters referred to them by the government

The Commission also discharges the additional functions entrusted to them by the State Legislature under Article 321 of the constitution of India as regards the services and posts in Government owned Companies, Corporations, Boards and bodies constituted by law and of the Local Bodies in the State and certain Co-operative institutions. Later, additional functions of various Universities in Kerala were brought under the purview of the Commission.

The matters on which the Commission need not be consulted have been specified in the Kerala Public Service Commission (Consultation) Regulations, 1957 Part II, made under the proviso to Article 320(3) of the Constitution of India.

### **SUB COMMITTEES**

There are 15 sub committees to give clear guidelines to the various functions of the Commission. They are;

1. Sub Committee for advice on Special Rules.
2. Sub Committee for advice on Disciplinary cases
3. Sub Committee for Litigation
4. Sub Committee for Academic and Syllabus
5. Sub Committee for PSC Bulletin Editorial
6. Sub Committee for Special Recruitment for SC & ST
7. Sub Committee for Work Assessment, Review of Computerised Attendance Management & Internal Security
8. Sub Committee for Library
9. Sub Committee for deciding matters relating to Inspection Wing

10. Sub Committee for Finance
11. Committee for Scrutiny of Petitions
12. Sub Committee for Departmental Tests
13. Sub committee for Examinations, Recruitment & Monitoring
14. Sub Committee for Copmputerisation and R & A
15. Sub Committee for Planning and Prioritisation

## **CHAPTER - IV**

### **STAFF AND ACCOMMODATION**

#### **STAFF OF THE KERALA PUBLIC SERVICE COMMISSION**

The total number of staff of the Commission during the year are 1814. The eight personnel working in Vigilance Cell are on deputation from the Department of Police and a Grade I Librarian from the Common Pool of Librarians. In exercise of the powers conferred on the Commission under Clause 12 – Sub Clause 2 of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulation 1957, 25 posts in various categories were created for a period of 6 months in two spells with effect from 01.04.2020 and also from 01.10.2020. The details of Staff of the Commission during the period are given in **Appendix I**.

Due to the non-availability of Librarian Gr.I from common pool category from the Government, the Commission vide its Decision No.28 dated 26.11.2012 decided to appoint Librarian Gr.I on contract basis and appointed Sri.Syamkrishnan.R, as Librarian Gr.I with effect from the FN of 02.09.2013 vide Order No. Estt-II(2)-2129/2008/GW dated 02.09.2013 of the Secretary to the Commission. In addition to the above 29 Assistants and 5 Computer Assistant Grade II were appointed in the office of the Kerala Public Service Commission on supernumerary posts.

#### **TEMPORARY STAFF APPOINTED**

Under Regulation 12 (2) of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulation 1957, the Commission have created



13 posts as per Order No. Estt-2-3/32900/2008-KPSC dated 13.05.2020 for a period of six months from 01.04.2020 and 12 posts for a period of six months with effect from 01.10.2020 as per order No. Estt-2-3/32900/2008-KPSC dated 14/09/2020.

### **VIGILANCE AND SECURITY OFFICER**

The Vigilance and Security Officer of KPSC, Sri.Rajesh.N, Superintendent of Police (Non-IPS) has been appointed on 22.06.2017 AN vide order No. GO (Rt) No.1608/2017/Home dated 20.06.2017.

### **LEGAL RETAINER**

#### **LEGAL RETAINER AT ERNAKULAM (Hight Court)**

Advocate Sri. P.C Sasidharan of the High Court of Kerala has been appointed as Legal Retainer to KPSC for a period of 2 years from 01.04.2019 to 31.03.2021. The commission has decided to sanction the following retainer fee expenses and allowances to him.

1	Legal Retainer fee	-	Rs.70,000
2	Junior fee	-	Rs. 20,000
3	Clerkage	-	Rs. 9,000
4	Fee for CA	-	Rs. 7,000
5	Stationery	-	Rs. 4,000
6	Conveyance Allowance	-	Rs. 3,000
7	Residential Telephone	-	Rs.1,500
8	Certified Copies of Judgments / Orders	-	Rs. 200 (Per Judgment)
9	Sitting and filing counter Affidavit/Reply statement	-	Rs.350 (per CA)

10	Expense for filing Writ appeal	-	Rs. 14,200
11	Expense for filing Review Petition	-	Rs.400 (Per RP)
12	Photocopy charges	-	Rs.1.50 (per page)

Adv. Sri.P.C.Sasidharan LR (HC) has been given additional charges at KAT (Ernakulam) Bench from 01.04.2019. It has been ordered to sanction a consolidated amount of Rs. 50,000 (Rupees Fifty Thousand only) and a junior fee amounting Rs. 20,000/- (Rupees twenty thousand only) to Adv. Sri.P.C Sasidharan in lieu of his additional charge as Legal Retainer at KAT, Ernakulam Bench.

#### **LEGAL RETAINER AT KERALA ADMINISTRATIVE TRIBUNAL**

The following is the Retainer fee expenses and allowances to Sri.S Ramesan, Legal Retainer to KPSC at KAT Thiruvananthapuram Bench for a period of 2 years from 01.04.2019 to 31.03.2021.

1	Legal Retainer fee	-	Rs.70,000
2	Junior fee	-	Rs. 40,000 (2 Juniors)
3	Clerkage	-	Rs. 9,000
4	Fee for CA	-	Rs. 7,000
5	Stationery	-	Rs. 4,000
6	Conveyance Allowance	-	Rs. 3,000
7	Residential Telephone	-	Rs.1,500

8	Certified Copies of Judgments / Orders	-	Rs. 200 (Per Judgment)
9	Sitting and filing counter Affidavit/Reply statement.	-	Rs.350 (per CA)
10	Expense for filing Review Petition	-	Rs.400 (Per RP)

### ACCOMMODATION

The Kerala Public Service Commission have District Offices in all Districts and three Regional Offices at Kollam, Ernakulam and Kozhikode. The Head Office and the District office of the Commission are situated at Thulasi Hills, Pattom, Thiruvananthapuram. Altogether there are 18 offices including the Head Office. The District Offices of Palakkad, Malappuram, Kozhikode and Kannur are accommodated in the respective Civil Stations. The Regional Office at Kozhikode is also functioning in the Civil Station. The District Offices in Alappuzha, Pathanamthitta, Thrissur, Wayanad and Kasargod are functioning in rented buildings. The District Office at Kottayam is functioning in Commission's own building. The Regional and District Offices at Ernakulam are functioning in GCDA building on rent. The District Office at Idukki is also functioning in a rented building of the Kerala State Housing Board at Kattappana. The District and Regional Offices at Kollam are housed in Corporation Building. The official residence of the Chairman at Thiruvananthapuram is also on rent.

### GUEST HOUSE

Kerala Public Service Commission has a Guest House on rent located at Vrindavan Gardens, Pattom, Thiruvananthapuram owned by Kerala State Housing Board. It is being used to accommodate guests and experts invited by the Commission to assist in interviews, practical tests and evaluation of answerscripts.

## CHAPTER – V

### RESEARCH AND ANALYSIS WING, ONLINE EXAMINATION CENTRES, COMPUTERISED ATTENDANCE MANAGEMENT SYSTEM, AA&VW, WEBSITE, PUBLIC RELATIONS UNIT, ONE TIME REGISTRATION/ VERIFICATION, ENQUIRY, INFORMATION DISSEMINATION SECTIONS AND LIBRARY, RESEARCH AND ANALYSIS WING

The main function of Research & Analysis Wing is co-ordination, planning and monitoring of selection process with a view to improving the quality of work and minimising delay in the different stages of recruitment, by organising comprehensive studies and imparting in-service training to members of the staff. Purchase and maintenance of computers and other allied equipments are also done through the R&A wing.

Notifications received from various recruitment sections are consolidated and steps for publishing them in the Gazette are done in the section. Correspondence with other Public Service Commissions and Union Public Service Commission are done by Research & Analysis Wing. Agenda for the sittings of the Commission are also prepared in this wing.

Details regarding Legislative Assembly interpellation are collected and furnished to the Government through Research & Analysis Wing. During the period **69** questions were received from the Government and reply were given in all the cases. The compilation of the Annual Report of the Commission and furnishing of statistical data relating to different stages of selection are being prepared in the Wing.

The R&A is making use of IT enabled services to make the recruitment process faster, accurate and more transparent. It has also undertaken the revision of the PSC Manual in tune with the policy decisions of the commission.

The Technical committee constituted for the supervision of computerization in the office of the commission met on **09/09/2020, 17/09/2020, 22/09/2020 & 09/10/2020**. An amount of **Rs. 8,37,00,000/-** (Rupees Eight Crores thirty seven lakhs only) was allotted during the financial year **2020-21** in the plan fund of which **Rs. 300,00,000/- (Rs. Three**

**crores only**) was earmarked for computerisation and Rs.5,37,00,000/- ( Rs. Five Crore Thirty Seven lakhs only) for Construction purposes. As the amount for construction is allotted to the plan head of PWD, only PWD can utilise this amount. A sum of **Rs. 2,60,39,069/- (Rupees Two crores sixty lakhs thirty nine thousand and sixtynine only)** has been spent for the up-gradation and modernization for the purchase of hardware, other computer peripherals, payment of AMC charges and various training programmes etc... The unutilised amount of **Rs. 39,60,931/- (Rupees Thirty nine lakhs sixty thousand nine hundred and thirty one only)** has been refunded.

### **TRAINING PROGRAMMES**

Kerala Public Service Commission have organised various training programmes for staff to enhance their efficiency and to perform duties efficaciously. Due to the Covid 19 pandemic no training programme could be conducted during the period.

### **KERALA PUBLIC SERVICE COMMISSION – OFFICIAL FACEBOOK PAGE**

The Kerala Public Service Commission has launched an official Facebook page giving updates, alerts and notifications regularly. This user friendly page is liked by more than 3 Lakhs youngsters.

### **ONE TIME REGISTRATION (OTR)**

An online One Time Registration has been introduced to facilitate the decision of the commission to publish the ranked lists within one year from the date of notification of inviting application. This was officially inaugurated by the then Chief Minister Sri Oommen Chandy on 28.03.2012. The section also provides One Time Verification of documents of candidates.

### **E-OFFICE SYSTEM IN KERALA PUBLIC SERVICE COMMISSION**

E -Office is one of the Mission Mode Projects of Department of Information Technology of India functions under the National E-Governance Plan. E- Office aims to improve productivity, quality, resource management, turnaround time and increase transparency by replacing the old manual file process with an electronic file system. The entire system of movements has been migrated into E-Office.

## **ONLINE EXAMINATION CENTRES**

Online Examination Centres of the commission are functioning at Thiruvananthapuram, Pathanamthitta, Ernakulam and Kozhikode with a capacity to hold 868 candidates at a time. A total of **1,736** candidates can be examined with single pattern of question on a day. A new Online examination centre at Palakkad which can hold 345 is nearing completion.

### **Expansion of Online Examinations in Engineering Colleges :**

Besides our own online examination centres, we are conducting online examinations in forty government / aided engineering colleges from April 2018. Around 6000 online seats are available for conducting examinations.

## **COMPUTERIZED ATTENDANCE MANAGEMENT**

Attendance Management Section has been established in Research and Analysis Wing to monitor the computerized attendance management under the supervision of the Establishment Section.

## **APPOINTMENT AUDIT AND VERIFICATION WING**

As per the GO(P) 41/2010/P&ARD dated 14/12/2010 an appointment, audit and verification wing was started functioning w.e.f 01.09.2011. A total of **25,318** applications were received during the year and **19,779** cases have been verified during the year. Around **6,725** applications are pending for verification as on 31/03/2021. A total of **17,987** verification certificates have been issued from the section. The details of service verification are furnished under **Appendix XL**.

## **WEBSITE**

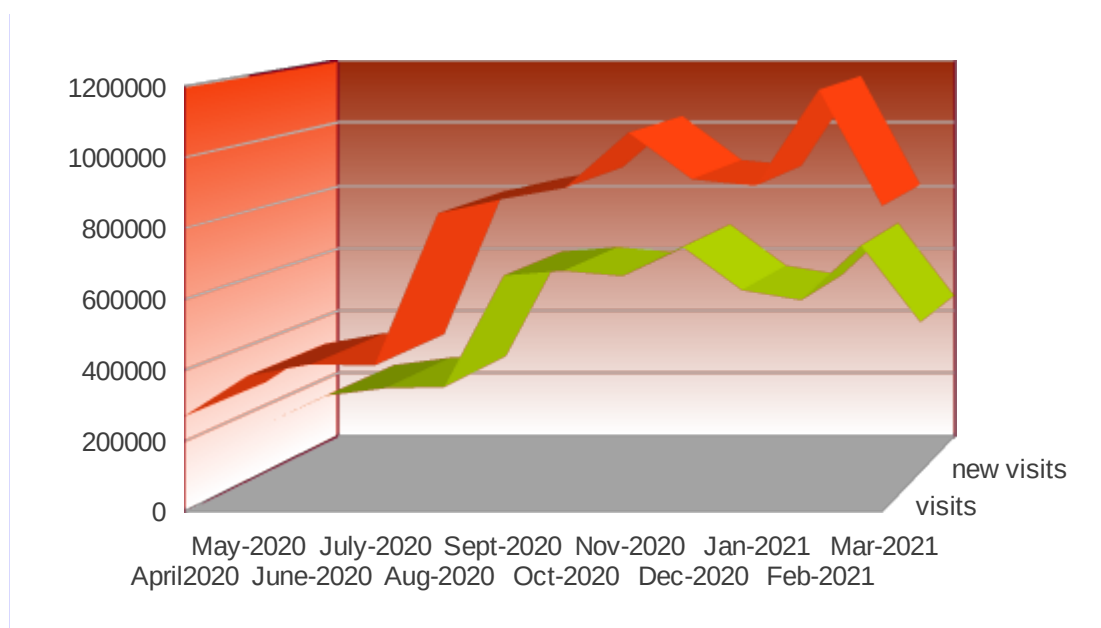
The official website of Kerala Public Service Commission is [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

Details regarding Recruitment, Examinations & Results, Notifications, Examination Programmes, Interview Schedule, Short Lists, Ranked Lists, Marks of the Examination, Advice made for Appointment, Status of posts, Web Edition of PSC Bulletin and Announcements are the illustrating features of the website. Rules relating to the commission can easily be viewed from the different pages of website.

The details regarding the total visits after updation is given below:-

Month	USERS	NEW USERS	SESSIONS	NO.OF SESSIONS PER USER	PAGE VIEWS	PAGE/ SESSION	AVERAGE SESSION DURATION	BOUNCE RATE
April 2020	269567	145287	524955	1.95	2534210	4.83	12.03:40	27.15%
May 2020	385817	227900	833071	2.16	3712016	4.46	12.03:43	23.06%
June 2020	417030	250571	970544	2.33	4721555	4.86	12.03:59	22.38%
July2020	413386	254795	914376	2.21	4333633	4.74	12.03:59	23.05%
Aug2020	843042	590709	1829007	2.17	7088555	3.88	08:17:00 AM	22.88%
Sep2020	883248	604928	1862903	2.11	6841867	3.67	12.03:44	23.50%
Oct2020	914895	587506	2014836	2.2	7394780	3.67	00.03:38	22.11%
Nov2020	1070432	677552	2529398	2.36	8283826	3.28	00.03:46	21.93%
Dec2020	938328	545782	2158778	2.3	7448514	3.45	12.03:38	22.65%
Jan2021	920315	516030	2188546	2.38	7901385	3.61	12.03:24	21.99%
Feb2021	1190524	681172	2960691	2.49	8877551	3	00.03:24	21.97%
March 2021	885435	449713	2116196	2.39	7381978	3.49	01.03:25	22.55%

### GRAPHICAL REPRESENTATION - VISITS RECEIVED DURING THE YEAR



## **PUBLIC RELATIONS UNIT- FUNCTIONS**

The Public Relations Unit functions as an effective link between the Kerala Public Service Commission and the Public. The sustained effort of the Unit is instrumental in the maintenance of better rapport and good relations between the Commission and various Print and Visual media.

### **PERFORMANCE**

Information intended for the Public is regularly being supplied by means of press releases and public statements. The dates of Examination and Interviews of the Commission are given due publicity through News Papers, All India Radio, Doordarshan, PSC Bulletin, other TV Channels and through Website of KPSC and Facebook .

Media organizations have extended wholehearted co-operation and rendered worthy assistance in giving due publicity. The opinions, suggestions, criticisms and complaints made by the public, and the views of press and public leaders are brought to the notice of the Commission by the Public Relations Unit. Whenever necessary, detailed public statements, clarifications etc... are being issued by the Commission through Public Relations Unit. The Public Relations Unit also functions as an information centre. During the year a total of **225** press releases were issued.

### **ENQUIRY WING**

The Enquiry wing in the Head Office of the Commission works continuously from 8 am to 6 pm in two sessions on all working days. It consists of an Enquiry Officer and six Assistants. The Enquiry wing is rendering remarkable service to clarify the doubts of candidates approaching the Commission in person.

### **PUBLICATION OF PSC BULLETIN**

The PSC Bulletin, the official publication of the Commission was relaunched on 01.06.1997. Ever since its relaunch the PSC Bulletin is being published regularly as fortnightly (24 issues in an year) on the 1<sup>st</sup> and 15<sup>th</sup> of every month.

Information oriented articles on contemporary issues and current affairs beneficial to job seeking youth are added with the regular columns such as clarification of doubts, Advice for Appointment, Ranked Lists, Short Lists, Interview Programme, Examination



Schedule, Previous Questions and Revised Answer Key of Various Tests conducted by the Commission. Articles relating to Science and Culture and model questions on general awareness, numerical aptitude, mental ability etc... are also published. The details of the Gazette Notifications inviting applications for selection to various posts are form the main features of the PSC Bulletin.

- 24 issues of PSC Bulletin have been published during the period and 15 new agents have been appointed to ensure the proper distribution of bulletin.
- During the year 15000 copies of special issue of “10000GK” has been reprinted and the same have been distributed all over kerala.

**The receipts by way of sale proceeds of PSC Bulletin including Special Issues are as shown below.**

<b>SUBSCRIPTION</b>			
1	Amount collected through Money Order	55211.00	2389411.00
2	Amount collected for Annual subscription through Cash @ KPSC HO	45100.00	
3	Amount collected for Annual subscription through Cash @ KPSC RO s & DO s	116100.00	
4	Amount collected through DD	400	
5	Amount collected for Annual subscription through Online Payment	2172600.00	
<b>AGENCY COLLECTION</b>			
6	Amount collected through Money Order	24690.00	516251
7	Amount collected through DD	53360.00	
8	Amount collected through Chalan / e-Chalan	55686.00	
9	Amount collected from Agents in cash @KPSC HO	268465.00	
10	Amount collected from Agents in cash @ KPSC RO s & DO s	114050.00	
<b>COUNTER SALES</b>			
11	Amount collected through Counter sales of Bulletin	17910.00	812230.00
12	Amount collected through sales of Special Issues	794320.00	
<b>TOTAL</b>			<b>3717892.00</b>

**(Rupees Thirty Seven Lakh Seventeen Thousand Eight Hundred and Ninety Two only)**

#### **INFORMATION DISSEMINATION SECTIONS**

Information Dissemination Section (appeal) has been created to deal with the appeals received under Right to Information Act 2005. It also deals with grievance petitions received

from the candidates. The cell is functioning under the control of a Joint Secretary who is the first appellate authority under the provisions of Right to Information Act . There are 18 State Public Information Officers and 19 Assistant Public Information Officers and one Appellate Authority designated in KPSC.

The Commission have decided to re-establish the centralised system under one SPIO in the rank of Under Secretary with two sections w.e.f 01.03.2014.

The following staff are made available from the staff strength of the Commission to above said sections to deal with the first appeals received against the decision of the SPIOs of KPSC Information Dissemination Sections.

Section Officer	:	2
Assistants	:	2
Computer Assistants	:	2
Office Attendant	:	2

#### **DETAILS OF DISCIPLINARY ACTIONS IN CONNECTION WITH RTI 2005**

I. A departmental disciplinary action was recommended by State Information Commission in the judgement of Sri. Siju Kumar. B (AP No.2425(1)14/SIC), as there was a contradiction in the replies given to Sri.Siju Kumar B, Sri. Pratheesh Kumar. L and Jinesh Kumar.M. The queries were with regard to the opportunity granted for the submission of experience certificate in connection with the selection to the post of Painter in KSRTC. The disciplinary action is pending.

#### **DETAILS OF DISCIPLINARY ACTION RECOMMENDED BY STATE INFORMATION COMMISSION, KERALA**

II. In a second appeal filed by Sri. Arunkumar R V involving request for copies of OMR answer script in respect of test held on 13.11.2010 for the post of Typist in government. Secretariat (Category No.349/08), the SIC on 09.11.2016 ordered to supply the record called

for by the appellant, free of cost. Since it was informed from the section concerned that the OMR sheet of the appellant was not available, the SPIO informed SIC that the order dated 09.11.2016 could not be implemented for want of original OMR scripts. But the Commission did not accept this argument and recommended to submit a report before higher officials concerned for supply of OMR answer sheet. Accordingly a report in the matter has been furnished to Secretary PSC and the same was forwarded to SS1 Section, KPSC for initiating disciplinary action.

III. References:

- 1) IDS1(1)2253/16/GW dated 13.03.2017
- 2) SIC No AP 866(1)/2015/SIC (File No. 5390/SIC-G 4/2015)

**INFORMATION ON DISCIPLINARY ACTION TAKEN**

NIL

Information Dissemination Section deals with Appeals regarding Right to Information Act. The details regarding the functioning of Information Dissemination Sections are furnished in Appendices **XXXIII to XXXIX**.

**LIBRARY**

The Kerala Public Service Commission Office Library functions as a reference-cum-lending library; and its membership is restricted to the Members and Staff of the Commission. The library and the reading room functions from 9.00 am to 4.00 pm with an interval of 45 minutes. The KPSC Library is a general reference and reading library for Commission and its staff members. The Library selects and procures documents and other sources of relevant information and processes the procured information or documents with the help of classification cataloguing, self arrangements etc... to make it accessible for users. KPSC Library gives Current Awareness Service (CAS) regarding new arrivals and latest service.

The following additional items of work are also done in the library

1. Preparation of Index of question papers of previous selective tests and departmental tests for future reference

2. Preparation of index of the Notifications published by the Commission in the Kerala Government Gazette
3. Classification and Cataloguing of new books received in the library
4. Ready reference service

(a)	Number of Books	-	21438
(b)	Number of periodicals and journals	-	40
(c)	Addition to the stock during the period under report	-	131
(d)	Other noteworthy features, if any	-	Incorporating new technologies to cope up with the changing needs of the Commission and staff of KPSC launched automated Library on 29.03.2021. KOHA Software is updated and online public access catalogue is (OPAC) introduced. Library building is renovated

## CHAPTER – VI

### RECEIPT AND EXPENDITURE, VOLUME OF CORRESPONDENCE & FUNCTIONING OF INTERNAL AUDIT WING

#### RECEIPT AND EXPENDITURE

The receipt of the Commission by way of remittance of fee into the Treasuries for admission to Departmental Tests, fee for Certificates and Attendance Certificates of Departmental Tests(through e-payment) and other miscellaneous receipt etc... including receipt on account of Court Fee Stamps, Indian Postal Orders and sale of PSC Bulletin amounts to **Rs. 5,65,23,573/-**. The total receipt for the previous year was **Rs. 6,43,05,618/-**. The total Audit Estimate (sanctioned) for the period was **Rs. 187,49,1300/-** and the expenditure comes to **Rs. 125,16,33,969** as against **Rs. 1,52,85,84,806/-** of the previous year. The budget allotment for computerisation (M&E) and for setting up of Online Examination Centre (Plan Fund) is **Rs. 3,00,00,000/-** and total expenditure was **Rs.2,60,39,069/-**.

The particulars of receipts and expenditure are furnished in **APPENDIX-II**.

## INTERNAL AUDIT WING

An Internal Audit Wing has been constituted for the first time in Kerala Public Service Commission as per order number Estt. II(1)1/2004/GW dated 30/03/2005 and has been functioning since 1 April 2005. During the financial year 2020-2021, the Internal Audit Wing audited the accounts and allied matters of the Head Office, Regional Offices and District Offices of the Commission as per the schedule detailed below:-

Sl No.	Name of Office	Period of Audit	Date of Audit
1	Head Office , Tvpm	01.04.2019 to 31.03.2020	07/09/2020 to 30/09/2020
2	Library, KPSC Head Office	Up to 30.06.2020	17/06/2020 to 27/08/2020
3	Regional Office , Kollam	01/01/2020 to 31/12/2020	05/01/2021 to 07/01/2021
4	District Office , Idukki	01.12.2019-31.12.2020	19.01.2021 to 22.01.2021
5	District Office , Pathanamthitta	01/02/2020 to 31/01/2021	02.02.2021 to 05/02/2021
6	District Office, Palakkad	01.02.2019- 31.01.2021	16.02.2021 to 19.02.2021
7	District Office , Kottayam	01.01.2020-28.02.2021	16.03.2021 to 19.03.2021

The Internal Audit Monitoring Committee, with Secretary as its Chairman and four Additional Secretaries and Controller of Finance as members, met on 30.09.2020, 30.12.2020 and 27.03.2021 for the evaluation and monitoring of the audit process in the various offices of the Commission.

## VOLUME OF CORRESPONDENCE

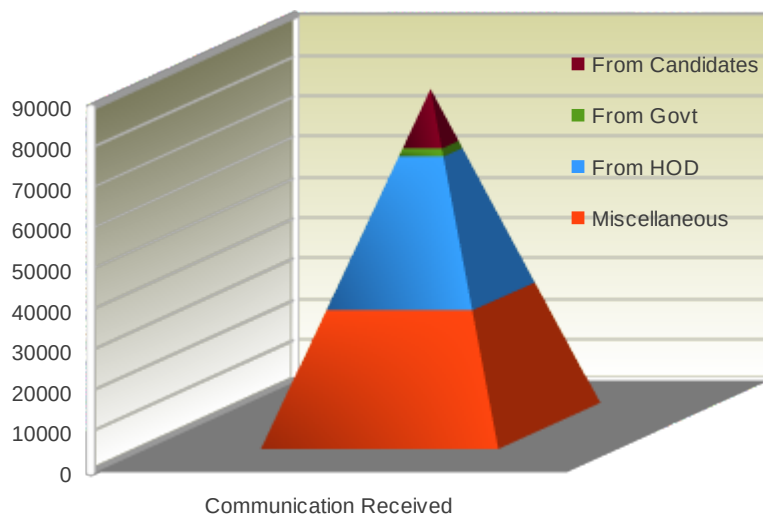
The total number of communications received from the Government and the Heads of various Departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions, Universities etc... and other miscellaneous petitions from candidates during the year were **83,206** of which **27,127** were received in the Head Office, **7,526** were received in

the Regional Offices of the Commission and 46,553 were received in the District Offices. Communications received from the Government were 1,897 and 35,527 from the Heads of various Departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions and Universities while 45,782 communications were received by way of petitions from candidates and other miscellaneous references.

### CORRESPONDENCE AND COMMUNICATIONS RECEIVED AT A GLANCE

Correspondences and Communications received during the period 2020-21						
Name of Office	From Govt.	From H.O.D	From candidates	Miscellaneous	Total	
PSC HEAD OFFICE	1185	5617	9954	12371	29127	
REGIONAL OFFICES	Kollam	0	482	3861	0	4343
	Ernakulam	1	513	0	1175	1689
	Kozhikkod	0	249	0	1245	1494
1	Thiruvananthapuram	0	2503	0	1349	3852
2	Kollam	0	1672	0	1529	3201
3	Pathanamthitta	12	1223	0	427	1662
4	Alappuzha	2	948	0	1673	2623
5	Kottayam	52	2743	0	1259	4054
6	Idukki	23	2220	0	700	2943
7	Ernakulam	278	2031	0	2144	4453
8	Thrissur	0	1962	0	740	2702
9	Palakkad	0	2209	0	1192	3401
10	Malappuram	12	2649	0	1600	4261
11	Kozhikkod	0	2652	0	1141	3793
12	Wayanad	57	1261	0	1008	2326
13	Kannur	62	2105	0	1852	4019
14	Kasargod	213	2488	0	562	3263
<b>TOTAL</b>		<b>1897</b>	<b>35527</b>	<b>13815</b>	<b>31967</b>	<b>83206</b>

## GRAPHICAL REPRESENTATION - COMMUNICATIONS RECEIVED



## CORRESPONDENCE AND COMMUNICATIONS SENT

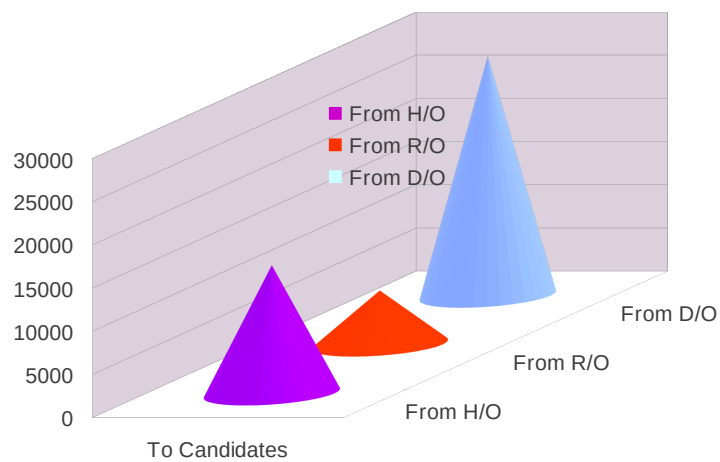
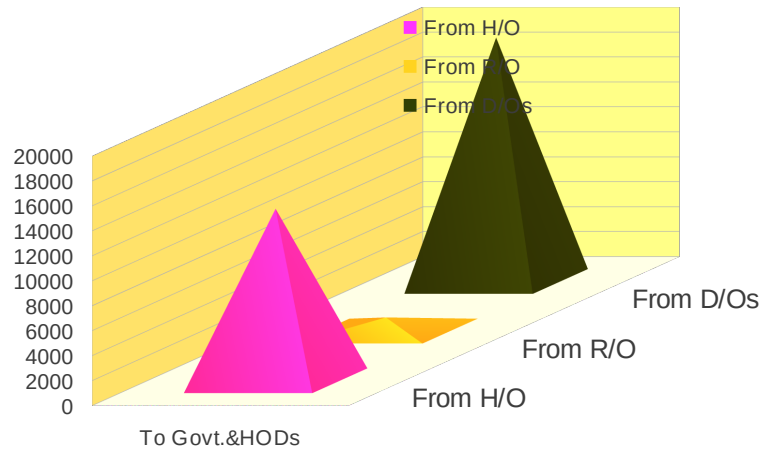
During the year a total of **86,401** communications were sent to the Government, Heads of various departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions, Universities and to the candidates. Among these **28,875** were sent from the Head Office, **7,722** from the Regional Offices and **49,804** from the District Offices of the Commission. Communications sent to Government were **1,753** and **32,686** to the Heads of various departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions and Universities. A total of **48,869** communications were sent to the candidates by way of Admission Tickets, Rejection Memos etc... of which **14,862** were sent from the head office, **6,251** from the Regional Offices and **27,756** from the District Offices of the Commission. A total of **3,093** communications were sent on miscellaneous correspondence of which **219** were sent from the Head Office and **2,874** from the Regional Offices and District Offices of the Commission.

## CORRESPONDENCE AND COMMUNICATIONS SENT AT A GLANCE

Correspondance and communications sent during the period 2020-21						
Name of Office		To Govt.	To H.O.D.	To candidates	Miscellaneous	Total
PSC HEAD OFFICE		1364	12430	14862	219	28875
<b>OFFICES/REGIONAL</b>	Kollam	0	482	3861	0	4343
	Ernakulam	0	371	1045	369	1785
	Kozhikkod	0	245	1345	4	1594
1	Thiruvananthapuram	0	1705	3259	0	4964
2	Kollam	1	1692	1810	0	3503
3	Pathanamthitta	9	744	1197	238	2188
4	Alappuzha	1	829	1351	384	2565
5	Kottayam	0	1726	1597	134	3457
6	Idukki	11	1256	600	225	2092
7	Ernakulam	0	1286	3372	16	4674
8	Thrissur	0	2154	2228	16	4398
9	Palakkad	0	1786	2309	149	4244
10	Malappuram	3	1147	2654	437	4241
11	Kozhikkod	0	1808	2800	304	4912
12	Wayanad	0	721	1166	0	1887
13	Kannur	58	1167	1918	436	3579
14	Kasargod	306	1137	1495	162	3100
<b>TOTAL</b>		<b>1753</b>	<b>32686</b>	<b>48869</b>	<b>3093</b>	<b>86401</b>



**GRAPHICAL REPRESENTATION - COMMUNICATIONS SENT**



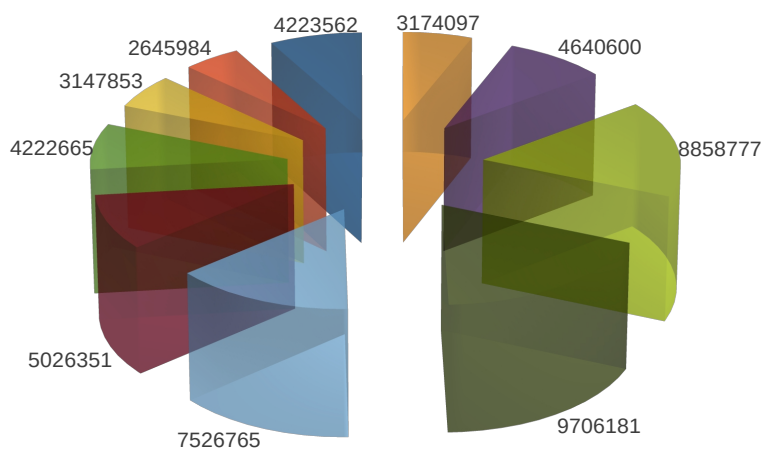
**CHAPTER -VII  
EXAMINATIONS**

**EXAMINATION WING**

Examination Wing functions under an Additional Secretary. The foremost function of this wing is to conduct examinations. This includes allotment of examination centres,

generation of admission tickets etc... Answer scripts of all examinations conducted are brought to this wing. The processing of answer scripts (with address lists and identification certificates) of the candidates and preparation of examination results are carried out in the section. During the year **164** written /OMR Test were conducted for various posts in which **31,72,353** candidates were admitted. In addition, **29** Online Examinations were also conducted where **2744** candidates were admitted.

**GRAPHICAL REPRESENTATION OF CANDIDATES ADMITTED FOR WRITTEN TEST/OMR / ONLINE EXAMINATIONS DURING THE LAST TEN YEARS**



The examinations conducted by the Commission during the year 2020-21 are detailed in **APPENDIX VI**.

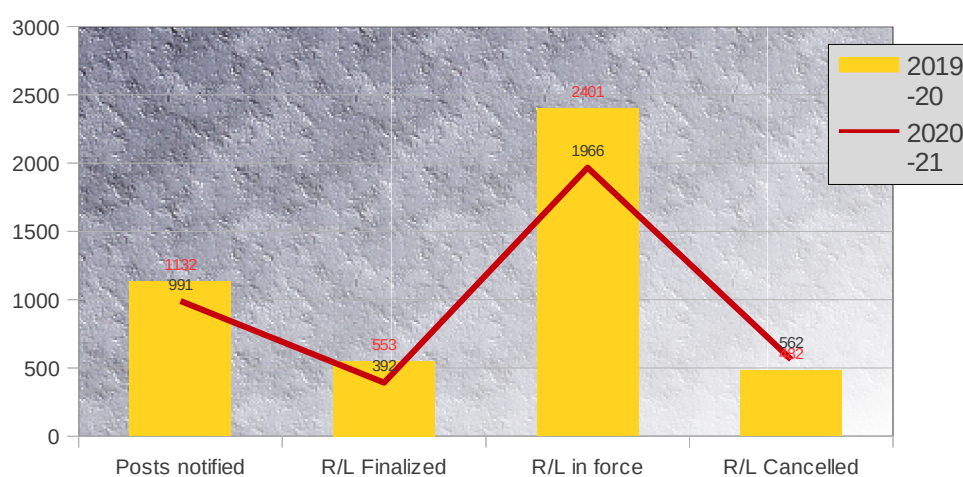
## CHAPTER -VIII

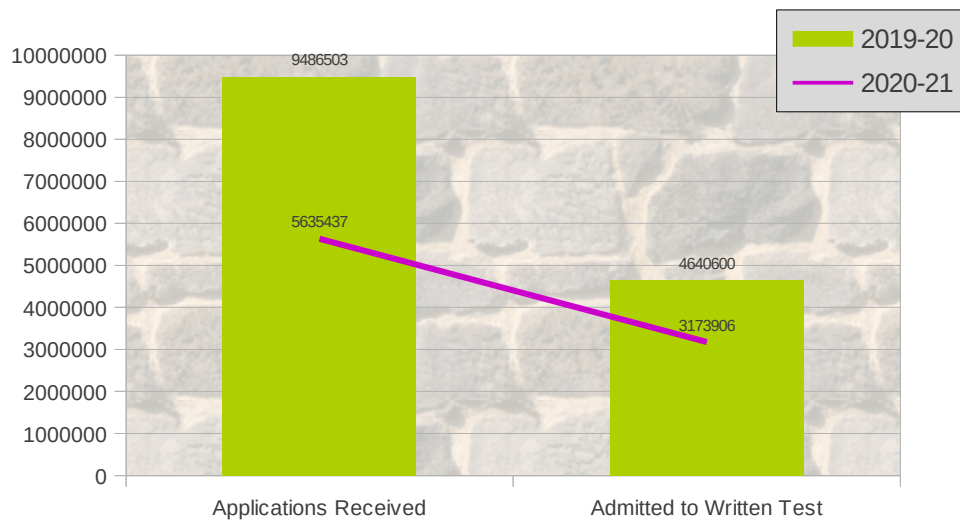
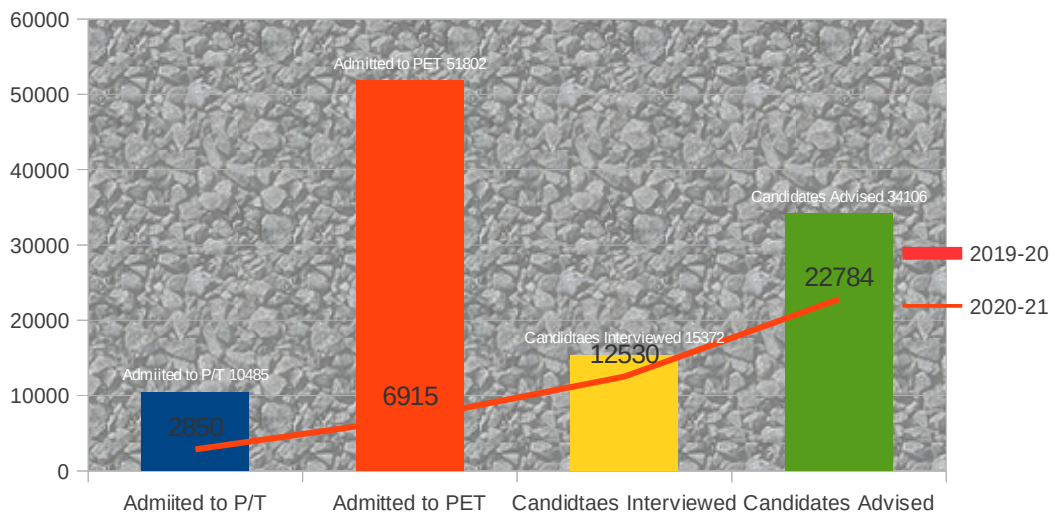
### RECRUITMENT- GENERAL

#### NOTIFICATIONS AT A GLANCE

Particulars	2019-20 (Previous Year)	2020-21 (Current Year)
Number of posts Notified	1132	991
Applications received	94,86,503	5635437
Candidates admitted for Examination	4640600	3175097
Candidates subjected to Practical Test	10485	2850
Candidates subjected to Physical Efficiency Test	51802	6915
Candidates subjected to Interview	15372	12530
Short lists finalised	465	355
Ranked lists finalised	553	392
Ranked lists in force	2401	1966
Ranked lists cancelled/exhausted	482	562
Candidates advised	34106	22784

#### GRAPHICAL REPRESENTATION





## NOTIFICATIONS

During the year **991** posts were notified under various categories. The particulars of notifications issued during the year are furnished in **APPENDIX III**. District wise notification to the posts of subordinate services, company/corporations, Co-operative Sectors are shown separately in the **appendix.III**

**POSTS NOTIFIED AT A GLANCE**

Details	Head Office		Regional Offices		District Offices		Total
	General	Special	General	Special	General	Special	
State Service	89	16	NIL	NIL	NIL	NIL	105
Subordinate Service	57	60	NIL	NIL	456	159	732
Companies/Corporations/Board/Local Authority	78	5	6	NIL	8	NIL	97
Co-operative Sector	57	NIL	NIL	NIL	NIL	NIL	57
Suitability Test/Eligibility Test	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Grand Total</b>	<b>281</b>	<b>81</b>	<b>6</b>	<b>NIL</b>	<b>464</b>	<b>159</b>	<b>991</b>

During the year **144** posts were notified for **NCA** vacancies. The particulars of **NCA** vacancies filled so far are furnished in **Appendix – XIII**

**POSTS NOTIFIED AT A GLANCE - NCA NOTIFICATION**

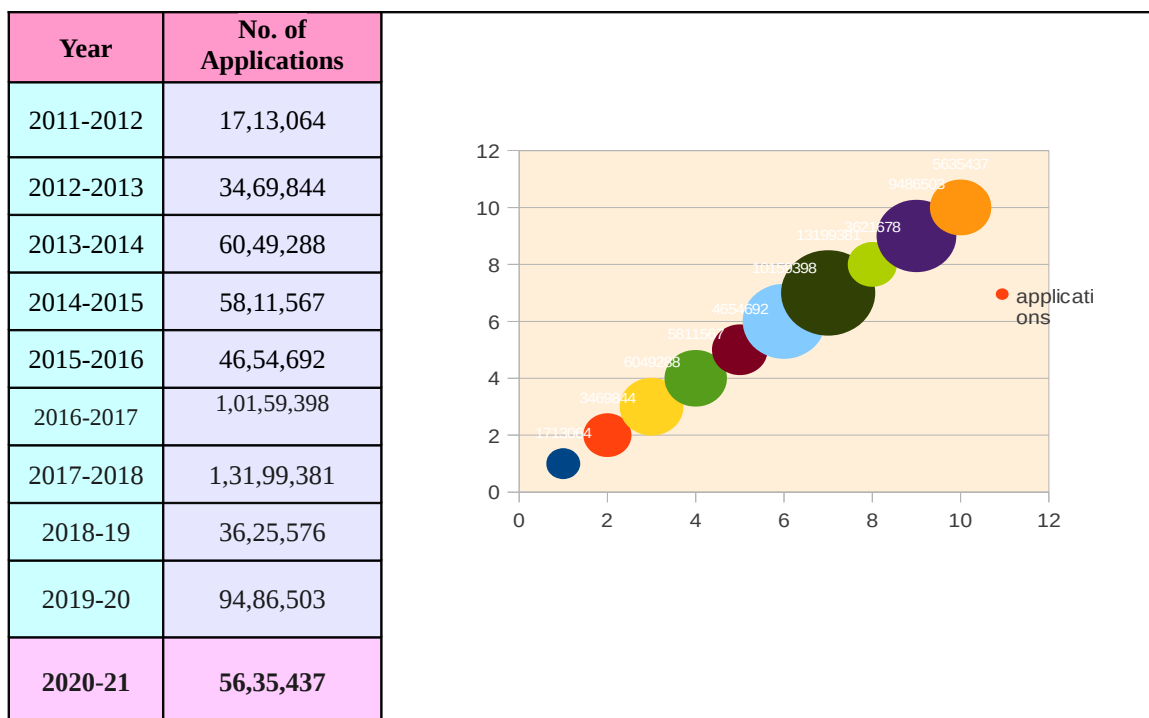
Details	Statewise Selections	Districtwise Selections	Total
State Service	22	0	22
Subordinate Service	13	98	111
Companies/Corporations/Boards/Local Authorities	6	0	6
Co Operative sector	2	3	5
<b>Total</b>	<b>43</b>	<b>101</b>	<b>144</b>

**APPLICATIONS FOR SELECTION**

The total number of applications for selection received during the year was **56,35,437** of which **42,86,771** were for State-wide selections and **13,48,666** applications were received for District-wise selection. The detailed break up is as follows.

Details	Head Office		Regional Office		District Office		Total
	General	Special	General	Special	General	Special	
State Service	502478	77529	0	0	0	0	580007
Subordinate Service	988250	270813	0	0	739260	205853	2204176
Companies/Corporations/Board /Local Authorities/Universities	1540850	53720	18526	0	403553	0	2016649
Co-operative Sector	834605	0	0	0	0	0	834605
<b>Grand Total</b>	<b>3866183</b>	<b>402062</b>	<b>18526</b>	<b>0</b>	<b>1142813</b>	<b>205853</b>	<b>5635437</b>

### COMPARATIVE ANALYSIS OF APPLICATIONS RECEIVED DURING THE LAST TEN YEARS



## **STAGES OF SELECTION**

The Pending applications are under the various stages of selection process for finalisation.

### **Written Test/OMR/Online Examinations**

During the year **31,72,353** candidates were admitted to **164** tests (Written/ OMR) and **2,744** candidates were admitted to **29** Online Examinations. Details of candidates subjected to written test may be seen as **APPENDIX-VI**

### **Practical Tests and Physical Efficiency Tests**

During the year **9,765** candidates were admitted to Practical Tests and Physical Efficiency tests. Details of Candidates admitted to Practical Tests/Physical Efficiency tests may be seen in **APPENDIX-VII**.

### **Interview**

During the year a total number of **12,530** candidates were interviewed for **257** posts. Details of candidates interviewed may be seen in **APPENDIX-VIII**.

## **POSTS FOR WHICH RANKED LISTS/SHORT LISTS ARE TO BE PUBLISHED**

The details of posts for which Written Tests/OMR/Online/Practical Tests/Interviews are completed and the Ranked Lists/Short Lists to be published may be seen in **APPENDIX-IV**.

## **MODE OF SELECTIONS**

According to the nature of the job, merit of the candidates were assessed and selections are finalized by choosing one or more of the following procedures.

1. Written /OMR /ONLINE Test alone
2. Written Test/OMR/ONLINE + Practical Test/Physical Efficiency Test
3. Written/OMR/ONLINE Test + Practical Test/Physical Efficiency Test +Interview
4. Written /OMR/ONLINE Test + Interview

5. Practical Test/Physical Efficiency Test + Interview
6. Interview alone

The percentage of marks obtained by the candidates in the qualifying examinations is also taken into consideration for ranking of candidates to certain posts, mainly teaching posts in Colleges and Higher Secondary Schools.

### **RANKED LISTS FINALISED DURING THE YEAR**

During the year **392** Ranked lists were brought into force for various posts in the Head Office and District Offices of the Commission. A total of **37,288** candidates were included in the Ranked lists. The particulars of Ranked lists finalised during the year are given in **APPENDIX-IX**.

### **RANKED LISTS IN FORCE**

A total number of **1966** ranked lists containing **2,89,035** candidates were in force in the Head Office, Regional Offices and District Offices of the Commission.

The particulars of Ranked List in force at the close of the year are furnished in **APPENDIX – X**.

### **RANKED LISTS CANCELLED / EXPIRED DURING THE YEAR**

A total number of **562** Ranked lists for various posts were either cancelled or expired during the period. The particulars of Ranked lists cancelled or expired during the year are furnished in **APPENDIX-XI**.

During the year One Ranked List was cancelled without advising even a single candidate. Please see **APPENDIX XII**.

### **RANKED LISTS AT A GLANCE**

Details	Finalised during the year	In force at the close of year	Cancelled/Expired during the year
---------	---------------------------	-------------------------------	-----------------------------------



	General	Special	General	Special	General	Special
<b>HEAD OFFICE</b>						
State Service	55	NIL	235	13	72	11
Subordinate Service	52	NIL	267	35	116	10
Companies/Corporation/Board/Loc. Authorities/Universities	29	NIL	16	2	0	2
Co-operative Sector	10	NIL	43	NIL	11	0
<b>REGIONAL OFFICES</b>						
Details	Finalised during the year		In force at the close of the year		Cancelled/Expired during the year	
State Service	NIL	NIL	0	0	0	NIL
Subordinate Service	4	NIL	102	0	17	NIL
Companies/Corporation/Board/Loc. Authorities/Universities	3	NIL	12	0	8	NIL
Co-operative Sector	NIL	NIL	0	0	11	NIL
<b>DISTRICT OFFICES</b>						
Details	Finalised during the year		In force at the close of the year		Cancelled/Expired during the year	
State Service	NIL	NIL	0	0	297	18
Subordinate Service	226	13	1145	62	2	6
Companies/Corporation/Board/Loc. Authorities/Universities	NIL	NIL	6	0	18	0
Co-operative Sector	NIL	NIL	27	0	0	0

## ADVICE ON RECRUITMENT

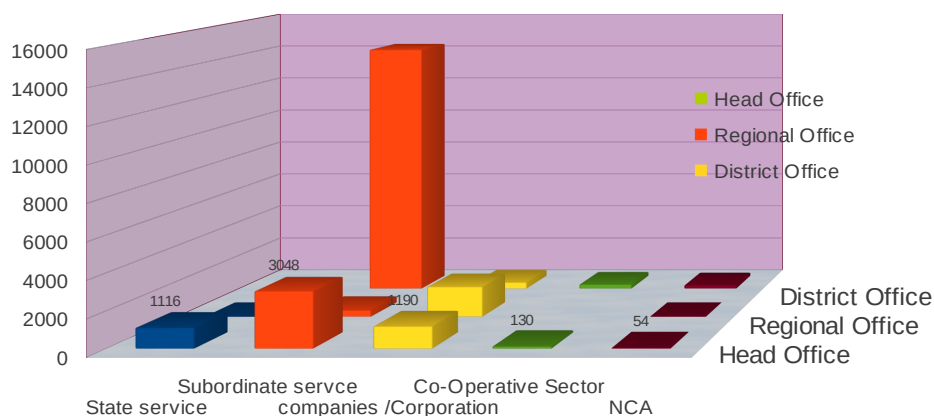
A total of **22784** (including special recruitment DA, B/T and NCA) Candidates were

advised for recruitment from the Head Office, Regional and District Offices of the Commission. Gender wise break-up of candidates advised for recruitment to various posts are as follows:

## STATISTICAL REPRESENTATION OF ADVICE ON RECRUITMENT

Details	Head Office					Regional Office					District Office					Total
	General		Special		B/T	General		Special		B/T	General		Special		B/T	
	M	F	M	F		M	F	M	F	0	M	F	M	F		
State Service	407	624	0	0	85	3	1	0	0	0	0	0	0	0	0	1120
Subordinate Service	1156	1805	0	0	87	164	198	0	0	5	6678	6812	84	59	685	17733
Companies/ Corporation s/Boards/Universities	533	620	0	0	37	661	1032	0	0	0	136	240	0	0	0	3259
Co-Operative Sector	61	69	0	0	0	0	0	0	0	0	76	180	0	0	0	386
NCA Advice	35	19	0	0	0	9	7	0	0	0	57	159	0	0	0	286
<b>TOTAL</b>	<b>2192</b>	<b>3137</b>	<b>0</b>	<b>0</b>	<b>209</b>	<b>837</b>	<b>1238</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>6947</b>	<b>7391</b>	<b>84</b>	<b>59</b>	<b>685</b>	<b>22784</b>

## GRAPHICAL REPRESENTATION

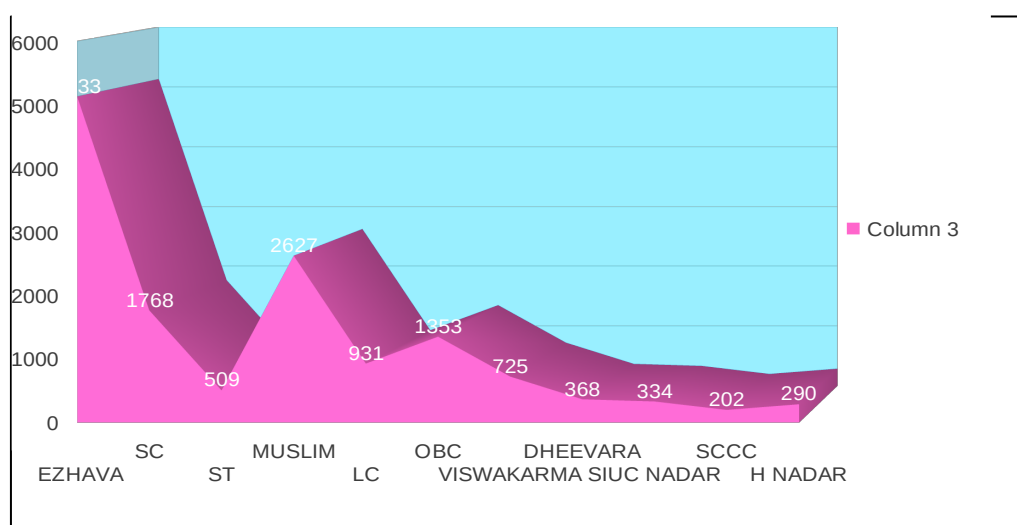


**DETAILS REGARDING THE BREAK UP OF RESERVATION GROUPS ADVISED ON OC AND BC TURNS ON GENERAL RECRUITMENT ARE GIVEN BELOW.**

	State Service	Subordinate Service	Companies/ Corpns/ Boards/ Universities etc.	Co-Operative Sector	Total
<b>EZHAVA</b>					
OC Turn	60	2065	453	61	<b>5133</b>
BC Turn	145	1921	380	48	
<b>Total</b>	<b>205</b>	<b>3986</b>	<b>833</b>	<b>109</b>	
<b>SC</b>					
OC Turn	3	156	7	1	<b>1768</b>
BC Turn	54	1251	256	40	
<b>Total</b>	<b>57</b>	<b>1407</b>	<b>263</b>	<b>41</b>	
<b>ST</b>					
OC Turn	1	27	1	0	<b>509</b>
BC Turn	27	366	77	10	
<b>Total</b>	<b>28</b>	<b>393</b>	<b>78</b>	<b>10</b>	
<b>MUSLIM</b>					
OC Turn	38	342	28	5	<b>2627</b>
BC Turn	105	1754	326	29	
<b>Total</b>	<b>143</b>	<b>2096</b>	<b>354</b>	<b>34</b>	
<b>LC/AI</b>					
OC Turn	2	106	4	1	<b>931</b>
BC Turn	41	631	123	23	

<b>Total</b>	<b>43</b>	<b>737</b>	<b>127</b>	<b>24</b>	
<b>OBC</b>					
OC Turn	21	562	60	6	<b>1353</b>
BC Turn	24	526	133	21	
<b>Total</b>	<b>45</b>	<b>1088</b>	<b>193</b>	<b>27</b>	
<b>VISWAKARMA</b>					
OC Turn	9	174	21	4	<b>725</b>
BC Turn	30	412	63	12	
<b>Total</b>	<b>39</b>	<b>586</b>	<b>84</b>	<b>16</b>	
<b>DHEEVARA</b>					
OC Turn	6	123	14	5	<b>368</b>
BC Turn	8	164	44	4	
<b>Total</b>	<b>14</b>	<b>287</b>	<b>58</b>	<b>9</b>	
<b>SIUC NADAR</b>					
OC Turn	2	108	4	0	<b>334</b>
BC Turn	4	177	31	8	
<b>Total</b>	<b>6</b>	<b>285</b>	<b>35</b>	<b>8</b>	
<b>SCCC</b>					
OC Turn	0	22	2	1	<b>202</b>
BC Turn	7	129	36	5	
<b>Total</b>	<b>7</b>	<b>151</b>	<b>38</b>	<b>6</b>	
<b>HINDU-NADAR</b>					
OC Turn	1	87	7	1	<b>290</b>
BC Turn	6	160	23	5	
<b>Total</b>	<b>7</b>	<b>247</b>	<b>30</b>	<b>6</b>	

### RESERVATION GROUPS ADVISED ON OC AND BC TURNS GRAPHICAL REPRESENTATION

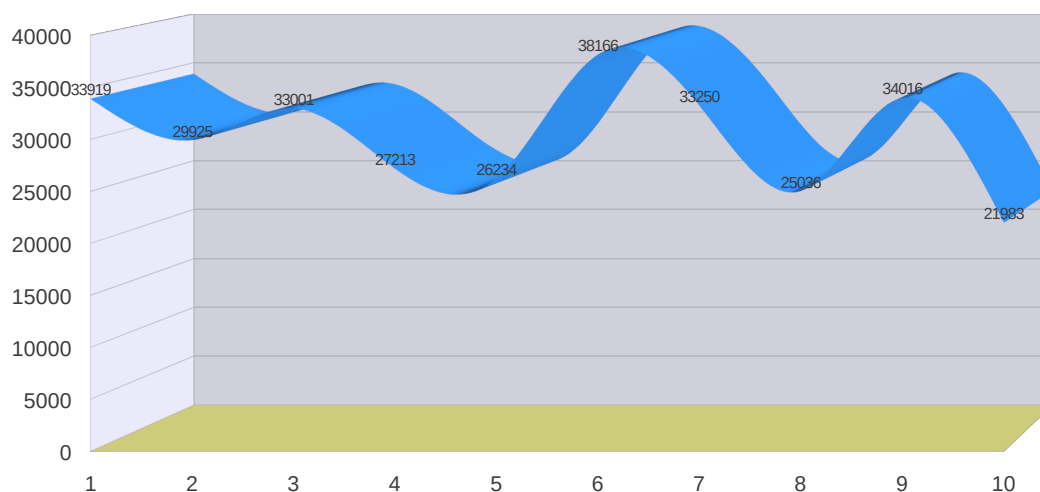


The details of candidates advised on recruitment during the year are furnished in **APPENDICES XIII&XIV.**

**COMPARATIVE ANALYSIS OF CANDIDATES ADVISED ON RECRUITMENT  
DURING THE LAST TEN YEARS**

Year	No. of Advice
2011-2012	33,919
2012-2013	29,925
2013-2014	33,001
2014-2015	27,213
2015-2016	26,234
2016-2017	38,166
2017-2018	33,250
2018-2019	25,036
2019-2020	34,106
<b>2020- 2021</b>	<b>22,784</b>

**GRAPHICAL REPRESENTATION**



**DETAILS OF THROWNOUT/REGISTERED DURING  
THE FINANCIAL YEAR 2020-21**

<b>APPENDIX 41</b>					
<b>Thrown out and Re-Registered details</b>					
<b>SL No</b>	<b>Name of Post and Department</b>	<b>Date of Advice</b>	<b>No of post Advised</b>	<b>Date of Re-Registration</b>	<b>Remarks</b>
<b>HEAD OFFICE</b>					
<b>NIL</b>					
<b>REGIONAL OFFICE KOZHIKKOD</b>					
1	Messenger in Kerala State Industrial development Cor. Ltd	02/06/20	2	14.10.2020	
<b>DISTRICT OFFICE THIRUVANANTHAPURAM</b>					
1	LD Typist Soil Survey & Soil Conservation	10/02/21	1	26.01.2021	
<b>DISTRICT OFFICE ALAPPUZHA</b>					
1	Clerk (Various )-Judicial (Civil)	08/02/21	1	19/02/2021	NIL
<b>DISTRICT OFFICE ERNAKULAM</b>					
1	LGS ( Various)	02/03/20	1		11/03/20
2	Ayah (various)	23/11/19	1		2010/20
<b>DISTRICT OFFICE PALAKKAD</b>					
1	Office Attendant -(Judiciary ) Civil	28/09/2019	1	01/03/21	
<b>DISTRICT OFFICE MALAPPURAM</b>					
1	LD Typist -Various	06/07/20	1	01/07/20	
2	Confidential Assistant Gr. II	22/06/20	1	16/06/20	
<b>DISTRICT OFFICE KOZHIKKOD</b>					
1	LDC ( Various)	21/11/2019	1	06/08/20	19.08.2020 (Re Advised)
<b>DISTRICT OFFICE WAYANAD</b>					
1	LDC ( Various)	31/12/2020	1		05/10/20
<b>DISTRICT OFFICE KANNUR</b>					
1	LDC ( Various) (Sports & Youth Affairs )	23/01/2017	1	25.05.2020	
2	LDC ( Various) Social Justice Department	11/02/20	3	11/06/20	
3	Driver Gr II ( LDV ) ( Various ) ( Judicial ) Civil	10/09/10	1	13.01.2021	
<b>DISTRICT OFFICE KASARAGOD</b>					
1	LDC ( Various)	10/03/20	1	26.05.2020	Released on 07.07.2020
<b>ALL OTHER DISTRICT OFFICES</b>					
<b>NIL</b>					

## CHAPTER-IX

### RECRUITMENT - COMPANIES / CORPORATIONS / BOARDS / LOCAL AUTHORITIES/UNIVERSITIES

Under Article 321, An Act made by the Legislature of a State may provide for the exercise of additional functions by the State Public Service Commission as respects the services of the State and also as respects the services of any local authority or other body corporate constituted by law or of any public institution. The State Legislature enacted various legislations in respect of Companies, Corporations, Boards, Local Authorities and Universities as additional functions to the Kerala Public Service Commission. Selection process to various posts to these institutions are carried on in Corporation Wing which functions under an Additional Secretary. At present there are **110** Companies, Corporations, Boards and **3** Local Authorities, **4** Welfare Boards and **13** Universities for which recruitment of candidates are made through Kerala Public Service Commission.

During the year **97** posts were notified for selection to various posts in Companies, Corporations, Boards and Local Authorities for which **20,16,649** applications were received. **3,259** candidates were advised to these bodies.

**Names of Universities in which recruitments are under the purview of the commission :**

1. Cochin University of Science & Technology (CUSAT)
2. Mahatma Gandhi University
3. University of Calicut
4. Kerala Agricultural University
5. Sree Sankaracharya University of Sanskrit
6. National University of Advanced Legal Studies (NUALS)
7. University of Kerala



8. Kannur University
9. Kerala Veterinary and Animal Sciences University
10. Kerala University of Fisheries and Ocean Sciences
11. Thunchath Ezhuthachan Malayalam University
12. APJ Abdul Kalam Technological University
13. Kerala University of Health Sciences

## **CHAPTER – X**

### **RECRUITMENT – CO-OPERATIVE SECTOR**

The Kerala Public Service Commission (Additional Functions in Respect of Certain Societies) Act 1996 empowering the Commission to exercise additional functions in regard to the recruitment of employees in 15 Apex Co-operative Societies and District Co-operative Banks. The rules under the Act viz, The Kerala Public Service Commission (Consultation by Committee of Co-operative Society) Rules, 1998 were issued on 10.03.1998. Selection process to various posts to these bodies are carried out in Co-operative Sector Section, which functions under a Joint Secretary. Selection process for 14 District Co-operative Banks, 15 Apex Co-operative Societies and 3 other societies are under the purview of the Commission. At present **28** Co-Operative institutions are under the purview of the Commission.

During the year **57** posts were notified for selection to various posts in Co-operative sector for which **8,34,605** applications were received and **386** candidates were advised by the commission.

## **CHAPTER – XI**

### **SPECIAL RECRUITMENT FOR SCHEDULED CASTES AND SCHEDULED TRIBES**

In accordance with the policy of the Government and as provided for in Rule 17 A of the Kerala State and Subordinate Service Rules, 1958 the Commission continued the Special Recruitment of Scheduled Caste/Scheduled Tribe candidates in respect of vacancies reported by the appointing authorities.

**NOTIFICATIONS**

During the year a total of **240** posts were notified for Special Recruitment from among the Scheduled Castes and Scheduled Tribes. The break up is follows:

**SPECIAL RECRUITMENT - POSTS NOTIFIED**

Service	State wide	District wise
State Service	16	Nil
Subordinate Service	60	159
Company/Corporation/Board/Local Authority	5	Nil
Co-operative Institutions	Nil	Nil
<b>Total</b>	<b>81</b>	<b>159</b>

The details of notifications issued for Special Recruitment from among the Scheduled Castes and Scheduled Tribes are furnished in **APPENDIX –III**.

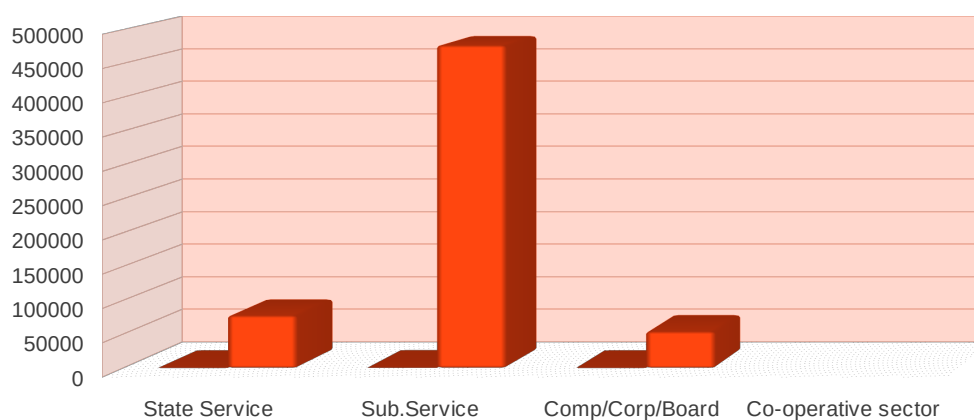
**APPLICATIONS RECEIVED DURING THE YEAR**

During the year a total number of **6,07,915** applications for **240** posts were received for Special Recruitment from the Scheduled Castes and Scheduled Tribes.

**SPECIAL RECRUITMENT - APPLICATIONS RECEIVED**

Service	State-wide		District wise		Total
	Posts	Applications	Posts	Applications	
State Service	16	77529	Nil	Nil	77529
Subordinate Service	60	270813	159	205853	476666
Company/Corporation/Board/Local Authority	5	53720	Nil	Nil	53720
Co-operative Institutions	Nil	Nil	Nil	Nil	Nil
<b>TOTAL</b>	<b>81</b>	<b>402062</b>	<b>159</b>	<b>205853</b>	<b>607915</b>

## GRAPHICAL REPRESENTATION

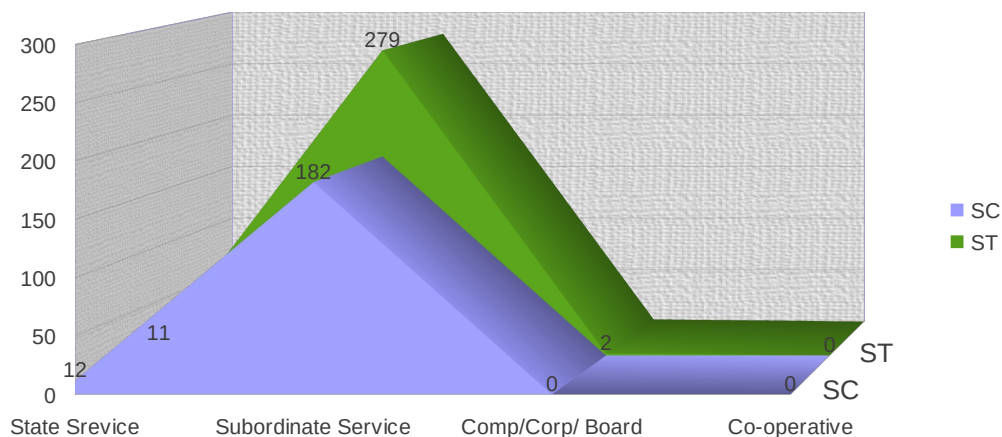


## ADVICE ON SPECIAL RECRUITMENT

The details of **488** advices made under Special Recruitment from the Scheduled Castes and Scheduled Tribes are furnished as **APPENDIX – XIV**.

Service	Statewide				District wise			
	SC		ST		SC		ST	
	Male	Female	Male	Female	Male	Female	Male	Female
State Service	5	7	5	6	NIL	NIL	NIL	NIL
Subordinate Service	62	29	32	42	40	51	118	87
Company/Corporation/Board/Local Authority	NIL	NIL	NIL	2	NIL	NIL	NIL	2
Co-operative Institutions	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>TOTAL</b>	<b>67</b>	<b>36</b>	<b>37</b>	<b>50</b>	<b>40</b>	<b>51</b>	<b>118</b>	<b>89</b>

## GRAPHICAL REPRESENTATION OF SPECIAL RECRUITMENT-CANDIDATES ADVISED



There was no paucity of candidates for Special recruitment.

## CHAPTER-XII

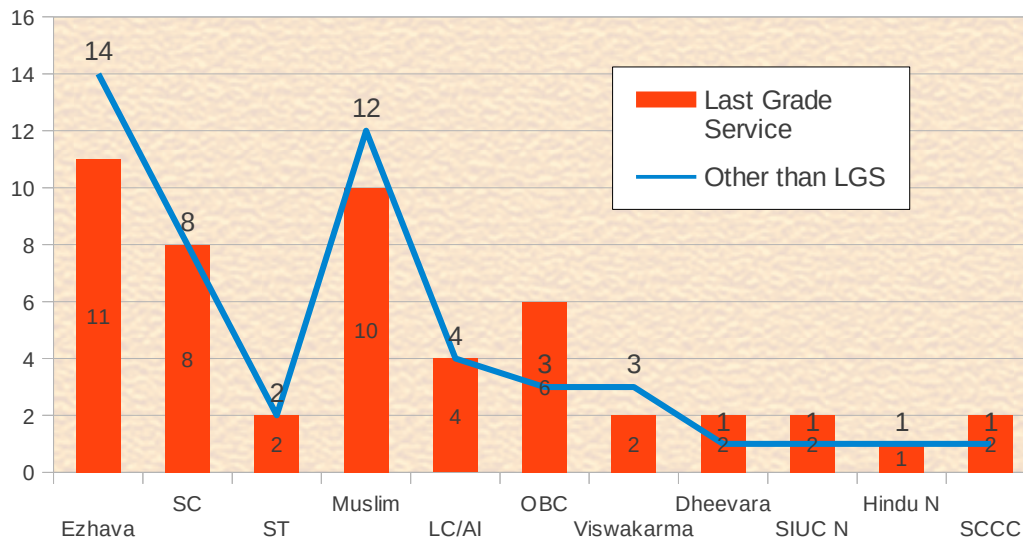
### PERCENTAGE OF RESERVATION TURNS ALLOTTED TO SCHEDULED CASTES, SCHEDULED TRIBES AND OTHER BACKWARD CLASSES

The percentage of reservation allotted to different groups of communities in the list of Other Backward Communities, Scheduled Castes and Scheduled Tribes is as follows:

RESERVATION GROUP	PERCENTAGE	
	Posts included in LGS	Other than LGS
Ezhava	11	14
Scheduled Caste	8	8
Scheduled Tribe	2	2

Muslim	10	12
Latin Catholic/AI	4	4
OBC	6	3
Viswakarma	2	3
Dheevera	2	1
SIUC Nadar	2	1
SCCC	2	1
Hindu Nadar	1	1

**GRAPHICAL REPRESENTATION OF PERCENTAGE OF RESERVATION  
TURNS FOR LAST GRADE AND  
OTHER THAN LAST GRADE**



## CHAPTER – XIII

### REGIONAL OFFICES

Regional Offices at Kollam, Ernakulam and Kozhikode are headed by a **Regional Officer** in the cadre of a **Joint Secretary**. The staff details of each regional offices are given below:

Regional Office	Under Secretary	Section Officer	Enquiry Officer	Office supdt	Assistants	System Analyst	Others
Kollam	2	5	1	1	14	0	19
Ernakulam	2	4	1	1	13	1	19
Kozhikkod	1	4	1	1	12	1	22
<b>Total</b>	<b>5</b>	<b>13</b>	<b>3</b>	<b>3</b>	<b>39</b>	<b>2</b>	<b>60</b>

The work relating to the selections to posts in the Kerala State Rural Development Board and Development Authorities in Thrissur and Northern Districts, LGS in various company/board corporations, Vocational instructors in VHSC and certain posts of KSFE are allotted to the Regional Office, Kozhikode. The work relating to various posts in the Municipal Common Service and Greater Cochin Development Authority, LSGD, some posts under PWD, various company/corporation, Forest Industries Travancore LTD, etc... are allotted to Regional Office, Ernakulam. The posts relating to Thiruvananthapuram Development Authority, Idukki Development Authority and also relating to any other Developmental Authorities that are likely to fall within the region of Kollam, certain posts in Fire and Rescue Service Department, Company/ Corporation, KFC, KSRTC etc... are allotted to the Regional Office, Kollam.

The regional grouping of the District Offices is shown below for the purposes of work allotment and work sharing.

Region	Districts
Kozhikode (Northern)	Wayanad, Kasargod, Kannur, Kozhikode, Malappuram,
Ernakulam (Central)	Palakkad, Thrissur, Ernakulam, Alappuzha, Kottayam, Idukki
Kollam (Southern)	Thiruvananthapuram, Kollam, Pathanamthitta

## CHAPTER – XIV

### DISTRICT OFFICES

The Kerala Public Service Commission has District Office in all the districts of Kerala. All of them, except Idukki, continued to function at the Head Quarters of the respective district. The District Office at Idukki is functioning at Kattappana.

#### ORGANISATIONAL SET UP

Each District Office is headed by a **District Officer** in the cadre of Deputy Secretary. There is an Enquiry Counter at each District Office to provide information to the Public. The staff details of each district offices are given below;

Sl No	District	Under Secretary	Section officer	Office Superintendent	Assistants	Others
1	Thiruvananthapuram	2	8	1	25	16(Daily 1)
2	Kollam	2	7	1	22	22 (Daily-2)
3	Pathanamthitta	2	6	1	18	17 daily 2)
4	Alappuzha	2	7	1	21	19 (Daily 2)
5	Kottayam	2	8	1	18	21(Daily 2)
6	Idukki	2	6	1	18	16(Daily 3)

7	Ernakulam	2	7	1	23	16(Daily 2)
8	Thrissur	2	8	1	22	21(Daily2)
9	Palakkad	2	7	1	21	16(Daily 3)
10	Malappuram	2	8	1	24	16 (Daily 3, PT-1)
11	Kozhikode	2	7	1	21	20 (Daily 2)
12	Wayanad	2	6	1	18	14(Daily 2)
13	Kannur	2	7	1	25	19(Daily 1)
14	Kasaragod	2	6	1	17	18(Daily 2)
<b>Total</b>		<b>28</b>	<b>98</b>	<b>14</b>	<b>293</b>	<b>298</b>

## NOTIFICATIONS

The particulars of the Notifications issued for selection through the District Offices are furnished in **APPENDIX-III**.

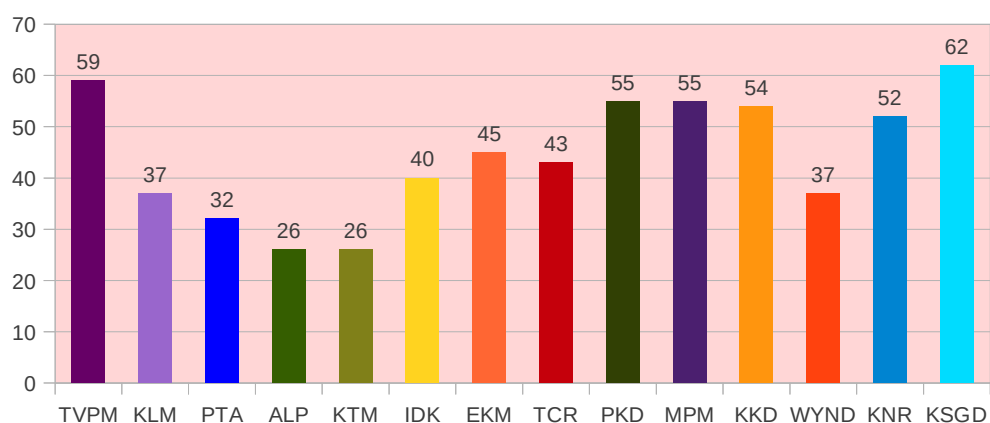
## POSTS NOTIFIED- DISTRICT WISE

Sl No	District	General Recruitment			Special Recruitment			Total
		Sub. Service	Local Authority / Company / Corporation / Board	Co-operative Sector	Subordinate Service	Local Authority/ Company/ Corporation/ Board	Co-Operative Sector	
1	Thiruvananthapuram	46	0	0	13	0	0	59
2	Kollam	27	0	0	10	0	0	37
3	Pathanamthitta	22	1	0	9	0	0	32
4	Alappuzha	15	1	0	10	0	0	26
5	Kottayam	15	1	0	10	0	0	26
6	Idukki	28	0	0	12	0	0	40
7	Ernakulam	32	0	0	13	0	0	45
8	Thrissur	32	1	0	10	0	0	43
9	Palakkad	37	1	0	17	0	0	55
10	Malappuram	39	1	0	15	0	0	55
11	Kozhikode	45	0	0	9	0	0	54



12	Wayanad	24	0	0	13	0	0	37
13	Kannur	42	1	0	9	0	0	52
14	Kasaragod	52	1	0	9	0	0	62
	<b>TOTAL</b>	<b>456</b>	<b>8</b>	<b>0</b>	<b>159</b>	<b>0</b>	<b>0</b>	<b>623</b>

**GRAPHICAL REPRESENTATION OF POSTS NOTIFIED- DISTRICT WISE  
INCLUDING SPECIAL RECRUITMENTS.**



**THE DISTRICT-WISE BREAK-UP OF APPLICATIONS RECEIVED**

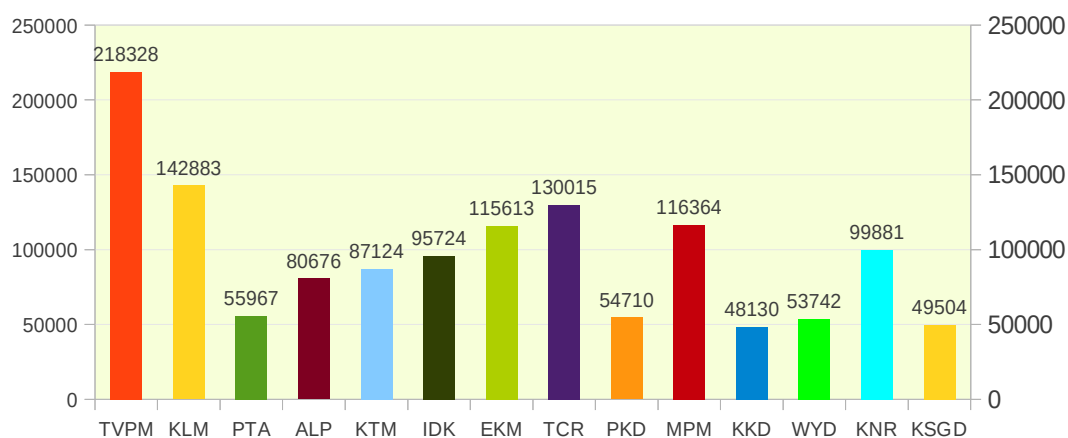
Sl.No.	District	General Recruitment						Special Recruitment						Total
		Subordinate Service		Local Authority/ Company/ Corporation/ Board		Co-operative Sector		Subordinate Service		Local Authority/ Company/ Corporat		Co-operative Sector		
		Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	
1	TVM	46	196973	0	0	0	0	13	21355	0	0	0	0	218328
2	KLM	27	126957	0	0	0	0	10	15926	0	0	0	0	142883
3	PTA	22	14407	1	33197	0	0	9	8363	0	0	0	0	55967
4	ALP	15	3261	1	64886	0	0	10	12529	0	0	0	0	80676
5	KTM	15	20514	1	53987	0	0	10	12623	0	0	0	0	87124

6	IDK	28	87294	0	0	0	0	12	8435	0	0	0	0	95729
7	EKM	32	95992	0	0	0	0	13	19621	0	0	0	0	115613
8	TSR	32	45026	1	66523	0	0	10	18466	0	0	0	0	130015
9	PKD	37	36117	1	1756	0	0	17	16837	0	0	0	0	54710
10	MPM	39	30283	1	69283	0	0	15	16798	0	0	0	0	116364
11	KKD	45	32399	0	0	0	0	9	15731	0	0	0	0	48130
12	WYD	24	11094	0	25545	0	0	13	17103	0	0	0	0	53742
13	KNR	42	27891	1	58910	0	0	9	13080	0	0	0	0	99881
14	KGD	52	11052	1	29466	0	0	9	8986	0	0	0	0	49504
<b>TOTAL</b>		<b>456</b>	<b>739260</b>	<b>8</b>	<b>403553</b>	<b>0</b>	<b>0</b>	<b>159</b>	<b>205853</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1348666</b>

**Total number of posts : 623**

**Total numbers of applications : 13,48,666**

### GRAPHICAL REPRESENTATION -DISTRICT-WISE- APPLICATIONS RECEIVED



### RANKED LISTS FINALISED

The particulars of the ranked lists finalized during the year for the posts under District-wise selections are furnished in **APPENDIX-IX**

### RANKED LISTS IN FORCE AT THE CLOSE OF THE YEAR

The particulars of Ranked Lists in force in the District Offices at the end of the year are furnished in **APPENDIX-X**.

### **RANKED LISTS EXPIRED/CANCELLED**

The particulars of Ranked Lists in the District Offices cancelled or expired during the year are furnished in **APPENDIX XI**

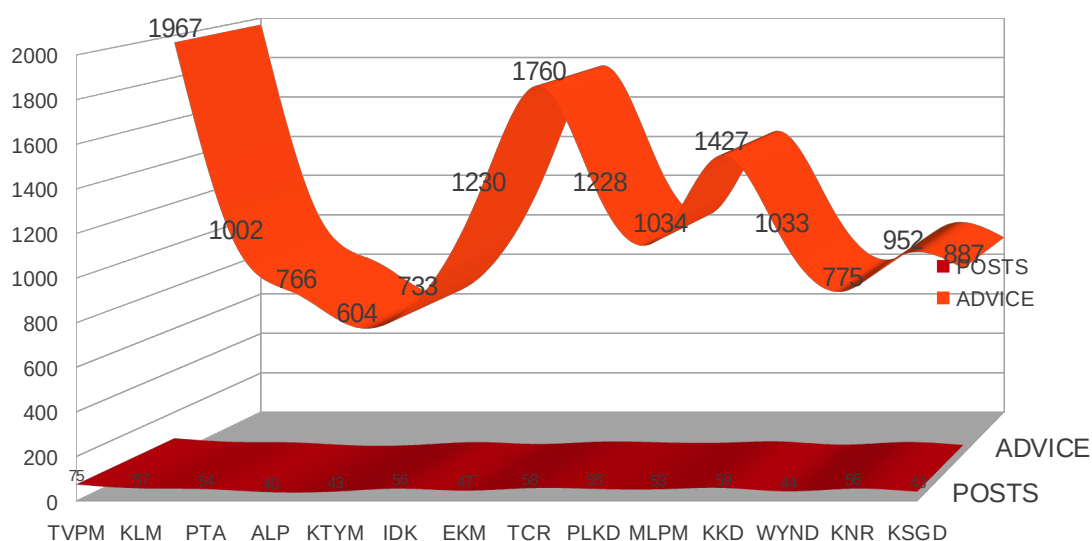
### **ADVICE ON RECRUITMENT**

The details of candidates advised on recruitment from the District Offices during the year are furnished in **APPENDIX XIII**. The District wise breakup of the advice made on recruitment in the District Offices is as follows: -

#### **CANDIDATES ADVISED FROM DISTRICT OFFICES (GENERAL RECRUITMENT)**

<b>Sl. No.</b>	<b>District</b>	<b>No. of posts</b>	<b>No. of candidates advised</b>
1	Thiruvananthapuram	75	1967
2	Kollam	57	1002
3	Pathanamthitta	54	766
4	Alappuzha	40	604
5	Kottayam	43	733
6	Idukki	56	1230
7	Ernakulam	47	1760
8	Thrissur	58	1228
9	Palakkad	55	1035
10	Malappuram	53	1427
11	Kozhikode	59	1033
12	Wayanad	44	775
13	Kannur	56	952
14	Kasaragod	43	887
<b>TOTAL</b>		<b>740</b>	<b>15398</b>

#### **GRAPHICAL REPRESENTATION OF ADVISED FROM DISTRICT OFFICES**

**(GENERAL RECRUITMENT)****CHAPTER – XV****RECRUITMENT - GENERAL INFORMATION****PAUCITY OF QUALIFIED CANDIDATES**

There were **63** cases of paucity of qualified candidates under General Recruitment. The details of such posts are given in **APPENDIX-XVI**.

**DELAY IN APPOINTING CANDIDATES ADVISED BY THE COMMISSION**

Five cases of delay in appointment by the Appointing Authority were reported during the year **2020-21**. Details can be seen in **APPENDIX-XVII**.

**CANCELLATION OF REQUISITION**

A case of cancellation of requisition have been reported during the year. (**APPENDIX-XV**).

## **CHAPTER – XVI**

### **RECRUITMENT -KERALA ADMINISTRATIVE SERVICE**

Notification inviting applications for Kerala Administrative Service, held for the first time in its history by the Kerala Public Service Commission was issued on 1 November, 2019, the day on which State of Kerala was formed. Date of the examination and the syllabus for it were published along with the notification. The selection procedure was stipulated in three phases, viz; screening test, descriptive examination and interview. Selection to this service, with an undergraduate degree as its basic eligibility, was conducted in three streams. Stream 1 : Direct appointment. Stream 2 : Recruitment from personnel already in service. Stream 3 : From among employees belonging to Common category such as Gazetted Officers, Administrative Officers and Administrative Assistants in identified departments. Total number of applicants were 5,76,243. Preliminary examination was conducted on 22 February, 2020. Its result was declared on 23 October, 2020. Examinations in the descriptive mode were conducted on 20 and 21 November, 2020. Short lists for all the three streams were published on 24 March, 2021. Subsequent steps were conducted after giving opportunity to get copies of the OMR sheet to the candidates who had submitted requisite application on publication of the Short List. This was a departure from the current procedure of PSC to ensure credibility and transparency. Interviews for the time-bound completion of the selection process to this service are nearing completion.

## **CHAPTER – XVII**

### **DEPARTMENTAL TESTS**

#### **CONDUCT OF DEPARTMENTAL TESTS**

Departmental Tests of July 2020 was conducted from 10.10.2020 to 07.12.2020 and Departmental Tests of January 2021 from 16.04.2021. From January 2019 onwards all departmental examinations are **Online Objective** except the second language tests in Malayalam, Tamil, Kannada and minority Language test in Kannada and Tamil. The details of various tests conducted, details of candidates admitted and a list of centres selected for the same during the period from 01.04.2020 to 31.03.2021 are shown in the separate lists

attached in **APPENDIX – XXVIA.**

The list of various special tests is shown in the list attached in **APPENDIX-XXVIB.**

### **PUBLICATION OF RESULTS**

The Result of the Departmental Tests January 2020 was published on 29-05-2020 and that of July 2020 was published on 01-03-2021. The details showing the results of the various Departmental Tests are furnished in **APPENDIX XXVII A.** Details regarding the result of the special tests are furnished in **APPENDIX-XXVII B.** There were **139** tests (including **8** Special tests and 21 eligibility tests) and 10 viva voce test for blind candidates. These tests were conducted in **52** centres and **98** OMR centres throughout the state. The details are shown in **APPENDIX XXVII C.** Departmental and Adhoc Tests including Departmental Examinations for Junior Members of the IAS, IPS & IFS were also held during the year. The particulars regarding the publication of results are given in **APPENDIX XXVII B.**

### **CASES OF RECHECKING**

A total of 85 applications were received during the year for rechecking the answer scripts of which 17 applications were rejected.

Thirteen applications were received during the year for the photocopy of answer scripts and one application was rejected and 12 photocopies of answer scripts were issued.

### **DISTRIBUTION OF CERTIFICATE OF DEPARTMENTAL TESTS**

1	Total Number of applications for certificates from 01.04.2020 to 31.03.2021	13989
2	Total Number of Certificates issued during the period from 01.04.2020 to 31.03.2021	14892
3	Numbers pending at the beginning of the year	5890
4	Numbers pending at the end of the year	4987
<b>Details of Duplicate Certificates</b>		

1	Total Number of applications for duplicate certificates from 01.04.2020 to 31.03.2021	62
2	Total Number of duplicate certificates issued during the period from 01.04.2020 to 31.03.2021	62
3	Numbers pending at the beginning of the year	4
4	Numbers pending at the end of the year	4
<b>Total Number of communications sent to the candidates such as Certificates, Mark lists, Admission Tickets, Rejection Memos etc.</b>		
1	Certificates	10770
2	Memos	326
3	Admission Tickets	Nil
4	Miscellaneous	392
5	Departmental Letters	278
6	Government Letters	16

## CHAPTER – XVIII

### DEPARTMENTAL PROMOTION COMMITTEE

Promotions to posts which are declared as selection posts in all departments have to be made on the recommendation of the D.P.C. presided over either by the Hon. Chairman or Members of the P.S.C. During the year the Hon. Chairman and Members of the Commission presided over **315** meetings of the DPC for various Departments. During the year no new DPC were constituted. Details of the meetings held are shown in **APPENDIX-XXVIII**.

## CHAPTER XIX

### RULES RELATING TO STATE AND SUBORDINATE SERVICES AND OTHER RELATED REFERENCES

One of the most important functions of the Commission under Article **320(3)(a)** and **(b)** of the Constitution is to advise Government on matters relating to methods of recruitment to various posts in the State and Subordinate Services and also on the principles to be followed in making appointments to such posts and in making promotion and transfers

thereto from lower posts in the service and from other services respectively.

### STATUTORY RULES RELATING TO SERVICES

(a) Total number of Rules pending at the beginning of the year	-	1
(b) Number of Rules received during the year	-	4
(c) Number of Rules on which advice was tendered	-	8
(d) Total number of amendments to Rules pending at the beginning of the year	-	17
(e) Number of advice tendered on amendments	-	3
(f) Special Rules yet to be received	-	10
(g) Proposal for amendments received during the year	-	13

### RECOGNITION OF QUALIFICATIONS Nil

### PARTICULARS OF ADVICE RENDERED ON RULES/AMENDMENT TO RULES ETC... RELATING TO RECRUITMENT, RECOGNITION OF QUALIFICATION AND OTHER MISCELLANEOUS REFERENCES

Sl No.	File No & Subject/Department	Decision/Post
1	MES/HSD/IMS/HOMOEO	Radiographer
2	MES	CSR Technician
3	MES	Scientific Assistant (Lab Technician)
4	MES	Assistant Professor in Neonatology
5	MES	Assistant Professor in Paediatric Cardiac Surgery
6	Subordinate Service	Indian Systems of Medicine
7	AV(3)14105/86/GW - Junior Co Operative inspector / Auditor in the Co Operative Department- Qualification amendment reg.	Commision Asked Govt. to examine to consider BSc (Hons) Co-operation and Banking as equal qualification along with B.Com with Co-Operation to the post as this qualification is treating an equal qualification to all other posts of the



		Co-Operative Sector and about to granting exemption in training referred to in Rule 7 to those who had obtain this qualification also.
8	A5-1/50012/2018-KPSC Kerala Government Servants' Application for Posts (Private Employment and Government Service) Rules 1958 rule 2(A)- amendment reg.	Commission accepted the amendment notification and asked the Govt to consider to include a condition in the Rule 2 (a) in accordance with the observation of the Hon. High Court that it is irrelevant to obtain a certificate as per rule 2 (a) from HOD for another post in the same department in which he is currently employed.
9	A5-1/1/2019-KPSC – advice of the Commission on the draft order relating to extend the time limit for joining State Govt Service reg.	Commission informed the Govt. that the draft order was accepted with the amendment that the extension period should be mentioned in terms of exact number of days also where the places it is mentioned in terms of month.
10	A5-2-28/2020-KPSC –date of determination of lower /upper age limit for applying PSC Examinations reg.	The Commission accepted the Govt. proposal to amend Public Services (Date for Determination of Age for Eligibility for Appointment) Rules, 1977 to determine the lower age as last date of the PSC Notification and upper age limit as 1st January of the notification year
11	A5-5-16/2020-KPSC- Considering Army Degree Certificate given to Ex- Service men as qualification to the post of Police Constable in the Police Department and giving Upper age relaxation upto 41 years of age reg.	Commission informed the Govt. that it was not required to amend special rule for the Post of Police Constable and Govt. can take appropriate action in this regard in accordance with orders issued by them.
12	A5-2-50039-2018-KPSC/Dy- Kerala Administrative Tribunal -Special Rules – Amendments reg.	The Commission informed the Govt. that Kerala Administrative Tribunal -Special Rules had been accepted with certain amendments.
13	A5-2-22/2020-KPSC Issuing Executive order for the newly created posts of Head constable Driver/Assistant Sub Inspector Driver in Police Department reg.	Commission advised the Govt that as the special rule for the post is not in force, an executive order can be issued on the condition that , pass in the test for the post.
14	A5-2-50-2019-KPSC KPSC Rules of Procedure - Preliminary Screening Test -amendment the draft notification by including the condition reg	The Commission informed the Govt. that the draft notification availed from the Govt had accepted with

		certain amendments.
15	A5-1-5-2020-KPSC -acceptance of Experience certificate of NRI Reg.	1.Commission informed the Govt. that the experience certificates acquired from foreign countries/institutions should be considered for the PSC selections ,provided they issued an order by including a condition in the para 19 of Part II General Conditions which are issued along with PSC notifications that, the experience certificates acquired from the foreign countries should be considered if it was attested by Norka, Roots or Indian Embassy. 2. Commission also informed the govt that it is necessary to amend the special rules in the case of posts for which special conditions were specified regarding experience in the special rule
16	A5-3-2-2020-KPSC -Absorption of Teachers of P.A. L.P School of Kasargod district to Govt service reg.	Commission Accepted the Govt. proposal
17	A5-1-50017-2018-KPSC- LD Clerk(Kannada & Malayalam knowing) Amendment of basic Qualification to the post reg.	Govt. was informed with the details they asked for
18	AV(3)27068-94-GW-Kerala Fisheries Subordinate service Special rule amendment reg.	Commission Accepted the Govt. proposal
19	A5-1-24-2020-KPSC -Sergeant post in the various department – Special Rule amendment reg. -	The Commission informed the Govt. that the draft notification availed from the Govt was accepted with certain amendments.
20	A5-2-1-2019-KPSC Chemical Examiners Laboratory Service Special Rules – Amendment reg.	The Commission informed the Govt. that the draft notification availed from the Govt was accepted with certain amendments.
21	A5-3-10-2019-KPSC- Whether the benefit of proviso IV rule 27 (c) of KS&SSR Part II can be extended to the candidates who did not received appointment orders due to abolition of post after including in the common ranked list and receiving advice memo reg.	Commission Accepted the Govt. proposal

22	A5-1/50006/2018/KPSC-Kerala Fisheries Department Special rule amendment of Lascar post reg.	Due to non availability of candidates as per second qualification for the post of Lascar in the Fisheries Department and taking in to account the nature of work, the Commission sent a letter to Govt. asking to amend qualification to the post as a practical test or any other methods may be conducted so as to prove proficiency in fishing, in lieu of the second qualification so that qualified candidates can be selected for the post.
23	A5-3/34/2020-KPSC 1960 –Amendments of Kerala Govt. Servants Conduct rules reg.	Commission Accepted the draft proposal submitted by the Govt.
24	A5-2/51/2020-KPSC- Promotion to the Post of Cammandant in the Armed Police Battation reg.	Commission Accepted the Govt. proposal
25	A5-2/50018/2018/Dy-KPSC Kerala Police Subordinate Service (Driver categories) Special rules – Draft rule reg.	The Commission informed the Govt. that the draft notification availed from the Govt was accepted with certain amendments.
26	AV(3)27068/94/GW-Kerala Fisheries Subordinate service Special rule amendment reg.	The Commission informed the Govt. that the draft notification availed from the Govt was accepted with certain amendments.
27	A5-3/1/2020-KPSC- granting of 10% reservation to financially backward persons of general categories to Dled courses also.	Commission Accepted the Govt. proposal.
28	A5-2/50041/2018-KPSC- KPSC- Rules of procedure – Rule 18 (ii) amendment reg.	The Commission informed the Govt. that the draft notification was accepted.
29	A5-2/50042/2018-KPSC – Kerala Public Service Commission- advice Rule KS&SSR Rule 17(c) Amendment reg.	The Commission informed the Govt. that the draft notification received from the Govt was accepted with certain amendments.
30	A5-1/22/2019-KPSC – Special rule for the different posts in State and Subordinate services of State Archives Department reg.	The final order of the state and subordinate services had to be circulated urgently, Moreover the Commission drew the attention of the Govt. to the fact that it is the procdurre as per rule that Govt should consult with the Commission before issuing final order, if it is deviate from the draft rule and advice of the Commission.

31	AV(2)21127/2004/GW Kerala Archaeological Subordinate Service - Special Rules reg.	The Commission informed the Govt. that the draft notification received from the Govt was accepted with certain amendments.
32	AV(2)18531/2004/GW Kerala Archaeological Service – Special Rules reg.	The Commission informed the Govt. that the draft notification received from the Govt was accepted with certain amendments.
33	A5-2-29/2020-KPSC PSC – Extention of Ranked list reg.	It was decided to extend the ranked lists those exhaust between 05.02.2021 –and 03.08.2021 – upto 04.08.2021
34	AV(1)13277/12/GW – filling of Headquarters Vacancy through by transfer reg.	Commission advised the Govt. that the headquarters vacancies can be filled through existing conditions.
35	A5-2-1/2021-KPSC Secretariat Subordinate Service – Special Rules amendment – include Security Guard etc in the Secretariat Subordinate Service -reg.	Commission intimated to the Government the rules to be followed while making correspondance with the Commission.
36	A5-3/50009/2018-KPSC NJD vacancy -Advice of thre Commission in the sugе - advice of the Commission on the proposals of the Govt reg.	The Commission informed the Govt. that the draft notification availed from the Govt had accepted with certain amendments.
37	A5-1/16/2019-KPSC Re -appointment of Sir Anandan , Former District Executive Officer of Kerala Motor Workers Welfare Board reg.	Commission advised the govt. that they can take appropriate decision asper the KS& SSR Part II Rule 39 in a manner that does not affect the reported vaccancies to PSC.
38	A5-2/64/2019-KPSC-Dy Kerala Police Subordinate Service (Band and Mounted Police Units) Special Rule reg.	The Commission informed the Govt. that the draft notification availed from the Govt had acce pted with certain amendments.
39	A5-3-8276/89-GW -Sainik Welfare Department--Special Rule Amendment reg.	Commission Accepted the Govt. proposal
40	A5-1/50008/2018-KPSC- Fixing of Common qualification to the post of Boat Lascar in the various Dept.	The Commission informed the details to the Govt. sought by them on the matter.
41	A5-2/10/2021-KPSC -To Amend Special rule and bring the matter to attention to the Govt. to enhance the educational qualificationspecified for the post of Havildar (Armed Police Battalion) special recruitment in the Police Department.	Commission asked Govt to make available a draft notification to amend special to the post.

42	AVIII(1)38156(1)/09/GW- DY - Amendment of qualification to the Post of Laboratory Assistant Grade II in the Animal Husbandry department reg.	Commission accepted the draft notification after making required amendments as per the suggestions forwarded by subcommittee (rules) ( Method of appointment, Qualification) Decision NO. 11 dated. 17.08.2020
43	AVIII(1)38156(1)/09/GW- DY-Amendment of Special rule to the Post of Refrigeration Mechanic, Chick Sexer in the Animal Husbandry department reg.	Commission accepted the draft notification (para 3 and 7 of discussion note) after making required amendments as per the suggestions forwarded by subcommittee (rules) (Qualification, Method of appointment) Decision No. 25 dated. 29.03.2021
44	A8-2-2/2021-KPSC Minority Welfare department-Kerala Minority Welfare Service - forming of Special rule Reg.	Commission accepted Govt proposal of Rule 11 by including subcommittee (rules) suggestions and accepted the Draft notification received from the Govt. Decision No. 47 dated. 05.02.2021
45	A8-2-1/2021-KPSC-Minority Welfare department- Kerala Minority Welfare Subordinate Service -forming of Special rule Reg.	Commission accepted Govt proposal of Rule 11 by including subcommittee (rules) suggestions and accepted the Draft notification received from the Govt. Decision No. 46 dated. 05.02.2021
46	AVIII(1)37977/88/GW Kerala State Insurance Service Rule - amendment reg.	Commission accepted the subcommittee (rules) decision with an amendment that the ' Minimum age limit 21.' Commission accepted the draft notification received from the Govt for special recruitment with the amendment proposal by rules and informed same on 28/05/2020. Decision No. 24 dated. 10.02.2020.

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**CHAPTER – XX**

**ADDITIONAL FUNCTIONS IN RESPECT OF THE KERALA STATE  
ROAD TRANSPORT CORPORATION, KERALA STATE  
ELECTRICITY BOARD AND GOVERNMENT OWNED COMPANIES  
AND CORPORATIONS**

Consequent on the entrustment of additional functions to the Commission as regards recruitment under the Kerala State Electricity Board, Kerala State Road Transport Corporation and Government owned Companies and Corporations, the question of framing special rules relating to the various services under the above mentioned bodies have been taken up by them with the Commission. A list of the Companies/Corporations/Boards under the purview of the Commission is given in **APPENDIX-XXIV**. Details of advice rendered on the proposal for framing special rules etc. to various services under the Companies/Corporation/Board during the year under report are given in **APPENDIX-XXX**.

**I STATUTORY RULES RELATING TO SERVICES**

(a) Total number of Rules pending at the beginning of the year	- 11
(b) Number of Rules received during the year	- 9
(c) Number of Rules on which advice was rendered	- 4
(d) Total number of amendments to Rules pending at the beginning of the year	- 7
(e) Number of amendments to rules received during the year	- 19
(f) Number of amendments to Rules on which advice was rendered	- 16
(g) Number of Special Rules yet to be received	- 5

**A. Total number of Rules pending at the beginning of the year**

- i) Metal Industries Ltd
- ii) Travancore Cements Ltd
- iii) Seetharam Textiles
- iv) Kerala State Ex-Serviceman Development and Rehabilitation Corporation
- v) Kerala Automobiles Ltd
- vi) Kerala Feeds Ltd

- vii) Kerala State Housing Board
- viii) Kerala State Womens Development Corporation
- ix) Kerala State Pollution Control Board
- x) Kerala State Textile Corporation
- xi) Rehabilitation Plantation Limited

**B. Number of Rules received during the year**

- i) Kerala State Civil Supplies Corporation
- ii) Oil Palm India Limited
- iii) Kerala Water Authority Technical Service Rule
- iv) Kerala Handicapped Persons Welfare Corporation
- v) Kerala State Ex- Serviceman Development and Rehabilitation Corporation
- vi) Kerala Feeds Ltd
- vii) Kerala State Housing Board
- viii) Kerala Clays & Ceramics Ltd
- ix) Kamco Promotion Rule

**C. Number of Rules on which advice Rendered**

- i) Kerala State Civil Supples Corporation
- ii) Kerala State Textile Corporation
- iii) Rehabilitation Plantation Limited
- iv) Kerala Pollution Control Board

**D. Total number of amendments to rules pending at the beginning of the year**

- i) Kerala Forest Development Corporation – Field Officer
- ii) Kerala Forest Development Corporation – Assistant Gr II, Steno, Typist Gr II
- iii) Kerala Agro Machinery Corporation -Operator (MME)
- iv) Toddy Welfare Fund Board – LDC,LDT
- v) Labour Welfare Fund Board – Various Posts
- vi) Handloom Development Corporation
- vii) Travancore Titanium Products- 14 Posts

**E. Number of Amendments to Rules received during the year**

- i) Kerala State Bamboo Corporation Limited-PA/CA, Typist , Clerk, Driver
- ii) Kerala Livestock Development Board – Livestock Superintendent & Fodder Superintendent
- iii) Kerala State Poultry Development Corporation- Farm Supervisor, Hatchery Supervisor
- iv) Kerala State Drugs and Pharmaceuticals -Driver
- v) Kerala Water Authority- Enhancement of Quota of low paid to LDC/LDT
- vi) Kerala Motor Welfare Fund Board Finance Officer
- vii) Kerala Head Load workers Welfare Board-Low paid to LDC
- viii) Kerala Forest Development Corporation -Driver
- ix) Milma – Promotion Policy
- x) Kerala Ceramics- Mines Mate
- xi) Kerala Backward Classes Development Corporation- Junior Project Officer
- xii) Kerala Financial Corporation – Conversion to Assistants
- xiii) Kerala State Electricity Board – Sub Engineer
- xiv) Intermix Factory- General
- xv) Kerala State Inland Navigation Corporation – Boat Driver
- xvi) Kerala Pollution Control Board - Assistant Engineer
- xvii) Kerala Handicrafts Development Board – Packer
- xviii) Kerala State Industrial Enterprises- Abolition of Posts
- xix) Kerala Tourism Development Corporation – Manager Gr IV

**F. Number of amendments to which advice was Rendered**

- i) Kerala State Bamboo Corporation Limited -PA/CA, Typist, Clerk, Driver
- ii) Kerala Live Stock Development Board -Livestock Superintendent & Fodder Superintendent.
- iii) Kerala State Poutry Development Corporation – Farm Supervisor , Hatchery



Supervisor

- iv) Kerala State Drugs & Pharmaceuticals- Driver
- v) Kerala Water Authority- Enhancement of Quota of low paid to LDC/LDT
- vi) Kerala Motor Welfare Fund Board Finance Officer
- vii) Kerala Head Load workers Welfare Board-Low paid to LD
- viii) Kerala Forest Development Corporation -Driver
- ix) Milma – Promotion Policy
- x) Kerala Ceramics- Mines Mate
- xi) Kerala Backward Classes Development Corporation- Junior Project Office
- xii) Kerala Financial Corporation – Conversion to Assistants
- xiii) Kerala State Electricity Board – Sub Engineer
- xiv) Intermix Factory- General
- xv) Kerala State Inland Navigation Corporation – Boat Driver
- xvi) Kerala Pollution Control Board Assistant Engineer

**G. Special Rules yet to be received**

- i) Kerala Transport Development Finance Corporation Limited
- ii) Kerala State Civil Supplies Corporation
- iii) Kerala State Textile Corporation
- iv) Rehabilitation Plantation Limited
- v) Kerala Bank

**II RECOGNITION OF QUALIFICATION - NIL**

**III MISCELLANEOUS REFERENCES**

- i) Appointment of nonteaching Staff of Universities- Executive Order
- ii) Bakel Resorts Development Corporation Limited , Kerala Tourism Infrastructure Limited-Appointments Under Purview of KPSC.
- iii) Category Change of last grade servants in Kerala Water Authority
- iv) Kerala Live Stock Development Board- Change of Designation
- v) Kerala Handicrafts Development Corporation (PVT) Ltd Deletion of word 'Private '

- vi) Kerala State Industrial Enterprises-Abolition of Posts  
vii) Kerala Water Authority -Assistant Executive Engineer – Executive Order

**IV EXEMPTION FROM RULES - NIL**

## **CHAPTER – XXI**

### **ADDITIONAL FUNCTIONS IN RESPECT OF SERVICES UNDER LOCAL AUTHORITIES**

Consequent on the entrustment of additional functions to the Commission as regards recruitment to various posts under the local authorities, the question of framing special rules regarding various posts under the above bodies have been taken up by the Commission.

A list of local authorities under the purview of the Commission is given in the Appendix XXV. The details regarding the advice proposals for framing special rules etc... to various posts under the local authorities during the year are given in the **Appendix XXXI**.

**I. STATUTORY RULES RELATING TO SERVICE - NIL**

**II. RECOGNITION OF QUALIFICATION - NIL**

**III. MISCELLANEOUS REFERENCES - NIL**

**IV EXEMPTION FROM RULES - NIL**

<b>Sl. No.</b>	<b>List of Local Authorities under the purview of the Commission</b>
1	Greater Cochin Development Authority
2	Municipal Common Service
3	Trivandrum Development Authority

## CHAPTER – XXII

### ADDITIONAL FUNCTIONS IN RESPECT OF THE SERVICES UNDER CO-OPERATIVE SECTOR

The government had promulgated an ordinance amending certain provisions relating to selections to the Corporative Societies viz. Number 10 of 1995 (Order No. 6434/B2/94 Law dated 29.04.1995) and also (Order No. 14713/B2/95 Law dated 27.10.1995). Accordingly, Act 5 of 1995 and Act 6 of 1995 were issued. As such G.O (P) No.41/98/Co-op dated 09.03.1998 was issued and recruitment to the posts of 14 District Co-operative Banks and 15 Apex Societies came under the purview of Kerala Public Service Commission. Later on three more societies (Charitable) have been brought under the ambit of the Commission as per G.O. (P) No.35/99/GAD dated 18.08.1999. As per the above order rules have been framed for Apex Societies and 14 District Co-operative Banks.

#### CO-OPERATIVE SECTOR

##### 1. STATUTORY RULES RELATING TO SERVICE

a)	Total Number of Rules pending at the beginning of the year	4
b)	Number of Rules received for advice	3
c)	Number of Rules on which advice was rendered	2
d)	Total Number of amendments to Rules pending at the beginning of the year	Nil
e)	Number of amendments to Rules received during the year	1
f)	Number of amendments to Rules on which advice was rendered	1
g)	Number of Special Rules yet to be received	4
<b>a.</b>	<b>Total Number of Rules pending at the beginning of the year</b>	
	i) Kerala State Agricultural and Rural Development Bank	
	ii) Kera Fed	

- iii) The Kerala State Cashew Workers Apex Industries Co-Operative Society Ltd
  - iv) Market Fed
- b. **Number of Rules received for advice**
- i) Kerala State Agricultural and Rural Development Bank
  - ii) Market Fed
  - iii) Kerala State Co Operative Bank Ltd
- c. **Number of Rules on Which Advise was rendered**
- i) Market Fed
  - ii) Kerala State Agricultural and Rural Development Bank
- d. **Total number of amendments to Rules pending at the beginning of the year - Nil**
- e. **Number of amendments to Rules received during the year**
- i) Kerala State Agricultural and Rural Development Bank-General Manager
- f. **Number of amendmnents to rules on which advise was rendered**
- i) Kerala State Agricultural and Rural Development Bank-General Manager
- g. **Number of Special Rules yet to be received**
- i) **The Kerala State Co-Operative Textile Federation Ltd**
  - ii) **Kera Fed**
  - iii) **The Kerala State Cashew Workers Apex Industries Corparative Society Limited**
  - iv) **Kerala State Co-Operative Rubber Marketing**

<b>MISCELLANEOUS REFERENCE</b>	-	<b>NIL</b>
<b>RECOGNITION OF QUALIFICATION</b>	-	<b>NIL</b>
<b>EXEMPTION FROM RULES</b>	-	<b>NIL</b>

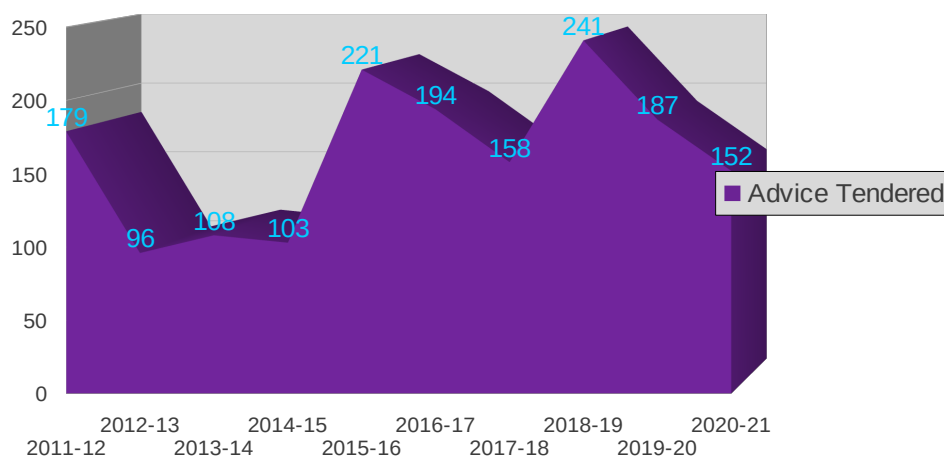
## CHAPTER - XXIII

### DISCIPLINARY CASES

One of the important functions of the Commission under Article 320(3)(c) is to advise Government on all disciplinary matters affecting Government Services.

Number of disciplinary cases pending with the Commission at the beginning of the year was **55**. A total of **142** cases were received from the Government during the year. The Commission rendered advice on **152** cases. The number of cases pending with the Commission at the close of the year were **45**. The number of cases pending with the Government were **314**.

### GRAPHICAL REPRESENTATION-ADVICE RENDERED ON DISCIPLINARY CASES DURING THE LAST TEN YEARS



**CHAPTER – XXIV**  
**LITIGATIONS INVOLVING THE COMMISSION**

(a)	Total number of cases (WP(c),WA,SLP,CA etc.) relating to the Commission pending for final disposal in the, High Court, Supreme Court at the beginning of the year	<b>7871</b>
(b)	Number of cases relating to the Commission filed during the year.	<b>1339</b>
(c)	Number of cases relating in which SF/CA have been filed	<b>715</b>
(d)	Number of cases disposed of	<b>505</b>
(e)	Number of cases pending for final disposal at the close of the year	<b>8584</b>
(f)	A brief account on the important judgement which have a direct bearing on the working of the Commission	<b>Nil</b>

**CHAPTER – XXV**  
**COMMITTEE FOR REDRESSAL OF COMPLAINTS OF**  
**WOMEN EMPLOYEES**  
**(Internal Complaints Committee)**

Based on the Supreme Court judgement dated 13.08.1997, the Government directed PSC to set up an internal complaint redressal mechanism and to constitute a Committee for the time bound redressal of complaints of women employees in accordance with the guidelines laid down by the Supreme Court. Accordingly the Commission constituted a Committee with effect from 25.04.2001 and the same is functioning effectively in tune with the guidelines of the Apex Court.

Internal Complaints Committee had been reconstituted in the office of the Kerala Public Service Commission with effect from 20.07.2013 as envisaged in the Sexual Harassment of Women at Workplace (Prevention ,Prohibition and Redressal) Act, 2013 with

senior most woman officer of KPSC as the Presiding Officer, two employees and an NGO activist as members, keeping in line with the norms stipulated in the Act.

As the commission is considered as a single entity and provincial in nature, no separate committees have been formed in the Regional and District Offices. The petitions from Regional and District Offices of the Commission are handed over to the Presiding Officer, who in turn takes action in accordance with the procedure laid down in the Act. The Committee hold sittings at the regional/district concerned to collect evidences and statements in such complaints. The Committee met on 22.10.2020. There is no complaint received during the said period.

### **Details of the Committee during the period 2020-21**

Sl. No.	Name and Designation	Official Position
1	Smt. Dolly.S, Addl Secretary	Presiding Officer
2	Smt. Maya V ( Panel Lawyer of Kerala Legal Service Authority and Kerala Womens Commission)	Member of the Committee (External)
3	Smt Indukala. C, Deputy Secretary	Member of the Committee
4	Sri John Kurian, Under Secretary	Member of the Committee

## **CHAPTER – XXVI**

### **DEVIATION FROM THE ADVICE OF THE KERALA PUBLIC SERVICE COMMISSION**

#### **1) A1 -1/19/2020/KPSC**

Government had sought advice of the commission regarding the tentative decision taken against Sri. X, Veterinary Surgeon of Animal Husbandry Department barring his two annual increment with cumulative effect as per Rule II (1) (VA) of KCS (CC&A) and refix his liability to the sum of Rs. 1,40,886 as the part of the disciplinary action taken against him. The Hon'ble Commission examined the case in detail with relevant documents and advised the Government, that the punishment imposed by the Government to him was not proportionate to such a serious crime and could be given a severe punishment including

removing from the service. As it is stipulated by the rule that the disciplinary authority could decide the punishment to be given to the employee and after considering the advice of the Commission given as per the rule 15 (12) (II) of KCS (CC&A) and also the petition submitted by the employee, the Government by overruling the advice of the Commission, issued a Govt. order No GO(O) 248/2020/AHD dtd. 18.08.2020 thereby settling the tentative decision previously taken by the Government.

## **2 ) A1-2/61/2019/KPSC**

Mr. Rajesh, native of Neyyattinkara escaped from the Police station on 24.10.2013 when he has taken in to police custody at Kattakada Police Station on the suspicion of attempting to steal from a bakery while Mr. X was working as police constable in the Kattakada Police Station. An enquiry was ordered after suspending Mr. X from the service as it was Prima facie aware that he had tainted the reputation of police force by acting irresponsibly. After the enquiry, the investigating officer came to the conclusion that the accused was guilty. Rural District police Head, Thiruvananthapuram settled the case by issuing an order by barring two annual increment with cummulative effect and treating the period of the suspension as leave (Non – duty).

The Range IG, by considering the review petition submitted by the petitioner against the above order, the punishment of barring to annual increment with cummulative effect was reduced to one annual increment with cumulative effect and issued an order to this effect. Against this order Sri. X had submitted a review petition to Government and considering the review petition, the Government took a tentative decision to reduce his punishment as censure and sought the advice of the Commission. As KPSC had disagreed with the tentative decision, the Government had rejected the review petition and also rejected the mercy petition submitted by the petitioner.

Even though no case had been registered against Rajesh, who had escaped from the Police Station, Sri. X had to be more vigilant in this regard. Moreover the punishment of barring annual increment with cumulative effect given at the departmental level for the above offense was disproportionate. So the Government took a tentative decision to reduce the punishment as censure and sought advice of the commission with letter number



3274324/H5/2019/Home dtd. 09.10.2019.

The commission examined the case in detail with relevant documents. The punishment given to Sri. X was based on an incident in which a suspect in a theft case had escaped from the police station. The incident took place when only the accused and another woman police officer were present. KPSC did not agree with the tentative decision earlier taken by the Government to reduce the punishment of barring annual increment with cumulative effect to censure. The review petition and mercy petition were dismissed and the rule doesn't allow to file a review petition again. As per the rule 36(c) of KPDIP & A Rules, stating that "There shall be only one review and the application for review shall be made within a period of two months from the date of orders sought to be reviewed". Therefore the commission advised the Government that it was not possible to file a review petition under the rule through the letter No. A1-2/61/2019/KPSC dtd. 28.01.2020. But overruling the advice of the Commission the Government issued an Order (MR)132/2020/Home dtd. 22.02.2020 and thereby lowered the disciplinary action against him as censure.

### **3) A1 -2/78/2020/KPSC**

Mr. X, the Panchayath Secretary of Kodumbu Grama Panchayath of Palakkad District had been retired from the service while he was facing a disciplinary action for failing to renew legal license to a fertilizer - insecticide - Cement retail shop of Sri. K. Narayanan. As he retired, the disciplinary action taken against him by the Panchayath Director had settled and recommended the Government to take further action as per rule 3 Part III of KSR. Government examined the case and took a tentative decision to recover Rs. 200/- per month for an year from his pension amount and a showcause notice was given to him for the same.

On the basis of the order issued by the Kerala Administrative Tribunal on the OA No. 2365/2019 filed by the Sri. X against the disciplinary action taken against him on the basis of the opinion of the Law Department not to file appeal against this order and also as the time limit allowed by the court to execute the order had exceeded, Government issued an order (GO (Rt) No. 1873/2020/LSGD Dtd. 12.10.2020) insisting the panchayath Director to recover Rs. 2400/- from his DCRG as per the amount stated in the showcause notice given to him earlier and also the Government sought advice of the Commission regarding the

settlement of disciplinary action taken against him after eliminating the remaining levels of the disciplinary action.

Hon'ble Commission examined the case in detail with relevant document and observed that the action of the Government was complete violation of rule. Government should have taken a tentative decision on disciplinary action and sought the advice of the Commission on it. As per the instruction issued by the Government in this regard was as follows. "..... in disciplinary cases the government should come to a provisional decision and only thereafter refer the matter to PSC for their advice, along with the provisional decision (GO (Ms) No. 310/72/PD Dtd. 10.08.1972) and Government made it clear that in their circular no. 10810/R2/2006/P&ARD dtd. 22.05.2007 that in the correspondence with the Commission, the words like remark/comments are inappropriate and should be avoided".

The Commission viewed that the unilateral decision of the Government to impose punishment to the officer concerned for the abuse of power and acts that challenged the rule of law was an encroachment on the constitutional responsibility and powers of the Commission. The Government had enough time to take action against him who had retired from the service in 2017. The Commission had informed the Government of their dissatisfaction with the decision to finalise the disciplinary action without seeking the advice of the Commission.

#### **4) A1-3/3/2019-KPSC**

The Commission tendered their advice on 10/03/2017 through letter No A1(3) 4411/16/GW to the advice sought by the government in the letter No. 53778/D3/13/RD dated 20/05/2016 regarding the tentative decision taken by the Government after considering the statement of defence of accused and after hearing them. Government decided to give provisional pension to Sri.X, former Thodupuzha Thahasildar and Sri.Y, former Idukki Additional Village Officer untill the final judgement of High Court on the order filed by them against the order of Vigilance Court (CC 167/2016).

Government reconsidered the case on the basis of advice rendered by the Commission and decided to settle the tentative decision taken in the Showcause notice to reduce 50% of their pension amount and sought advice of the Commission in this regard with letter no P119/D3/2017/GW dtd : 22/12/2017. The Hon'ble Commission rendered their advice on 12/06/2018 with letter no : A1(3)4411/16/GW. As per KSR part 3 rule 3, the part of the pension withholding should not exceed 1/3 of pension initially sanctioned. In this case government had suffered financial loss and it had been proved in the court also. So the commission held that it is proper to take decision as per KSR part 3 rule (2) (A) & (B) and advice accordingly.

The Government again examined the case in detail in the light of the advice rendered by the Commission. It is mentioned in the rule 2(A) of KSR part 3 as 'future good conduct shall be an implied condition of every grant of a pension. The Government may by order in writing withhold or withdraw a pension or part thereof whether permanently or for a specific period, if the pensioner is convicted of a serious crime or is found guilty of grave misconduct and in (b) as where a pensioner is convicted of a serious crime by a court of law, action under clause shall be taken in the light of the judgement of the court relating to such conviction'. Rule 2(a) States that it is a disciplinary action against a service pensioner who is involved in or engaged in any kind of a crime and that 2(b) refers to the action taken by the court to punish such pensioner who had participated in such an offence. Sri.X, former Thodupuzha Thahaseeldar and Sri.Y, former Idukki Additional Village Officer who were convicted by the court after retiring from the service for the crimes committed while they were in the service and it therefore appears that action cannot be taken under rule (2) part (3) of KSR on the ground that they had been suspended as part of disciplinary action while continuing in service and a person had retired while he was in suspension. As it was found to be in accordance with the law, the Government had requested the Commission to be persuaded on the matter submitted for advice of the Commission. In this case it is clear that the accused committed the offence while they were in service and rule (2) part (3) of KSR applies to them because they committed the offence while they were in service and caused financial loss to the Government. Vigilance Court also recommended action under rule (2) part (3) of KSR. Rule (3) part (3) of KSR applies to offences committed by pensioners. So the commission disagreed with the tentative decision taken by the

Government to reduce 50% pension and rendered advice in this regard on 12/06/2018 and 24/05/2019 respectively. As the Commission had disagreed with the tentative decision both times, the Government by overruling the advice of the Commission by reducing 50% of pension amount in every month and issued an order with No GO (Rt) No 2236/2020/RD dated : 16/06/2020.

**CHAPTER – XXVII**  
**COMPARATIVE SUMMARY OF WORK DONE BY**  
**KERALA PUBLIC SERVICE COMMISSION**

Since the manpower was found insufficient to cope up with the enormously increasing workload the Commission resorted to modern mechanization and technologies with effect from 2002, so as to achieve simplification, accuracy and speed in the selection process. A tabular form of comparative study of work done for the last ten reporting years (2011-2012 to 2020-2021 and five years comparison of work done (2011-2012 to 2015-2016 & 2016-2017 to 2020-2021) are shown in the following pages.

**COMPARATIVE SUMMARY OF WORK DONE FROM 2011-2012 TO 2020-2021**

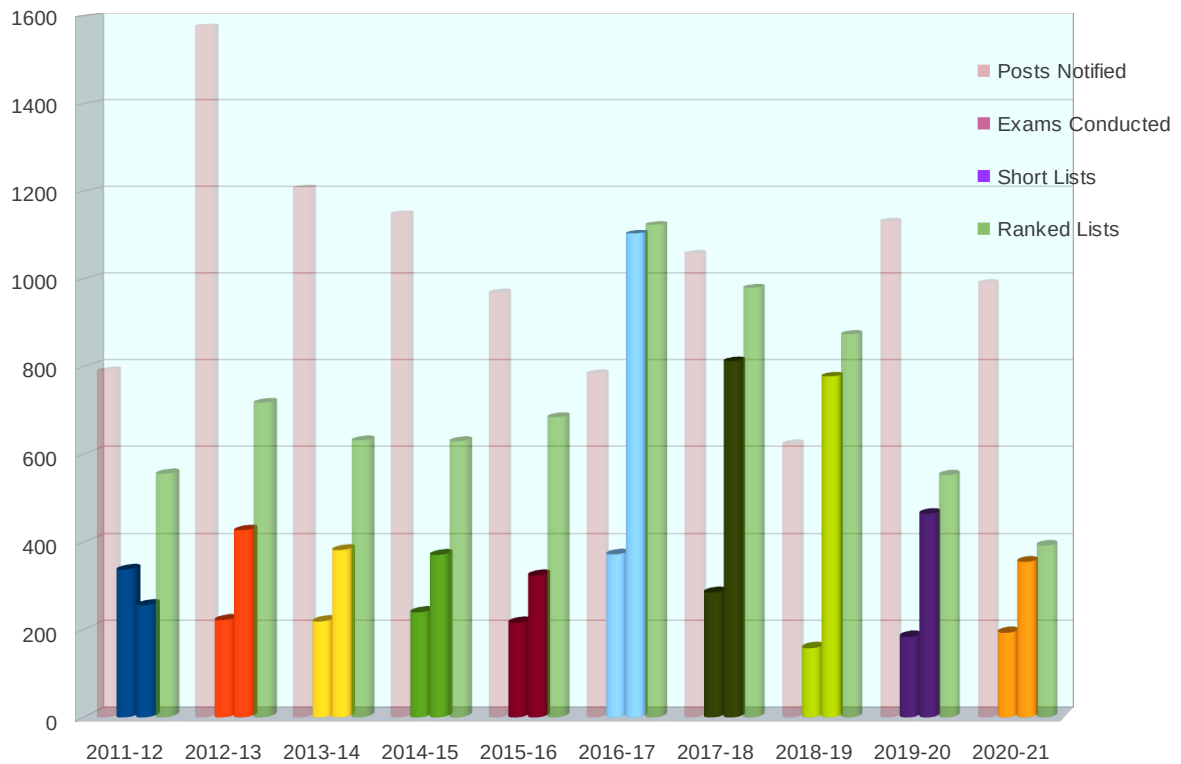
Year	No. of Posts Notified	No. of Applications received	No. of Examinations conducted	No. of Candidates admitted for exam	No. of S/L published	No. of Candidates included in S/L	No. of Posts for which interview conducted	No. of Candidates interviewed	No. of R/L published	No. of Candidates included in R/L	No. of Candidates advised	No. of Applications disposed of	No. of Applications pending	No. of Disciplinary cases - advice tendered
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2011-12	790	1713064	336	4223562	251	198840	358	20944	556	104813	33919	2809625	7370059	179
2012-13	1578	3469844	222	2645984	427	258936	577	19496	718	126054	29804	3584872	8127275	96
2013-14	1208	6049288	219	3147853	371	150478	406	38661	632	89134	33001	3893364	10645826	108
2014-15	1149	5811567	240	4222665	382	49657	405	20357	630	115604	27213	4238174	13789876	103
2015-16	969	4654688	216	5026351	324	144557	373	20126	685	286564	27234	7934500	9498574	221
2016-17	784	10159405	372	7526765	1104	154950	435	36682	1124	138022	38166	7861834	13841755	194
2017-18	1058	13199381	285	9706181	813	154074	484	26867	982	93578	33250	16836066	23966212	158
2018-19	623	3625576	158	8858777	778	160458	529	42010	874	185473	25036	13138183	18957144	241
2019-20	1132	9486503	184	4640600	465	213332	359	15372	553	108050	34106	17713487	20683896	187
2020-21	991	5635437	193	3175097	355	58126	257	12530	392	37288	22784	11547342	21592053	152

**COMPARISON OF WORK DONE IN THE LAST TEN YEARS**

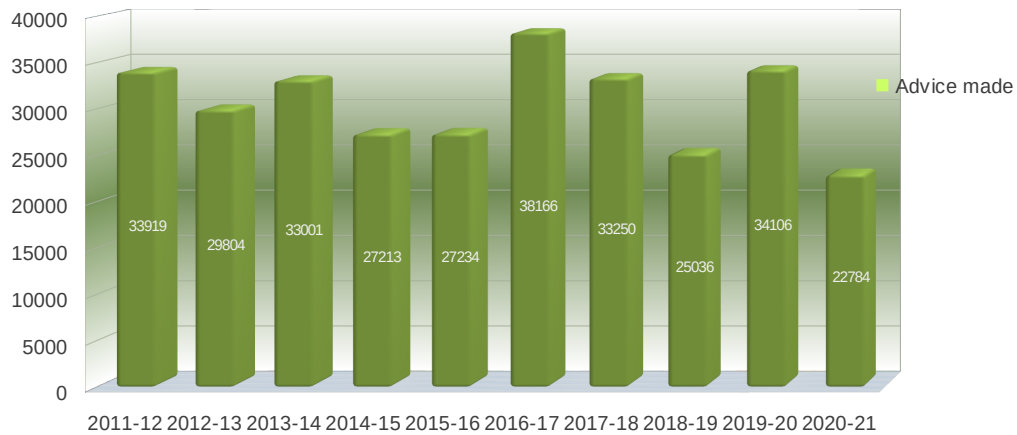
**(2011-12 to 2015-2016 and 2016-2017 to 2020-21 )**

Year	No. of Posts Notified	No. of Applications received	No. of Examinations conducted	No. of Candidates admitted for exam	No. of S/L published	No. of Candidates included in S/L	No. of Posts for which interview conducted	No. of Candidates interviewed	No. of R/L published	No. of Candidates included in R/L	No. of Candidates advised	No. of Applications disposed of	No. of Applications pending	No. of Disciplinary cases - advice tendered
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2011-12 to 2015-16	5694	21698451	1233	19266415	1755	802468	2119	119584	3221	721169	151171	22460535	49431610	707
2016-17 to 2020-21	4588	42106292	1192	33907420	3515	740940	2064	133461	3925	562411	153342	67096912	99041060	738

**GRAPHICAL REPRESENTATION**  
**(COMPARATIVE SUMMARY OF POSTS NOTIFIED, EXAMINATION**  
**CONDUCTED, S/L, R/L PUBLISHED FROM 2011-12 TO 2020-21)**



**GRAPHICAL REPRESENTATION SUMMARY OF ADVICE MADE FOR LAST TEN YEARS**



**CHAPTER XXVIII**

**VISITS**

NIL

**CHAPTER – XXIX**

**ACKNOWLEDGEMENT**

The Commission is happy to mention that the relation between the Government and the Commission has been cordial throughout the year. The Commission received unstinted co-operation from the Departmental Heads and experts/advisers in conducting the interviews. The examiners and educational authorities were also very cordial in the conduct of various examinations and practical tests. The Commission would like to place on record their sincere



gratitude for the immense help and co-operation rendered by them.

The Commission expresses their appreciation for the service of the Legal Retainers of the Commission.

The Commission extends their gratitude to the valuable advice rendered by the members of Technical Committee, IT Mission, and IIT etc... for the implementation of computerization and modern technologies.

The Commission would like to make a specific reference about the services rendered by the Vigilance and Security Officer and his personnel.

The Commission with pleasure and gratitude remember the Director of Printing, the staff of the Government Press and also the stationary department for the co-operation rendered by them in connection with printing. The Commission also expresses their gratitude to the Director of Information and Public Relations, Print and Visual Media for highlighting the press releases and notifications issued by the Commission from time to time.

The Commission is proud and glad to express their appreciation for the hardwork and sincere performance of duties rendered by the Secretary and staff of the Kerala Public Service Commission.

<b>Chairman</b>		<b>Adv. M.K Sakeer</b>	
Members	1	Smt. R. Parvathi Devi	
	2	Sri. Sureshan.C	
	3	Dr.M.R Baiju	
	4	Dr.Ginu Zacharia Oommen	
	5	Sri.G.Rajendran	
	6	Dr.K.P.Sajilal	
	7	Sri.T.R.Anil Kumar	

	8	Sri.Mohamed Musthafa Kadambot	
	9	Sri.P.H. Muhammed Ismail	
	10	Sri.Roshen Roy Mathew	
	11	Sri.Vijayakumar.P.K	
	12	Dr. Sreekumar .S	
	13	Sri. S. VijayaKumaran Nair	
	14	Sri.S.A.Saif	
	15	Sri.Abdul Samad.V.T.K	
	16	Dr.C.K.Shajib	
	17	Dr.Stany Thomas	
	18	Dr.Mini Sacharias	
	19	Sri.Boni Kuriakose	
Secretary		<b>Sri.Saju George</b>	

**Thiruvananthapuram**

**Date : 13.12.2021**