

PROVISIONAL ANSWER KEY

Paper: PAPER II RULES
Date of Test 17-06-2023

- Question1:-Which among the following Rule defines that delegation of Commissioners power and duties to Dy. Commissioner shall be made in writing?
A:-Rule I under section 10 (2)
B:-Rule II
C:-Rules under section 40 (1)
D:-None of these
Correct Answer:- Option-A
- Question2:-Who shall convene every meeting of an area committee as per Rule 1 U/S 15 of HR and CE Act?
A:-Commissioner
B:-President of MDB
C:-Chairman of Area Committee
D:-None of these
Correct Answer:- Option-C
- Question3:-No business of Area Committee shall be transacted at a meeting unless at least there be presence of _____ Number of members.
A:-10
B:-7
C:-6
D:-3
Correct Answer:- Option-D
- Question4:-Rules Under Section 29 (1) and (3) deals with
A:-Formation of Area Committee
B:-Constitution of MDB
C:-Alienation of Immovable Properties
D:-None of these
Correct Answer:- Option-C
- Question5:-Who among the following shall have the Custody of the records of the meeting of an area committee?
A:-Chairman
B:-Commissioner
C:-Secretary
D:-None of these
Correct Answer:- Option-A
- Question6:-What does Rules under Section 31 deals with?
A:-Dittam Register
B:-Utilisation of Surplus Funds
C:-Inventory Register
D:-Free Register
Correct Answer:- Option-B
- Question7:-In an institution who shall be responsible for making Proper arrangements to the safe custody of Jewels and Valuables?
A:-President of MDB
B:-Trustee
C:-Commissioner
D:-None of these
Correct Answer:- Option-B
- Question8:-As per Rule 10 (b) U/S 36 and 100 (2) (1) who among the following are responsible for keeping valuable documents of an institution?
A:-Trustee
B:-Executive Officer
C:-President
D:-Chairman of Trustees and Executive Officer
Correct Answer:- Option-D
- Question9:-How many days notice shall be served to the members of an Area Committee before the day of its meeting?
A:-7 days
B:-15 days
C:-10 days
D:-None of these
Correct Answer:- Option-A
- Question10:-Which among the following Rules deals with the procedures related to punishing an officer of an institution?
A:-Rules U/S 57
B:-Rules U/S 49 (1)
C:-Rules U/S 79
D:-None of these
Correct Answer:- Option-B
- Question11:-Rule (1) of Section 59 (1) and 3 deals with
A:-Property Register
B:-Inventory Register
C:-Appropriation of endowments
D:-None of these
Correct Answer:- Option-C
- Question12:-Rule (1) U/S 60 (1) (2) and 4 deals with
A:-The President of MDB
B:-The Commissioner of MDB
C:-The Dy. Commissioner
D:-None of these
Correct Answer:- Option-D
- Question13:-Which among the following Rules deal with the framing of a scheme for an institution?
A:-Rules U/S 98
B:-Rules U/S 58 (1), (6) and 7
C:-Rules U/S 100 (P) and (X)
D:-None of these
Correct Answer:- Option-B
- Question14:-Which among the following Rules deal with the Commissioners Power to decide over Budgets of an institution?

- A:-Rules U/S 57
- B:-Rules U/S 67
- C:-Rules U/S 70 (3)
- D:-Rules U/S 97

Correct Answer:- Option-C

Question15:-Which among the following Rule says that evasion of a notice on alteration of budget be treated sufficiently served the notice?

- A:-Rule 5 U/S 70 (3)
- B:-Rule 3 U/S 57
- C:-Rule (1) U/S 97
- D:-None of these

Correct Answer:- Option-A

Question16:-The order of Government in an appeal Under Section 74 (5) (b) shall be sent by

- A:-By hand delivery
- B:-By ordinary post
- C:-By Registered post with acknowledgement
- D:-None of these

Correct Answer:- Option-C

Question17:-What does Rule (5) U/S 15 deals with?

- A:-Despatching minutes to the members of Area Committee
- B:-Despatching Honorarium to the members of Area Committee
- C:-Despatching Act and Rules to the members of Area Committee
- D:-Despatching Agenda to the members of Area Committee

Correct Answer:- Option-D

Question18:-Under Rule (2) of Section 10 (2) and 11 (13) who has the power to cancel an order of delegation?

- A:-Dy. Commissioner
- B:-Commissioner
- C:-The President
- D:-The Asst. Commissioner

Correct Answer:- Option-B

Question19:-Who can prescribe the form in which a budget is to be submitted?

- A:-The President of MDB
- B:-The Asst. Commissioner
- C:-The Commissioner
- D:-The Exe. Officer

Correct Answer:- Option-C

Question20:-Which of the following Rule Specifies the Collection of all revenue in time?

- A:-Rule 5 U/S 73
- B:-Rule 10 U/S 31
- C:-Rule 7 U/S 100 (g)
- D:-Rule 1 U/S 100 (2) (j)

Correct Answer:- Option-D

Question21:-Who among the following officer can be deemed as a trustee in the cases of collection of Revenue and Incurring Expenditure for Rules 1 to 15?

- A:-Chairman
- B:-Exe. Officer
- C:-Asst. Commissioner
- D:-None of these

Correct Answer:- Option-B

Question22:-Who among the following is the Authority Competent to give a valid discharge of any claim of the Institution?

- A:-Trustee
- B:-Manager
- C:-Exe. Officer
- D:-Asst. Commissioner

Correct Answer:- Option-A

Question23:-Which among the following Rules deals with the custody of money of an institution?

- A:-Rules U/S 73
- B:-Rules U/S 100 2 (y)
- C:-Rules U/S 71
- D:-Rules U/S 100 (2) K

Correct Answer:- Option-D

Question24:-Leases of lands or building or any other immovable property of an institution may be done by

- A:-By Tender
- B:-By Public Auction
- C:-By Quotation
- D:-None of these

Correct Answer:- Option-B

Question25:-Who among the following is responsible to produce all books and accounts to the auditor for the purpose of Audit?

- A:-Trustee
- B:-Manager
- C:-Accountant
- D:-None of these

Correct Answer:- Option-A

Question26:-What is the Rate of contribution to the Commissioner for a religious institution with an Income ranges between Rs. 200 - 3000/-?

- A:-3%
- B:-6%
- C:-5%
- D:-10%

Correct Answer:- Option-A

Question27:-How many Grades are there for Exe. Officers?

- A:-5
- B:-4
- C:-6
- D:-8

Correct Answer:- Option-C

Question28:-Out of the money received by a Trustee, money required by him for expenses for How many months shall be deposited in a Bank specified under HR and CE Rules?

- A:-2 months
- B:-One month
- C:-5 months
- D:-3 months

Correct Answer:- Option-D

Question29:-Who is the person responsible to account all collections of an institution without any delay?

- A:-Manager
- B:-Trustee
- C:-The Accountant
- D:-None of these

Correct Answer:- Option-B

Question30:-Rules U/S 63 (1) and 64 (1) are not applicable to which of the following entities?

- A:-Temples
- B:-Ordinary endowments
- C:-Maths
- D:-None of these

Correct Answer:- Option-C

Question31:-In the case of a disciplinary proceedings against an office holder, the notice showing the offence may not be served in which of the following conditions?

- A:-If he is suspended from service
- B:-If he is terminated from service
- C:-If he continues in service
- D:-If the person concerned has absconded

Correct Answer:- Option-D

Question32:-Who shall be presented when the jewels are taken out from Joint Custody?

- A:-The persons having joint custody
- B:-Trustee
- C:-Executive Officer
- D:-None of these

Correct Answer:- Option-A

Question33:-Within how much time after the time appointed for a meeting of an area committee may be adjourned if there is no quorum?

- A:-1 hour
- B:-3 hours
- C:-Half an hour
- D:-2 hours

Correct Answer:- Option-C

Question34:-Which among the following Rule specifies how the agenda of an Area Committee will be taken for discussion?

- A:-Rule 7 U/S 7
- B:-Rule 8 U/S 15
- C:-Rule 5 U/S 16
- D:-None of these

Correct Answer:- Option-B

Question35:-Who shall make the periodical verification of Jewels and valuables of an institution?

- A:-Executive Officer
- B:-Asst. Commissioner
- C:-Manager
- D:-Trustee

Correct Answer:- Option-D

Question36:-Who among the following can fix the venue of meeting of trustees of an institution if such institution has no office premises?

- A:-Asst. Commissioner
- B:-Exe. Officer
- C:-Dy. Commissioner
- D:-None of these

Correct Answer:- Option-A

Question37:-Who among the following is responsible for submitting DCB statement for half year in respect of lands, building and other immovable properties?

- A:-Manager
- B:-Trustee
- C:-The Asst. Commissioner
- D:-The Accountant

Correct Answer:- Option-B

Question38:-Who among the following authority should submit the details of building work in an institution prior to the work to the Appropriate Authority?

- A:-Exe. Officer
- B:-Manager
- C:-Trustee
- D:-Asst. Commissioner

Correct Answer:- Option-C

Question39:-Travelling allowance applicable to the members of an Area Committee to participate the meetings of Area Committee is

- A:-That of Government Servants of Class III
- B:-L.D. Clerk in Govt. Service
- C:-That of attendants to Govt.
- D:-That of Govt. Servants of Class I

Correct Answer:- Option-D

Question40:-When should the details of public work in an institution intimated to the authority concerned

- A:-Six months before end of each Fasli
- B:-End of the year
- C:-Within two years of the work
- D:-None of these

Correct Answer:- Option-A

Question41:-The servants in an institution who assist rendering pooja is called

- A:-Public Servant
- B:-Office Staff

C:-Ultrai Servant

D:-None of these

Correct Answer:- Option-C

Question42:-Part I U/S 100 (2) (Y) is exempted for

A:-MDB

B:-Temples in Kasargod

C:-Temples in Kannur

D:-Thirupathy Thirumalai Devasthanam

Correct Answer:- Option-D

Question43:-An officer with the custody of cash or valuables is to execute security bond in the name of

A:-Trustee

B:-The institution

C:-Asst. Commissioner

D:-None of these

Correct Answer:- Option-B

Question44:-The Rules in Part I and II of Sec 100 (2) (Y) is not applicable to which of the following temples?

A:-Maths

B:-Special grade temples

C:-'B' grade temples Temples in Malappuram

D:-'C' grade temples

Correct Answer:- Option-A

Question45:-The quit-rent to be imposed under sub section (1) of section 34 of HR and CE Act 1951 shall be based on the

A:-Assessment of 10 year back

B:-Current Assessment on the land

C:-Assessment of 5 year back

D:-None of these

Correct Answer:- Option-B

Question46:-Who among the following Authority is responsible for maintaining Service Registers for all permanent employees in an institution?

A:-Trustee

B:-Exe. Officer

C:-Asst. Commissioner

D:-Dy. Commissioner

Correct Answer:- Option-A

Question47:-The travelling allowance applicable to the trustees of Institution has annual income upto 3 lakhs is that of

A:-Gr. I officers in Govt. Service

B:-Gr. II officers in Govt. Service

C:-Gr. III officers in Govt. Service

D:-Gr. IV officers in Govt. Service

Correct Answer:- Option-C

Question48:-What is the Rate of contribution payable by an institution with annual income ranges between Rs. 10,000-20,000/=?

A:-2%

B:-5%

C:-4.5%

D:-4%

Correct Answer:- Option-D

Question49:-How many copies of Abstract of the audited Accounts may prepare by the auditor to submit along with Audit Report?

A:-2 copies

B:-3 copies

C:-4 copies

D:-None of these

Correct Answer:- Option-A

Question50:-Leases, of Immovable properties, otherwise than public auction can be sanctioned by

A:-Asst. Commissioner

B:-Dy. Commissioner

C:-Trustee

D:-Managers

Correct Answer:- Option-B

Question51:-As per Rule 1 U/S 11 (3) of HR and CE Act to whom can the power be delegated by the Commissioner

A:-Asst. Commissioner

B:-Dy. Commissioner

C:-The President

D:-None of these

Correct Answer:- Option-A

Question52:-Who among the following may fix the place of meeting of an Area Committee?

A:-The chairman

B:-The Asst. Commissioner

C:-The Exe. Officer

D:-The Trustee

Correct Answer:- Option-A

Question53:-In the case of alienation of immovable properties of an institution which among the following rule says about description of such properties?

A:-Rule 1 (b) U/S 29 (1) and (3)

B:-Rule 2 of Sec 35

C:-Rule 1 (2) (a) U/S 40

D:-None of these

Correct Answer:- Option-A

Question54:-Within how many days the Chairman of an Area Committee should serve the minutes of its meeting to the members of that Area Committee?

A:-10 days

B:-15 days

C:-7 days

D:-3 days

Correct Answer:- Option-B

Question55:-On or before which date the trustee of an institution should send the assistant commissioner the statement regarding surplus relating to the fasli year immediately preceding?

- A:-On or before 31st may
 - B:-On or before 15 march
 - C:-On or before 15 June
 - D:-On or before 31st August every year
- Correct Answer:- Option-D

Question56:-Who among the following shall maintain the Register containing lists of Jewels and Valuables?

- A:-Head Accountant
 - B:-The Commissioner
 - C:-The Trustee
 - D:-None of these
- Correct Answer:- Option-C

Question57:-Where an institute has more than one trustee and no Exe. Officer who shall be the Custodian of Valuable documents?

- A:-Head Clerk
 - B:-The Chairman of Trustees
 - C:-Asst. Commissioner
 - D:-Dy. Commissioner
- Correct Answer:- Option-B

Question58:-Which among the following Rules deals with the preparation of list of religious institutions by the Commissioner?

- A:-Rules U/S 75
 - B:-Rules U/S 43
 - C:-Rules U/S 38
 - D:-Rules U/S 91
- Correct Answer:- Option-C

Question59:-Which among the following Rule describe that every order of Punishment shall be communicated to the punished officer?

- A:-Rule 1 U/S 15
 - B:-Rule 4 U/S 49
 - C:-Rule 3 U/S 73
 - D:-Rules U/S 95 (1)
- Correct Answer:- Option-B

Question60:-As far as an Area Committee is concerned which among the following facts are true?

- A:-Area Committee is constituted by Exe. Officers
 - B:-Area Committee is convened by Dy. Commissioner
 - C:-Area Committee can only meet at Asst. Commissioners Office
 - D:-No meeting of an Area Committee shall be convened unless the notice of day and time of the meeting served to its members.
- Correct Answer:- Option-D

Question61:-In case of Value of transaction of immovable property of an institution does not exceed Rs.1000/= it can only be published in

- A:-All leading News Papers
 - B:-All Electronic Media
 - C:-Regional News Papers
 - D:-District Gazette
- Correct Answer:- Option-D

Question62:-In the case of Utilisation of surplus fund of an institution how many days shall be specified in the notice to invite suggestions and objections on it?

- A:-15 days
 - B:-10 days
 - C:-30 days
 - D:-None of these
- Correct Answer:- Option-C

Question63:-Government shall publish notice regarding Re-Grant of Inams in

- A:-Local dailies
 - B:-All Electronic Media
 - C:-Regional Weeklies
 - D:-None of these
- Correct Answer:- Option-A

Question64:-Under Rule 3 of Sec 36 and 100 (2) (1) which among the following facts are true about the custody of jewels and valuables?

- A:-Exe. Officer is the custodian of Jewels and Valuables.
 - B:-Head Clerk is the custodian of Jewels and Valuables.
 - C:-Trustee is the custodian of Jewels and Valuables.
 - D:-None of these.
- Correct Answer:- Option-C

Question65:-Who is the custodian of valuable documents when the institution has only one trustee and an Exe. Officer?

- A:-Exe. Officer
 - B:-Joint custody of both
 - C:-Trustee only
 - D:-None of these
- Correct Answer:- Option-B

Question66:-In the case of disciplinary proceedings against an employee of an institution, oral enquiry can be initiated

- A:-Asst. Commissioner
 - B:-Exe. Officer
 - C:-Area Committee
 - D:-Person Charged
- Correct Answer:- Option-D

Question67:-Under Rule 1 (v) of Sec 38 the list of religious institutions should be published in

- A:-News papers in Tamil Nadu
 - B:-News papers in Kerala
 - C:-All Tamil Monthlies
 - D:-Fort St. George Gazette
- Correct Answer:- Option-D

Question68:-Which among the following Rule deals with enquiry on the representation submitted by a Trustee in the case of suggestion on deviations in the Budget?

- A:-Rule 3 U/S 97
 - B:-Rule 3 U/S 70
 - C:-Rule 9 U/S 32
 - D:-None of these
- Correct Answer:- Option-B

Question69:-Which of the following Rule specifies about the time for payment of surcharged amount?

- A:-Rule 2 U/S 74
- B:-Rule 9 U/S 70
- C:-Rule 10 U/S 31
- D:-Rule 2 U/S 100 (g)

Correct Answer:- Option-A

Question70:-If an institution has more than one Trustee to whom the recovery of contribution may sent?

- A:-The Exe. Officer
- B:-The Manager
- C:-Chairman of Trustee Board
- D:-None of these

Correct Answer:- Option-C

Question71:-Who among the following will be the custodian of Jewels in the case of where the institution has an executive officer and more than one trustee?

- A:-Exe. Officer
- B:-One among the trustees
- C:-Chairman
- D:-Joint Custody of Exe. Officer and Chairman of Trustee Board

Correct Answer:- Option-D

Question72:-When jewels and valuables are in joint custody what should be the locker system followed?

- A:-Single locking
- B:-Two locks of different pattern
- C:-Electronic locking system
- D:-None of these

Correct Answer:- Option-B

Question73:-Who among the following may preside the meeting of an Area Committee in the absence of Chairman?

- A:-The Commissioner
- B:-The President
- C:-Any member chose by the Area Committee
- D:-None of these

Correct Answer:- Option-C

Question74:-Any proceedings by Dy. Commissioner or Asst. Commissioner under the authority delegated to them shall be subject to the provisions of

- A:-Sec 19
- B:-Sec 85
- C:-Sec 73
- D:-Sec 18 and 19

Correct Answer:- Option-D

Question75:-How many times the Trustees shall meet in a month?

- A:-Once
- B:-Twice
- C:-Thrice
- D:-None of these

Correct Answer:- Option-A

Question76:-Who among the following shall preside over the Trustee Board Meeting?

- A:-Asst. Commissioner
- B:-Chairman of Trustee Board
- C:-Exe. Officer
- D:-Manager

Correct Answer:- Option-B

Question77:-Every Budget submitted U/S 70 shall be accompanied by

- A:-Annual Report
- B:-Explanatory Memoranda
- C:-Dittam
- D:-None of these

Correct Answer:- Option-B

Question78:-Within how many days the Trustee should submit the quarterly statement of receipts and payments after the end of one quarter of a year?

- A:-15 days
- B:-10 days
- C:-One month
- D:-5 days

Correct Answer:- Option-A

Question79:-Who among the following is responsible for the collection of all income whether in cash or kind for an institution?

- A:-Trustee
- B:-Manager
- C:-Head Accountant
- D:-None of these

Correct Answer:- Option-A

Question80:-Deposits of money belongs to an institution shall be made in the name of

- A:-Asst. Commissioner
- B:-MDB
- C:-In the name of Institution
- D:-None of these

Correct Answer:- Option-C

Question81:-Who among the following shall decide the period of lease of immovable properties of an Institution?

- A:-Manager
- B:-Dy. Commissioner
- C:-Trustees
- D:-Accountant

Correct Answer:- Option-C

Question82:-In a special order which of the following Authority can fix the place of Audit?

- A:-Trustee
- B:-Exe. Officer
- C:-Asst. Commissioner

D:-Commissioner

Correct Answer:- Option-D

Question83:-What is the rate of contribution for an institution with an annual income ranges between 3000-10,000 Rupees?

A:-3.5%

B:-5%

C:-6%

D:-None of these

Correct Answer:- Option-A

Question84:-The assessment for contribution payable by an Institution shall be made for

A:-Each Financial Year

B:-Each Fasli year

C:-Each quarter of an year

D:-None of these

Correct Answer:- Option-B

Question85:-What is the educational qualification fixed for the appointment of an Exe. Officer?

A:-⁸th Std

B:-⁹th Std

C:-Pass in SSLC

D:-⁷th Std

Correct Answer:- Option-C

Question86:-As far as a construction work in an institution is concerned which among the following Authority is considered the 'appropriate authority'?

A:-Exe. Officer

B:-Trustee

C:-Manager

D:-Area Committee

Correct Answer:- Option-D

Question87:-In whose the newly appointed Exe. officer shall furnish security and execute Security Bond?

A:-President of MDB

B:-The Commissioner

C:-The Trustee

D:-None of these

Correct Answer:- Option-B

Question88:-Unless and otherwise provided by the Chairman all meetings of an Area Committee will be

A:-Public

B:-Secret

C:-No restriction

D:-None of these

Correct Answer:- Option-A

Question89:-Who is the authority to sign the minutes of meeting of an Area Committee?

A:-Trustee

B:-Exe. Officer

C:-Chairman of Area Committee

D:-President of MDB

Correct Answer:- Option-C

Question90:-In which form the demand for contribution intimated to the institution?

A:-An order

B:-A circular

C:-An application

D:-A notice

Correct Answer:- Option-D

Question91:-Where should the Agenda of the meeting of Trustee Board be served to its members?

A:-Residence of members

B:-At meeting place

C:-At Asst. Commissioners Office

D:-None of these

Correct Answer:- Option-B

Question92:-The language of the minutes of Trustee Board Meeting shall be decided by

A:-Exe. Officer

B:-Manager

C:-Trustees

D:-Asst. Commissioner

Correct Answer:- Option-C

Question93:-Chairman of the Trustee Board may be elected in

A:-Special Meeting

B:-In an ordinary meeting

C:-Appointed by Asst. Commissioner directly

D:-None of these

Correct Answer:- Option-A

Question94:-Who among the following shall give receipts for all items of income of an institution?

A:-Manager

B:-Accountant

C:-Cashier

D:-Trustee

Correct Answer:- Option-D

Question95:-In the case of a lease of an immovable property of an institution who among the following can decide whether the rental is to be in cash or kind?

A:-Trustee

B:-The Exe. Officer

C:-The Asst. Commissioner

D:-None of these

Correct Answer:- Option-A

Question96:-What is the rate of contribution for an institution with an annual income exceeds Rs. 60,000/=?

A:-4%

B:-5%

C:-10%

D:-9%

Correct Answer:- Option-B

Question97:-What is the age limit for an executive officer to be newly appointed in an institution with an annual income of more than 40 lakh?

A:-25 years

B:-31 years

C:-35 years

D:-40 years

Correct Answer:- Option-C

Question98:-No Advance Increment can be sanctioned to an Exe. Officer without the permission of

A:-Dy. Commissioner

B:-Area Committee

C:-Head Accountant

D:-The Government

Correct Answer:- Option-D

Question99:-When a worshipper offers a proposal of building work in an institution who should obtain from him the details of his proposal?

A:-Manager

B:-Trustee

C:-Exe. Officer

D:-None of these

Correct Answer:- Option-B

Question100:-Claim of T.A. by an officer in an Institution can be entertained by the counter signing Authority within

A:-3 months

B:-6 months

C:-10 months

D:-5 months

Correct Answer:- Option-A