

**PROVISIONAL ANSWER KEY**

Paper: 084 - Special Scheme and General Instructions National Employment Service  
Date of Test 04-05-2023

Question1:-\_\_\_\_\_ Committee was mainly responsible for the present structure of the organisation and diversification of its functions in the field of Occupational Research, Vocational Guidance and Employment Market Information.

- A:-Mathew
  - B:-Shiva Rao
  - C:-Vellodi
  - D:-Hanumanthayya
- Correct Answer:- Option-B

Question2:-The Central Institute for Research and Training in Employment Service was established in

- A:-1951
  - B:-1960
  - C:-1954
  - D:-1964
- Correct Answer:- Option-D

Question3:-Running record of registration guidance

- A:-VG 67
  - B:-VG 69
  - C:-VG 66
  - D:-VG 68
- Correct Answer:- Option-D

Question4:-The requirements of officers and staff of Employment Exchanges for placement Services, EMI and Vocational guidance programme will be assessed on the basis of staffing formulae developed by

- A:-Cirtes
  - B:-Labour Ministry
  - C:-DGE & T
  - D:-State Government
- Correct Answer:- Option-A

Question5:-Among the following who is not eligible for "Saranya" Scheme

- A:-25 year old Unmarried women
  - B:-Wife of Late
  - C:-Divorced women
  - D:-Differently abled women
- Correct Answer:- Option-A

Question6:-\_\_\_\_\_ is intended to assist Employment Officers in discussing the vocational interest of applicants during individual guidance interviews

- A:-Family Background
  - B:-VGI-A
  - C:-Interest check list
  - D:-VGI-C
- Correct Answer:- Option-C

Question7:-In the metropolitan areas there will be one \_\_\_\_\_ employment exchange for a population of 400000

- A:-Metro
  - B:-Zonal
  - C:-Urban
  - D:-P&E
- Correct Answer:- Option-B

Question8:-Which is the agency in each state for bringing out career literature, audio visual aids, occupational information materials and tools for use in the career advising programme

- A:-State Vocational Guidance Unit
  - B:-Evaluation and implementation cell
  - C:-Career study centre
  - D:-Model career centre
- Correct Answer:- Option-C

Question9:-A running record of visits of Employment officers to educational institutions

- A:-VG 66
  - B:-VG 69
  - C:-VG 64
  - D:-VG 67
- Correct Answer:- Option-A

Question10:-Primary tool for obtaining, giving and interpreting pertinent information

- A:-Personal Information form
  - B:-Guidance
  - C:-Psychological test
  - D:-Interview
- Correct Answer:- Option-D

Question11:-An advisory committee of the university Employment Information and Guidance Bureau assists

- A:-Vice Chancellor
  - B:-Employment Director
  - C:-Chief of UEI & GB
  - D:-Employment Officer (deputy chief)
- Correct Answer:- Option-A

Question12:-In which year the Mathew Committee was appointed

- A:-1956
  - B:-1978
  - C:-1958
  - D:-1961
- Correct Answer:- Option-B

Question13:-Town Employment Exchanges will be set up in all towns having a labour force of

- A:-25,000
- B:-30,000
- C:-10,000

D:-20,000

Correct Answer:- Option-C

Question14:-The second National Commission on labour submitted its report in

A:-2002

B:-2000

C:-2001

D:-2003

Correct Answer:- Option-A

Question15:-Details of contacts made with employers should be recorded only on

A:-ER-II

B:-VG IA

C:-VG.I

D:-EM-I and form Em-IA

Correct Answer:- Option-D

Question16:-Lowest formation of Employment Service is

A:-Employment Information and Assistance Bureau

B:-Rural Employment Exchange

C:-UEI&GB

D:-Town Employment Exchanges

Correct Answer:- Option-A

Question17:-A form for collection of information concerning institutional training

A:-X14

B:-X17

C:-X-12

D:-X18

Correct Answer:- Option-C

Question18:-Who is the Chairman of District Committee which sanctions MPSC/JC loan

A:-District Collector

B:-RDO

C:-District Employment Officer

D:-District Panchayat President

Correct Answer:- Option-D

Question19:-Out of the following who is not eligible to get priority under KESRU scheme

A:-Male applicant who is a graduate

B:-NTC holders

C:-Saksharatha Instructor

D:-Professional Education holders

Correct Answer:- Option-A

Question20:-A Saranya beneficiary is not eligible to get

A:-Submission against regular vacancy

B:-Submission against regular vacancy

C:-Unemployment allowance

D:-Subsidy

Correct Answer:- Option-C

Question21:-Regarding "Saranya" repayment, a statement is to be given to Directorate by sub offices. What is it

A:-Loan Statement

B:-Expenditure Statement

C:-DCB Statement

D:-None of the above

Correct Answer:- Option-C

Question22:-Directorate General of Resettlement and Employment was setup in

A:-July 1944

B:-July 1945

C:-July 1946

D:-January 1950

Correct Answer:- Option-B

Question23:-An organised display of materials of occupational interest is called

A:-Career talk

B:-Career information

C:-Career exhibition

D:-Career literature

Correct Answer:- Option-C

Question24:-A continuation form for the use along with X2

A:-X2C

B:-X1A

C:-X2B

D:-X2A

Correct Answer:- Option-D

Question25:-What is the term used to denote the process of notifying to all employment exchanges, availability of certain categories of applicants suitable for occupations in which persistent shortages are experienced

A:-Shortage occupation

B:-Labour clearing

C:-Occupational clearing

D:-None of the above

Correct Answer:- Option-B

Question26:-How many UEI&GBs are there in Kerala now

A:-7

B:-5

C:-4

D:-8

Correct Answer:- Option-A

Question27:-First "Model Kaivalya Centre" is at

A:-Mavelikkara

B:-Chengannur

C:-Kayamkulam  
D:-Pathanamthitta  
Correct Answer:- Option-C

Question28:-Which is the form used for systematically obtaining bio data of guidance seekers

A:-VG I B  
B:-VG IC  
C:-VG I A  
D:-VG 1

Correct Answer:- Option-C

Question29:-Running record of applicants participating in group discussion

A:-X-64  
B:-VG 64  
C:-VG 67  
D:-VG 63

Correct Answer:- Option-B

Question30:-Summary of counselling interviews should be recorded in form

A:-VG I  
B:-VG IA  
C:-VG IB  
D:-VG IC

Correct Answer:- Option-B

Question31:-VG-I cards should be retained for a period of \_\_\_\_\_years

A:-7  
B:-6  
C:-2  
D:-5

Correct Answer:- Option-D

Question32:-In the event that the applicant's index card lapses it should also be retained along with

A:-VG IA  
B:-VG IB  
C:-VGIC  
D:-VG I

Correct Answer:- Option-D

Question33:-As per NESM the goodwill of \_\_\_\_\_ is necessary if the employment Service wants to fulfil its objectives

A:-Government and People  
B:-Applicants and Employers  
C:-State Government and Central Government  
D:-DGE&T and CIRTES

Correct Answer:- Option-B

Question34:-As per NESM Vol.I 14.7 a \_\_\_\_\_ on manpower should be maintained and updated

A:-Fact Book  
B:-Return  
C:-Chart  
D:-None of the above

Correct Answer:- Option-A

Question35:-A form which is used to invite an applicant for submission or other type of interview

A:-X45  
B:-X80  
C:-X-50  
D:-X43

Correct Answer:- Option-D

Question36:-Which form is used to notify the amendmends / cancellation of vacancies once circulated

A:-X78  
B:-X78B  
C:-X-16  
D:-X17

Correct Answer:- Option-D

Question37:-ILO Convention No.88 was ratified by the Government of India in

A:-June 1956  
B:-June 1948  
C:-June 1959  
D:-June 1950

Correct Answer:- Option-C

Question38:-Form X2 is used to record particulars of

A:-Vacancy  
B:-Selection  
C:-Submission  
D:-None of the above

Correct Answer:- Option-A

Question39:-Employer's acceptance of a person into a remunerative job through employment exchange is called

A:-Placing  
B:-Submission  
C:-Selection  
D:-None of the above

Correct Answer:- Option-A

Question40:-The service of National Employment Service Department was gradually extended and by early \_\_\_\_\_ Employment Exchanges were thrown open to all categories of applicants.

A:-1947  
B:-1948  
C:-1949  
D:-1950

Correct Answer:- Option-B

Question41:-ES return showing the no. of applicants on the live register by age, sex and educational level

A:-E.S 2.8

B:-E.S 1.4  
C:-E.S.2.7  
D:-E.S 3.1

Correct Answer:- Option-B

Question42:-E.S.1.1 is prepared

A:-Quarterly  
B:-Annually  
C:-Half yearly  
D:-Monthly

Correct Answer:- Option-D

Question43:-A reply sent to a govt. Employer certifying that no suitable candidate is available against the vacancy notified by him

A:-X56  
B:-X 58  
C:-X49  
D:-X47

Correct Answer:- Option-C

Question44:-A letter used for intimation to an applicant while making postal submission

A:-X42  
B:-X43  
C:-X45  
D:-X46

Correct Answer:- Option-D

Question45:-If the quarterly return (ERI) is not received from an establishment a reminder should be issued in form

A:-X88  
B:-X83  
C:-X85  
D:-X87

Correct Answer:- Option-D

Question46:-Which among the following is an annual return

A:-E.S 2.4  
B:-E.S 2.6  
C:-E.S 1.1  
D:-E.S 2.1

Correct Answer:- Option-B

Question47:-\_\_\_\_\_ unit is required to be established in each state as per NESM Vol.I partIII 3.43

A:-State EMI  
B:-Career information  
C:-Model VG  
D:-None of the above

Correct Answer:- Option-C

Question48:-Return Showing Vacancies notified, filled, cancelled and outstanding by sectors

A:-E.S.2.4  
B:-E.S 2.7  
C:-E.S.1.3  
D:-E.S.1.1

Correct Answer:- Option-C

Question49:-Kerala Government have introduced a new scheme for making SC/ST candidates employable through guidance, coaching, skill enhancement, outreach programme etc., name it

A:-Career Development Centre  
B:-Employability Centre  
C:-Kaivalya  
D:-Samanwaya

Correct Answer:- Option-D

Question50:-On receipt of an inspection report, the employment officer should report his compliances to the director within

A:-Two weeks  
B:-Three weeks  
C:-Ten weeks  
D:-Four weeks

Correct Answer:- Option-D

Question51:-Employment department has started a self employment scheme for registered elderly citizens, name it

A:-Navajeevan  
B:-Kaivalya  
C:-Vayomithra  
D:-None of the above

Correct Answer:- Option-A

Question52:-Among the following who is not eligible to get loan under KESRU Scheme

A:-Illiterate  
B:-Post Graduate  
C:-Unemployment allowance receipt  
D:-SSLC failed

Correct Answer:- Option-A

Question53:-The information about training facilities in Engineering or medicine may be termed as

A:-National level information  
B:-International level information  
C:-District level information  
D:-State level information

Correct Answer:- Option-D

Question54:-Employment Officer (VG) should select not less than two individually guided applicants during each quarter for

A:-Case studies  
B:-Career talk  
C:-Review of old cases  
D:-Counselling interview

Correct Answer:- Option-A

Question55:-In schools, career talks may be arranged for the benefit of students of standard

- A:-X and above
- B:-VIII and above
- C:-VII and above
- D:-IX and above

Correct Answer:- Option-B

Question56:-A running record of index cards removed from the live register

- A:-X.57
- B:-X.58
- C:-X.56
- D:-X.59

Correct Answer:- Option-C

Question57:-\_\_\_\_\_ will also function as a manpower organisation and planning agency for the state

- A:-SEMI unit
- B:-SVG unit
- C:-State project office
- D:-State Directorate

Correct Answer:- Option-D

Question58:-In areas where there is a concentration of SC/STs \_\_\_\_\_ will be set up

- A:-UEI&GBs
- B:-EIAB
- C:-CDC
- D:-Rural Employment Exchanges

Correct Answer:- Option-B

Question59:-In the States having more than 30 vocational Guidance units, there will be two \_\_\_\_\_ for vocational guidance

- A:-Evaluation and implementation Cell
- B:-State Vocational Guidance Units
- C:-SEMI Units
- D:-None of the above

Correct Answer:- Option-A

Question60:-A pattern of behaviours and present condition of abilities that is indicative of an individual's future attainments, provided appropriate - refers to

- A:-Aptitude
- B:-Career
- C:-Employability
- D:-Skill

Correct Answer:- Option-A

Question61:-An occupation for which a shortage applicants generally exists and which have been declared as such

- A:-Shortage Occupation
- B:-Clearing occupation
- C:-Shortage Vacancy
- D:-None of the above

Correct Answer:- Option-B

Question62:-A Systematic arrangement of Index Cards of applicants who for various reasons are not entitled to placement assistance

- A:-Dead Order Register
- B:-Dead Register
- C:-Placement Register
- D:-Live Register

Correct Answer:- Option-B

Question63:-An Occupation, the performance of which does not demand any previous work experience or vocational training

- A:-Entry Occupation
- B:-Clearing Occupation
- C:-Labour clearing
- D:-Occupational title

Correct Answer:- Option-A

Question64:-An applicant who has found employment without the assistance of the Exchanges means

- A:-Employee
- B:-Placed
- C:-Found work
- D:-None of the above

Correct Answer:- Option-C

Question65:-\_\_\_\_\_ is the primary authority of the National Employment Service in matters pertaining policy and procedure

- A:-EEM
- B:-SEEM
- C:-NESM
- D:-Government Orders

Correct Answer:- Option-C

Question66:-An index card for recording registration details of job seekers in Employment Exchanges which are using computers for registration

- A:-XIA
- B:-XIB
- C:-XIC
- D:-XI

Correct Answer:- Option-D

Question67:-A form for collection of information about apprenticeship training facilities

- A:-X12
- B:-X18
- C:-X42
- D:-X13

Correct Answer:- Option-D

Question68:-A card used to acknowledge receipt of vacancies notified by employers

- A:-X45
- B:-X46
- C:-X47
- D:-X52

Correct Answer:- Option-A

Question69:-A follow up letter asking employers for result of submission made

- A:-X59
- B:-X58
- C:-X62
- D:-X67

Correct Answer:- Option-A

Question70:-A card inviting an applicant to explain why he declined the offer of appointment made by an employer on the recommendation of the exchange

- A:-X78-B
- B:-X78
- C:-X79
- D:-X76

Correct Answer:- Option-B

Question71:-A Service unpaid card used by guided applicants for further assistance or information

- A:-VG1-A
- B:-VGI-B
- C:-VGI F
- D:-VGI

Correct Answer:- Option-C

Question72:-A running record of Training admission/apprenticeship

- A:-VG65
- B:-VG66
- C:-VG68
- D:-VG 67

Correct Answer:- Option-D

Question73:-Each employment exchange may be subjected to general inspection at least once in \_\_\_\_\_

- A:-A year
- B:-3 months
- C:-6 months
- D:-2 years

Correct Answer:- Option-C

Question74:-If the exchange receiving the VG-I card on transfer is not having a VG unit, the VGI Card should be filed in the

- A:-VGIA
- B:-VGIF
- C:-X1
- D:-X63

Correct Answer:- Option-C

Question75:-Information about educational and training facilities should be reviewed at

- A:-The end of the year
- B:-The beginning of every academic year
- C:-The beginning of calendar year
- D:-1st April of every year

Correct Answer:- Option-B

Question76:-The term "Hobby workshops" is related to

- A:-CGC
- B:-Special Employment Exchange for PH
- C:-UEI&GB
- D:-VRC

Correct Answer:- Option-C

Question77:-Subsidy for KESRU-99 will be credited to the \_\_\_\_\_ account of the beneficiary

- A:-SB Account
- B:-Loan Account
- C:-Fixed deposits
- D:-Current Account

Correct Answer:- Option-B

Question78:-For KESRU loans, bank will charge interest only for \_\_\_\_\_

- A:-Loan amount
- B:-Project Cost
- C:-Loan amount less subsidy amount
- D:-None of the above

Correct Answer:- Option-C

Question79:-An application for MPSC/JC loan, having Six members, is received in an employment exchange. State whether that can be sanctioned, if they are eligible otherwise

- A:-Can be sanctioned
- B:-Cannot be sanctioned as the maximum no. of members in a job club is fixed as 5
- C:-Refer the matter to Director
- D:-None of the above

Correct Answer:- Option-A

Question80:-KESRU loan can be availed

- A:-Only individually
- B:-Only Jointly
- C:-Both individually and jointly
- D:-None of the above

Correct Answer:- Option-C

Question81:-Rs.10,00,000/- has been sanctioned as loan under MPSC/JC scheme what is the eligible subsidy amount

- A:-25,000
- B:-2,50,000
- C:-1,50,000
- D:-2,00,000

Correct Answer:- Option-D

Question82:-An application for KESRU-99 was rejected by the Employment Exchange after preliminary verification. An appeal can be submitted before

- A:-Divisional Employment Officer (UAS)
- B:-Regional Deputy Director of Employment
- C:-The Director

D:-The Joint Director of Employment

Correct Answer:- Option-B

Question83:-After availing saranya loan, a beneficiary is remarried. What is the action to be taken against her

A:-Recover the entire loan amount

B:-Recover the subsidy amount

C:-Recover the balance amount to be repaid

D:-No action is needed, but to ensure the continuation of the project and repayment of loan

Correct Answer:- Option-D

Question84:-\_\_\_\_\_ category is not eligible to get age relaxation under MPSC/JC Scheme

A:-Women Graduate

B:-SC

C:-ST

D:-Differently abled

Correct Answer:- Option-A

Question85:-MPSC/JC scheme was implemented in the year

A:-2006

B:-2007

C:-2008

D:-2009

Correct Answer:- Option-B

Question86:-\_\_\_\_\_ is giving free of cost training to "Saranya" beneficiaries

A:-NABARD

B:-KILE

C:-RSETI

D:-KILA

Correct Answer:- Option-C

Question87:-Saranya beneficiaries are eligible to get additional loan in continuation to the existing loan, subject to conditions. They will get a maximum of \_\_\_\_\_% of the first loan amount as additional loan.

A:-50%

B:-60%

C:-70%

D:-80%

Correct Answer:- Option-D

Question88:-Every year \_\_\_\_\_% of the total loan amount provided in the budget for "Saranya" Scheme, should be utilised to disburse loan to graduate women.

A:-5

B:-7

C:-20

D:-10

Correct Answer:- Option-D

Question89:-What is the fine fixed for illegal receipt of unemployment allowance

A:-Rs.500

B:-Rs.1000

C:-Rs.200

D:-Rs.100

Correct Answer:- Option-D

Question90:-Income of an applicant under unemployment assistance scheme is given as Rs. 12,000/- State whether the applicant is eligible.

A:-Eligible

B:-Not eligible

C:-To seek special sanction from Directorate

D:-None of the above

Correct Answer:- Option-A

Question91:-Who is the appeal authority against the decision of local body regarding UAS

A:-District Collector

B:-RDO

C:-District Employment Officer

D:-Director of Employment

Correct Answer:- Option-A

Question92:-A candidate applied for UAS on 27.02.2022. He is eligible to receive Unemployment allowance from \_\_\_\_\_ onwards

A:-April 2022

B:-March 2022

C:-February 2022

D:-January 2022

Correct Answer:- Option-B

Question93:-Government have constituted a \_\_\_\_\_ for co-ordinating the working of CDC and Employability centre

A:-State Project Cell

B:-State Project Centre

C:-Project Office

D:-Programme Cell

Correct Answer:- Option-A

Question94:-Who is the Centre head of Employability Centre in a District

A:-Employment Officer (VG)

B:-Development Officer (HR)

C:-Employment Officer (EMI)

D:-District Employment Officer

Correct Answer:- Option-D

Question95:-Who is the State level reporting officer for employability Centre

A:-State Vocational Guidance Officer

B:-Director of Employment

C:-Deputy Director of Employment

D:-Joint Director of Employment

Correct Answer:- Option-D

Question96:-What is age limit fixed for "Navajeevan" Scheme

A:-55-65

B:-55-70

C:-50-65

D:-60-70

Correct Answer:- Option-C

Question97:-Of the following who is not eligible for Navajeevan Scheme

A:-An applicant whose individual income is Rs.1,00,000/-

B:-Illiterate applicant

C:-An applicant whose age is 55 years

D:-Women applicant

Correct Answer:- Option-B

Question98:-\_\_\_\_\_ % of the total no. of sanctioned loan under "Navajeevan" should be allotted to women applicants

A:-25

B:-20

C:-10

D:-5

Correct Answer:- Option-A

Question99:-Employment Department has started a programme for providing training to Degree students to get admission in centres of excellence for post graduate programmes in various subjects, what is it

A:-CDC

B:-Dhanus

C:-Lakshya

D:-Niyukthi

Correct Answer:- Option-B

Question100:-Of the following items which is not an objective of the CDC in the phase I

A:-To help the candidates to prepare resume or CV

B:-To provide information about apprenticeship

C:-To conduct workshop for teachers of secondary school

D:-To conduct career guidance classes in all educational institutions

Correct Answer:- Option-C