

**FINAL ANSWER KEY**

Paper: Special Scheme and General Instructions (Paper II)  
Date of Test 01-11-2022

Question1:-UEI & GB deputy chief can conduct group discussion, old case review and case study in

- A:-District Employment Exchanges
- B:-Town Employment Exchanges
- C:-P and E Office
- D:-None of the above

Correct Answer:- Option-B

Question2:-The maximum repayment period for SARANYA scheme is

- A:-60 months
- B:-48 months
- C:-36 months
- D:-72 months

Correct Answer:- Option-A

Question3:-The mega job fest conducted by employment department is known as

- A:-Disha
- B:-Niyukthi
- C:-Athijeevanam
- D:-None of the above

Correct Answer:- Option-B

Question4:-State level nodal officer of the employability centers

- A:-Joint Director
- B:-Deputy Director
- C:-Director
- D:-SVGO

Correct Answer:- Option-D

Question5:-If the quarterly return is not received from an establishment a reminder should be issued in form

- A:-X-88
- B:-X-89
- C:-X-87
- D:-X-85

Correct Answer:- Option-C

Question6:-Which among the following is an annual return?

- A:-E.S.2.6
- B:-E.S.2.4
- C:-E.S.2.5
- D:-E.S.2.3

Correct Answer:- Option-A

Question7:-Amount to be paid by the registrants of employability centres

- A:-Rs. 250
- B:-Rs.100
- C:-Rs.300
- D:-Rs.1,000

Correct Answer:- Option-A

Question8:-The Term 'Hobby work shops' is related to

- A:-CGC
- B:-UEI&GB
- C:-Spl EE for PH
- D:-VRC

Correct Answer:- Option-B

Question9:-Vacancies notified, filled, outstanding and number of live register by sex and NCO

- A:-E.S 2.4
- B:-E.S. 1.6
- C:-E.S.2.6
- D:-E.S.1.2

Correct Answer:- Option-D

Question10:-Overall supervision and coordination of employability centres vests with

- A:-KASE
- B:-HR Manager
- C:-District Employment officer
- D:-Employment Officer (VG)

Correct Answer:- Option-C

Question11:-Educated applicants registered placed and on live register by educational levels

- A:-E.S.2.2
- B:-E.S.2.1
- C:-E.S.1.1
- D:-E.S.1.2

Correct Answer:- Option-B

Question12:-Vacancies notified, filled, cancelled and outstanding by sectors

- A:-E.S 1.3
- B:-E.S 2.4
- C:-E.S. 1.1
- D:-E.S 2.7

Correct Answer:- Option-A

Question13:-Every year \_\_\_\_\_ % of the Saranya loan amount provided in the budget will be given to graduate women beneficiaries

- A:-10
- B:-15
- C:-20
- D:-25

Correct Answer:- Option-A

Question14:-Definition of occupation was adopted by which international conference of labour statistician

- A:-V

B:-VII  
C:-VI  
D:-II

Correct Answer:- Option-C

Question15:-Which committee recommended the present structure of the organization and diversification of its functions in the field of occupational research, VG, EMI etc.

A:-Mathew Committee  
B:-Shiva Rao Committee  
C:-Vellodi Committee  
D:-None of the above

Correct Answer:- Option-B

Question16:-Work done in respect of physically handicapped applicants return

A:-Quarterly  
B:-Annually  
C:-Monthly  
D:-Half yearly

Correct Answer:- Option-D

Question17:-On receipt of an inspection report the employment officer should report his compliance to the director within

A:-four weeks  
B:-two weeks  
C:-twelve weeks  
D:-ten weeks

Correct Answer:- Option-A

Question18:-A private establishment having 25 employees comes under

A:-act establishment  
B:-non act establishment  
C:-not defined  
D:-none of the above

Correct Answer:- Option-A

Question19:-E.S. 2.1 is prepared

A:-annually  
B:-quarterly  
C:-half yearly  
D:-none of the above

Correct Answer:- Option-C

Question20:-E.S. 1.6 is a \_\_\_\_\_ return

A:-monthly  
B:-quarterly  
C:-half yearly  
D:-annual

Correct Answer:- Option-D

Question21:-Which body recommended the need to increase the coverage and timely release of data collected by employment department?

A:-Mathew committee  
B:-2nd national labour commission  
C:-Shivarao committee  
D:-None of the above

Correct Answer:- Option-B

Question22:-Government has started a new self employment scheme for the registered elderly citizens. Name it

A:-Navajeevan  
B:-Jeevan  
C:-Kaivalya  
D:-Vayomithra

Correct Answer:- Option-A

Question23:-\_\_\_\_\_ has arranged financial support to distribute loan under Kaivalya scheme

A:-KFC  
B:-KSFE  
C:-Kerala State Handicapped Persons Welfare Corporation  
D:-SBI

Correct Answer:- Option-C

Question24:-A large number and probably a still larger number of employment seekers are ignorant of

A:-The benefits of employment service  
B:-The accommodation available at employment service  
C:-The free and voluntary service offered by employment service  
D:-Paid service available in employment exchanges

Correct Answer:- Option-C

Question25:-What is the age limit fixed for a person to be eligible for loan under Navajeevan scheme

A:-55-65  
B:-45-60  
C:-50-65  
D:-60-70

Correct Answer:- Option-C

Question26:-Technical evaluation of employment exchanges is undertaken by

A:-State Government  
B:-Central Government  
C:-State Directorate  
D:-Jointly by the officers of Central and State Government

Correct Answer:- Option-D

Question27:-As far as possible, under KESRU-99 scheme, \_\_\_\_\_ % of total sanctioned applications will be from among SC/ST/PH applicants

A:-20%  
B:-15%  
C:-10%  
D:-5%

Correct Answer:- Option-B

Question28:-The best method by which an employment officer can arrive at a complete understanding of an employer's situation is by

- A:-Canvassing programmes
  - B:-Face to face discussion
  - C:-Telephonic contact
  - D:-Communication through letter
- Correct Answer:- Option-B

Question29:-A well defined geographical area having a concentration of economic activity where the elements of demand for labour exist and for which labour force is habitually drawn from persons living in the area is called

- A:-Employment market information
  - B:-Industrial area
  - C:-Employment market
  - D:-Special economic zone
- Correct Answer:- Option-C

Question30:-Method of collection of employment information by means of returns received from individual establishments

- A:-Establishment Reporting System
  - B:-EMI
  - C:-Occupational return
  - D:-Information Collection
- Correct Answer:- Option-A

Question31:-A card on which particulars pertaining to and action in respect of an applicant is recorded

- A:-order card
  - B:-occupation card
  - C:-VG 1 A
  - D:-Index card
- Correct Answer:- Option-D

Question32:-What is the age limit prescribed for loan under MPSC/JC?

- A:-18-40
  - B:-18-50
  - C:-18-45(OBC-48,SC/ST-50)
  - D:-18-45
- Correct Answer:- Option-C

Question33:-In which year the Directorate General was changed Directorate General of Resettlement to DGE and T?

- A:-1961
  - B:-1952
  - C:-1960
  - D:-1955
- Correct Answer:- Option-C

Question34:-Annual return regarding census of Central Government employees

- A:-C.G.R
  - B:-C.G.I
  - C:-C.G.II
  - D:-C.G.III
- Correct Answer:- Option-A

Question35:-A form for collection of information concerning institutional training

- A:-X-12
  - B:-X-13
  - C:-X-14
  - D:-X-15
- Correct Answer:- Option-A

Question36:-The primary tool in vocational guidance is

- A:-Personal information form
  - B:-Interview
  - C:-Interest preference schedule
  - D:-Interest check list
- Correct Answer:- Option-B

Question37:-Employment officer should organise exhibitions of career information and literature particularly in different schools by rotation for a period of

- A:-two days
  - B:-one week
  - C:-one day
  - D:-two weeks
- Correct Answer:- Option-B

Question38:-In order to be able to locate all information in the files useful for a particular type of applicant it is necessary to maintain

- A:-Tags
  - B:-Reference card
  - C:-E.M cards
  - D:-V.G-1 cards
- Correct Answer:- Option-B

Question39:-An employment officer can function effectively only if he knows

- A:-The characteristics of employers
  - B:-The employees
  - C:-The characteristics of the employment market area he is serving
  - D:-Individual problems of employers
- Correct Answer:- Option-C

Question40:-Brief counselling given to an applicant at the time of registration is called

- A:-Occupational information
  - B:-Group guidance
  - C:-Group discussion
  - D:-Registration guidance
- Correct Answer:- Option-D

Question41:-How many reference cards should be prepared for each educational level in order to be able to locate all the information in the files useful for a particular type of applicant?

- A:-four
- B:-three
- C:-two
- D:-one

Correct Answer:- Option-C

Question42:-The I.L.O convention No.88 concerning the organization of employment service was ratified by govt. of India in the year

- A:-1951
- B:-1957
- C:-1959
- D:-1961

Correct Answer:- Option-C

Question43:-An identity card given to an applicant who is having SSLC qualification, by an exchange which is using computer for registration

- A:-X10A
- B:-X10
- C:-X10B
- D:-X10C

Correct Answer:- Option-B

Question44:-Vocational guidance is an aspect of guidance having focus on the problems relating to

- A:-Vocational Life
- B:-Vocational Training
- C:-Vocational Rehabilitation
- D:-Individual Guidance

Correct Answer:- Option-A

Question45:-It comprises of activities conducted in and outside the premises of employment or U.E.I.G.B. what is it?

- A:-Street survey
- B:-EMI programme
- C:-Placement Programme
- D:-Guidance Programme

Correct Answer:- Option-D

Question46:-An applicant who received individual guidance may himself like to seek another opportunity to personally discuss with E.O(V.G). In order to facilitate such contacts each applicant should be handed over

- A:-V.G-IA
- B:-V.G-IB
- C:-V.G-IC
- D:-V.G-IF

Correct Answer:- Option-D

Question47:-A programmed planned to locate and obtain job opportunities matching the education, training, work experience and other relevant characteristics of an individual applicant

- A:-individual guidance
- B:-job development
- C:-employment counselling
- D:-counselling

Correct Answer:- Option-B

Question48:-A running record of index cards removed from the live register

- A:-X-56
- B:-X-57
- C:-X-58
- D:-X-59

Correct Answer:- Option-A

Question49:-A covering letter to form X-10 A/B/C when it is sent to applicants by post

- A:-X-62
- B:-X-66
- C:-X-67
- D:-X-68

Correct Answer:- Option-A

Question50:-A systematic arrangement of order cards pertaining to vacancies received at an exchange and it respect of which action is still pending

- A:-Dead order register
- B:-Live register
- C:-Dead register
- D:-Live order register

Correct Answer:- Option-D

Question51:-The total number of regional professional and executive employment exchanges in the state of Kerala

- A:-one
- B:-two
- C:-three
- D:-four

Correct Answer:- Option-B

Question52:-Employment officer should prepare in advance a broad plan of work every quarter and sent to the state director during

- A:-first week of the quarter
- B:-the first fortnight of the quarter
- C:-second fortnight of the quarter
- D:-Last week of the first month of the quarter

Correct Answer:- Option-B

Question53:-If the employment service wants to fulfill its objectives the good will of both is necessary, who are they"

- A:-employers and trade union
- B:-applicants and their parents
- C:-employees and employers
- D:-applicants and employers

Correct Answer:- Option-D

Question54:-In school career talks may be arranged for the benefit of students of standard

- A:-X and above
- B:-IX and above
- C:-VII and above
- D:-VIII and above

Correct Answer:- Option-D

Question55:-The working group of national employment service meets

- A:-monthly
- B:-bimonthly
- C:-half yearly

D:-annually

Correct Answer:- Option-D

Question56:-The name or designation by which the occupation is commonly known in the country and easily understood by every one

A:-standard occupational title

B:-family

C:-group

D:-division

Correct Answer:- Option-A

Question57:-Employment officer (VG) should scrutinize daily newspapers for advertised opportunities he should consider vacancies that are

A:-notified to exchanges in normal manner

B:-circulated by employment exchange

C:-advertised by central employment exchanges

D:-vacancies that are not enumerated above

Correct Answer:- Option-D

Question58:-A running record of registrations for P&E standards applicants forwarded to P&E office

A:-X-63A

B:-X-63B

C:-X-63 C

D:-X-63

Correct Answer:- Option-A

Question59:-The central institute for research and training and employment service was established in

A:-1961

B:-1963

C:-1964

D:-1966

Correct Answer:- Option-C

Question60:-E.S. 2.2 is prepared

A:-annually

B:-half yearly

C:-quarterly

D:-bimonthly

Correct Answer:- Option-A

Question61:-The serial number assigned is one and the same in V.G. 63 and

A:-V.G-64

B:-V.G-1

C:-V.G-1A

D:-V.G-1C

Correct Answer:- Option-B

Question62:-Return for furnishing information regarding vacancies notified for bulletin on job opportunities in India

A:-MNR

B:-E.S.2.3

C:-C.P-1

D:-E.M.I statement

Correct Answer:- Option-C

Question63:-Which Govt. authority is authorised to review the Saranya scheme

A:-CDS

B:-planning board

C:-IMG

D:-KASE

Correct Answer:- Option-B

Question64:-State whether interest is to be recovered when revenue recovery is initiated for default under saranya scheme

A:-interest for subsidy amount is to be recovered

B:-interest for loan amount is to be recovered

C:-no interest is to be recovered

D:-none of the above

Correct Answer:- Option-C

Question65:-10% of the budget provision for saranya scheme is ear market for

A:-BPL women

B:-women graduates

C:-differently abled

D:-none of the above

Correct Answer:- Option-B

Question66:-Rural employment bureau is presently known as

A:-UEI&CB

B:-town employment exchange

C:-rural employment exchange

D:-employment information and assistance bureau

Correct Answer:- Option-D

Question67:-Who is responsible for undertaking job development work in an employment exchange?

A:-Junior employment officer

B:-senior clerk

C:-employment officer in charge

D:-none of the above

Correct Answer:- Option-C

Question68:-Saksharatha instructor will get

A:-priority for submission

B:-priority as experienced candidate

C:-priority under KESRU scheme

D:-none of the above

Correct Answer:- Option-C

Question69:-A mother and son, who are having separate ration cards and living in separate homes, jointly apply for MPSC/JC. Comment on their eligibility

A:-they are eligible

B:-they are not eligible

C:-may be referred to director

D:-none of the above

Correct Answer:- Option-A

Question70:-Of the following who is not a member of the committee for the appointment in CDC

A:-regional deputy director

B:-SVGO

C:-Representative of KASE

D:-JDE

Correct Answer:- Option-D

Question71:-\_\_\_\_\_ will function as a man power organization and planning agency for the state

A:-P and E office

B:-District Employment exchange

C:-State Directorate

D:-Economic and statistics department

Correct Answer:- Option-C

Question72:-What is the submission ratio exists in Trivandrum district for a temporary vacancy?

A:-10

B:-9

C:-20

D:-none of the above

Correct Answer:- Option-A

Question73:-A card used to acknowledge receipt of vacancies notified by employers

A:-X43

B:-X45

C:-X16

D:-X47

Correct Answer:- Option-B

Question74:-Who is the appeal authority, if an application under "KESRU" is primarily rejected

A:-Employment director

B:-Joint Director

C:-D.D(PT)

D:-RDD

Correct Answer:- Option-D

Question75:-The term \_\_\_\_\_ is defined by ILO as follows "The service and activities intended to assist individuals of any age, at any point, throughout their lives to make educational, training and occupational choices to manage their career scope

A:-vocational guidance

B:-career guidance

C:-training

D:-employability enhancement

Correct Answer:- Option-B

Question76:-Standard forms can be amended with the prior approval of

A:-DGET

B:-Working group

C:-CIRTES

D:-State Director

Correct Answer:- Option-B

Question77:-A CDC must have following infrastructure

A:-Career library

B:-Posters and stands

C:-Waiting hall

D:-All of the above

Correct Answer:- Option-D

Question78:-In a CDC who is in charge of career information data collection and updation

A:-IT officer cum-career Guidance Assistant

B:-Centre manager

C:-Front office executive

D:-Assistant centre manager

Correct Answer:- Option-A

Question79:-Income limit for availing MPSC/JC loan is

A:-Rs. 1,00,000

B:-Rs. 2,00,000

C:-Rs. 1,50,000

D:-None of the above

Correct Answer:- Option-A

Question80:-Of the following, which category is not having priority for getting MPSC/JC loan

A:-Those who have professional and technical qualification

B:-Recipient of UAS

C:-Those having maximum age

D:-Women having a degree qualification

Correct Answer:- Option-C

Question81:-Loan amount under Saranya scheme is disbursed by

A:-Demand draft

B:-Payorder

C:-Directly crediting to beneficiary's bank account

D:-None of the above

Correct Answer:- Option-C

Question82:-Out of the following, who is not eligible for Saranya loan

A:-Widow

B:-Anganwadi helper

C:-Divorcee

D:-Differently abled women

Correct Answer:- Option-B

Question83:-Employability centre project director

A:-Joint director

B:-Director of employment  
C:-RDD  
D:-DEO

Correct Answer:- Option-B

Question84:-A book which contains acts and rules of employment exchanges published by Directorate of employment is known as

A:-NESM  
B:-Compendium  
C:-CARE  
D:-None of the above

Correct Answer:- Option-C

Question85:-E.S.1.4 is submitted

A:-yearly  
B:-half yearly  
C:-quarterly  
D:-Monthly

Correct Answer:- Option-A

Question86:-E.S. 3 is submitted

A:-Half yearly  
B:-yearly  
C:-quarterly  
D:-monthly

Correct Answer:- Option-C

Question87:-"Occupational analysis of job seekers" return is known as

A:-E.S 1.2  
B:-E.S 2.1  
C:-E.S 3  
D:-PDL51

Correct Answer:- Option-D

Question88:- A beneficiary completes the repayment of the existing loan under a Govt. Scheme. She applies for another loan. What is the subsidy amount eligible to her

A:-Subsidy amount of the 2nd loan -subsidy amount of the 1st loan  
B:-Subsidy amount of the 2nd loan  
C:-Subsidy amount of the 1st loan  
D:-None of the above

Correct Answer:- Option-A

Question89:-Which of the following return is discontinued in submitting to DGE&T?

A:-E.S1.1  
B:-ER I  
C:-ER II  
D:-none of the above

Correct Answer:- Option-C

Question90:-Running record of persons seeking individual information

A:-VG 63  
B:-VG 64  
C:-VG 66  
D:-V.G 65

Correct Answer:- Option-D

Question91:-A \_\_\_\_\_ may be maintained in every officer for visitors

A:-Complaint book  
B:-attendance book  
C:-special register  
D:-suggestion book

Correct Answer:- Option-D

Question92:-National classification of occupation has been prepared on the basis of an international classification system recommended by

A:-UNESCO  
B:-UNCTAD  
C:-ILO  
D:-NSSO

Correct Answer:- Option-C

Question93:-Information about training facilities in engineering or medicine may be termed as

A:-National level  
B:-State Level  
C:-District Level  
D:-International level

Correct Answer:- Option-B

Question94:-A \_\_\_\_\_ unit is required to be established in each state as an ideal one to be followed by other VG units

A:-State vocational guidance  
B:-Employability centre  
C:-Model V.G  
D:-UEI&GB

Correct Answer:- Option-C

Question95:-VG-1 cards should be retained for

A:-5years  
B:-6 years  
C:-1 year  
D:-10 years

Correct Answer:- Option-A

Question96:-How many cases of individually guided applicants should be selected by E.O (VG) for the preparation of case studies in the quarter

A:-one  
B:-three  
C:-two  
D:-four

Correct Answer:- Option-C

Question97:-Two case studies prepared should be sent to the DGE&T and state Director by

- A:-15th of the month following quarter
- B:-10th of the month following quarter
- C:-20th of the month following quarter
- D:-25th of the month following quarter

Correct Answer:- Option-B

Question98:-\_\_\_\_\_ service is an integral part of National employment service

- A:-guidance
- B:-placement
- C:-employment market information
- D:-none of the above

Correct Answer:- Option-A

Question99:-EEE (Electronic Employment Exchange) for registration and additions of qualification in an employment exchange was implemented in

- A:-2018
- B:-2017
- C:-2016
- D:-2015

Correct Answer:- Option-B

Question100:-What is the percentage of beneficiary contribution of MPSC/JC loan

- A:-20%
- B:-10%
- C:-15%
- D:-25%

Correct Answer:- Option-B