

DE-7/2022/8

Question
Booklet Alpha Code

A

Question Booklet
Serial Number

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Name :	Reg. No.	Signature :
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DEPARTMENTAL TESTS — JULY, 2022

Number of Questions : 100

Time : 1½ hours

(Maximum Marks :100)

INSTRUCTIONS TO CANDIDATES

1. The question paper will be given in the form of a Question Booklet. There will be four versions of question booklets with question booklet alpha code viz. **A, B, C & D.**
2. The Question Booklet Alpha Code will be printed on the top left margin of the facing sheet of the question booklet.
3. The Question Booklet Alpha Code allotted to you will be noted in your seating position in the Examination Hall.
4. If you get a question booklet where the alpha code does not match to the allotted alpha code in the seating position, please draw the attention of the invigilator **IMMEDIATELY.**
5. The Question Booklet Serial Number is printed on the top right margin of the facing sheet. If your question booklet is un-numbered, please get it replaced by new question booklet with same alpha code.
6. The Question Booklet will be sealed at the middle of the right margin. Candidate should not open the question booklet, until the indication is given to start answering.
7. Immediately after the commencement of the examination, the candidate should check that the question booklet supplied contains all the 100 questions in serial order. The question booklet does not have unprinted or torn or missing pages and if so the fact should be brought to the notice of the Invigilator and get it replaced by a complete booklet with same alpha code. This is most important.
8. A blank sheet of paper is attached to the question booklet. This may be used for rough work.
9. **Please read carefully all the instructions on the reverse of the Answer Sheet before marking your answers.**
10. Each question is provided with four choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and darken the bubble corresponding to the question number using Blue or Black Ball Point Pen in the OMR Answer Sheet.
11. **Each correct answer carries 1 mark and for each wrong answer 1/3 mark will be deducted. No negative marks for unattended questions.**
12. No candidate will be allowed to leave the examination hall till the end of the session and without handing over the Answer Sheet to the Invigilator. Candidates should ensure that the Invigilator has verified all the entries in the Register Number Coding Sheet and that the Invigilator has affixed his/her signature in the space provided.
13. Strict compliance of instructions is essential. Any malpractice or attempt to commit any kind of malpractice in the Examination will result in the disqualification of the candidate.
14. **If any candidates make a marking of answer in the question paper and exchange with other candidate during the course of the examination, the answer script will be invalidated and the candidates will be debarred for a minimum period of 2 years from appearing the Departmental Tests.**

A

1. Treasury Bill Book is a book in Form

(A) TR 7A	(B) TR 40
(C) TR 74	(D) TR 42
2. Pay slip is an authorisation, issued by

(A) Head of Office
(B) Accountant General
(C) Bank
(D) Treasury Officer
3. Pay in slip is the form issued to make deposits to the

(A) Savings Bank Account	(B) Security Deposit
(C) Fixed Deposit	(D) Term Deposit
4. Appropriation control register is maintained in all separately for each financial year.

(A) District Offices	(B) Banks
(C) Sub Offices	(D) Treasuries
5. Appropriation control is defined in rule

(A) 432 of KTC Vol. I	(B) 444 of KTC Vol. I
(C) 434 of KTC Vol. I	(D) 442 of KTC Vol. I
6. Who has to furnish a list of sub controlling officers to the district or sub treasuries at which the sub controlling Officers are drawing the bills

(A) District Officers	(B) Head of Departments
(C) Regional Officers	(D) Chief Controlling Officer
7. Which rule insist Annual life Certificate from the pensioners who receive monthly pension through an agent or Bank who executed an indemnity Bond.

(A) Rule 280 of KTC Vol. I	(B) Rule 288 of KTC Vol. I
(C) Rule 260 of KTC Vol. I	(D) Rule 284 of KTC Vol. I
8. Payment kept outside the "Letter of credit" system in Rule of KTC Vol. I

(A) 258 (J)	(B) 250
(C) 258 (i)	(D) 260
9. A disputable claim shall be honoured by Treasury Officer only after getting clearence from

(A) From Claimant	(B) From Director of Treasuries
(C) From Accountant General	(D) From Government
10. Earnest money Deposits should not be repaid in

(A) Full	(B) Half
(C) Part	(D) Quarter
11. A fresh treasury bill book shall be brought into use

(A) At the begining of calender year	(B) On begining of half year
(C) At the begining of each financial year	(D) On 1 st july of each year

12. The Director of treasuries shall arrange for the inspection of sub treasuries atleast once in
- (A) Two Years (B) 6 Months
(C) A Year (D) 3 Months
13. Every strong room should be inspected by the Executive Engineer of P.W.D.
- (A) Quarterly (B) Monthly
(C) Half yearly (D) Annually
14. A currency chest book is in Form
- (A) TR 25 (B) TR 36
(C) TR 35 (D) TR 37
15. After verification of all sealed chests and packets in safe custody in the treasury, the treasury officer should note the result of verification in the
- (A) Incumbents Register (B) Register of valuables
(C) Safe custody Register (D) Personal Register
16. A claim by gazetted Government servant for pay and fixed allowances shall be presented in a bill form
- (A) TR 74 (B) TR 74 A
(C) TR 46 (D) TR 112
17. A fresh authorisation from Accountant General is also required when there is a change in of Gazetted officer, eventhough there is no change in emoluments.
- (A) District Offices (B) Designation
(C) Regional Office (D) Head of Office
18. Who is the custodian of General Indemnity Bonds in TR 49 for the purpose of drawing money from treasury ?
- (A) A G (B) Bank
(C) Treasury Officer (D) Government
19. Cash Account is prepared in form
- (A) TA 24 (B) TA 26
(C) TA 25 (D) TA 27
20. When higher rate of interest on Fixed Deposit is reduced, to the interest at the rate applicable to TSB account ?
- (A) After 3 years
(B) From the date of maturity to till the date of closure
(C) After 2 years
(D) After 1 year

A

21. The rate of interest on Fixed Deposit from 1-5-2015 for 3 years and above for a senior citizen is
- (A) 9.5 % (B) 9 %
(C) 8 % (D) 8.5 %
22. "The Register of Deposits" kept in treasury is in Form
- (A) TA 12 (B) TA 13
(C) TA 14 (D) TA 15
23. Name the Deposit, the repayment of lapsed amount is not permissible
- (A) Personal Deposit (B) Revenue Deposit
(C) Security Deposit (D) EMD
24. Name the Deposit, the balance amount are not reconciled
- (A) Personal Deposit (B) EMD
(C) Revenue Deposit (D) Security Deposit
25. TSB Account opened in the name of minor should not be transferred after the minor attaining majority
- (A) TSB Rule 35 (B) TSB Rule 33
(C) TSB Rule 31 (D) TSB Rule 32
26. If the misclassification in the treasury accounts is detected after despatch of the accounts to AG, who should prepare the alteration memorandum and send it to the AG duly sanctioned.
- (A) Sub Treasury Officer (B) Assistant Treasury Officer
(C) District Treasury Officer (D) Treasurer
27. The person or party to whom a draft is granted is called
- (A) Remitter (B) Drawee
(C) Drawer (D) Payee
28. The person to whom Draft is payable is called
- (A) Drawee (B) Payee
(C) Remitter (D) Drawer
29. The Kerala State family pension is payable from the of the month for which it is due
- (A) 1st day (B) 1st day of next month
(C) Last day (D) 10th day
30. Each treasury should maintain a register of disbursing officers with name of Controlling Officers. The register is in Form
- (A) TA 5 (B) TA 110
(C) TA 7 (D) TA 111
31. Personal appearance of a depositor for opening a fixed deposit account is not compulsory in rule
- (A) Rule 57 of KTC Vol. I (B) TSB Rule 57(B) APP 3 of KTC Vol. II
(C) Rule 163 of KTC Vol. I (D) Rule 164 of KTC Vol. I

32. Which rule enables drawal of pay and allowance by Gazetted Officers, when there is a delay in the issue of pay slip
- (A) Rule 163 of KTC Vol. I (B) Rule 162 of KTC Vol. I
(C) Rule 164 of KTC Vol. I (D) Rule 170 of KTC Vol. I
33. Fully vouched contingent bill is prepared in Form
- (A) TR 60 (B) TR 61
(C) TR 65 (D) TR 50
34. Rule provides for the security arrangement to be made for the construction as well as maintenance of strong room
- (A) Rule 110 of KTC Vol. I (B) Rule 120 of KTC Vol. I
(C) Rule 136 of KTC Vol. I (D) Rule 135 of KTC Vol. I
35. Who is responsible for the entries in column 12 to 13 of Treasury bill book ?
- (A) Treasurer (B) Treasury Officer
(C) Drawing Officer (D) Cashier
36. Who will maintain a stock cum issue register of bill books ?
- (A) Drawing Officer (B) Treasury Officer
(C) Cashier (D) Treasurer
37. At the close of each day who will conduct verification of cash balance in the departmental chest to see that cash balance agree with the balance as shown in the cash book.
- (A) Treasury Officer (B) Junior Superintendent
(C) Head of Office (D) Head Clerk
38. According to rule 132 of KTC Vol. I Who shall arrange to hold surprise inspection of cash, stores and accounts in Government offices ?
- (A) Regional Director of Treasuries
(B) Treasury Director
(C) District Treasury Officer
(D) Government in Finance department
39. A bill is a statement of claims against containing specifications.
- (A) Government (B) Local Body
(C) Bank (D) Public undertaking
40. Who will countersign the bills which are in favour of a person not in Government service
- (A) District Officer (B) Finance Department
(C) Treasury Officer (D) Head of Department concerned

A

41. Specify the rule, which gives a brief outline on the functioning of treasuries that transact their business through banks
- (A) Rule 162 of KTC Vol. I (B) Rule 166 of KTC Vol. I
(C) Rule 66 of KTC Vol. I (D) Rule 160 of KTC Vol. I
42. All the vouchers of treasury should be entered in the schedule prescribed for the purpose and serially numbered and forwarded to A G. on 18th and of the month
- (A) 1st working day (B) Last working day
(C) 2nd working day (D) 20th working day
43. If a cheque, the currency of which has expired due to non presentation in time is received back by the he shall destroy it and draw new cheque in lieu of it, if necessary
- (A) Drawing Officer (B) Treasurer
(C) Treasury Officer (D) Cashier
44. The rule which prescribes the procedure for issue of fresh cheque in place of lost cheque is
- (A) Rule 249 of KTC Vol. I (B) Rule 250 of KTC Vol. I
(C) Rule 251 of KTC Vol. I (D) Rule 252 of KTC Vol. I
45. The drawing officer shall cancel any cheque which has remained unpaid for more than months from the date of issue
- (A) 6 (B) 3
(C) 12 (D) 2
46. An officer receiving money on behalf of Government shall maintain a cash book in Form
- (A) TA 3 (B) TR 74 A
(C) TR 7 (D) TR 7 A
47. If a gratuity remains undrawn for more than from the date of authorisation, the payment orders shall be returned to AG
- (A) 12 Months (B) 3 Years
(C) 2 Years (D) 5 Years
48. When the number of remittances in to the treasury exceeds in a month, the head of the office shall prepare a list of all such remittances made during the month and arrange to get it verified and certified by the treasury officer concerned.
- (A) 500 (B) 1000
(C) 100 (D) 200
49. A registering officer shall make refunds of registration fees from with him
- (A) Cash collection (B) From his own money
(C) Amount withdrawn from Treasury (D) Permanent Advance

50. Plus or minus memorandum in Article of KAC Vol. II
(A) 110 (B) 100
(C) 105 (D) 109
51. A list containing no. of treasury irregularities has been given in Appendix 26 KTC Vol. II
(A) 20 (B) 8
(C) 40 (D) 5
52. A bill pre audited and passed by AG for payment at a treasury should not be paid if it is presented at the treasury months after the date of enfacement
(A) 1 (B) 6
(C) 4 (D) 3
53. Treasury cheques are printed at
(A) Treasury Department (B) Security press
(C) Private press (D) Superintendent, Government Presses
54. Every Treasury Officer should keep a register in Form showing names of all gazetted Government servants who draw from it
(A) 72 (B) 70
(C) 71 (D) 60
55. When an endorsed bill is presented, the treasury officer should check the particulars of the bill with the received from the drawing officer
(A) Office copy (B) Previous bill
(C) Advice (D) Pay bill
56. An endorsed contingent bill lapse after the date of endorsement.
(A) 1 month (B) 6 months
(C) 3 months (D) 2 months
57. Stipened bills should not be paid unless the related has been received in treasury
(A) Advice (B) Endorsement
(C) Attendance certificate (D) Sanction
58. Which of the following certificate from Head of department should be ensured before making last pay and allowances to Gazetted Government Servant.
(A) L.P.C. (B) Relieving order
(C) N.L.C. (D) Charge handover
59. The treasury shall maintain a register in Form to note the credit limits allowed to each divisional officer and regulate the encashment of cheques on the basis of letter of credit
(A) TA 9 (B) TA 10
(C) TA 8 (D) TA 11

A

60. The Finance department shall issue letters of credit of each Divisional officer and letters of credit shall be issued at a time for every subsequent months
- (A) 3 (B) 6
(C) 12 (D) 2
61. The Gazetted officers are required to claim their salary from the treasury of the jurisdiction is attached. Which rule ?
- (A) Rule 162 of KTC Vol. I (B) Rule 162 of KTC Vol. I
(C) Rule 170 of KTC Vol. I (D) Rule 168 (a) of KTC Vol. I
62. The treasury officer should maintain a personal ledger called “Treasury Register of personal Deposits” is in Form
- (A) TA 15 (B) TA 14
(C) TA 12 (D) TA 13
63. The Register of daily receipts and payment of Personal Deposits is in Form
- (A) TA 12 (B) TA 17
(C) TA 15 (D) TA 16
64. The aggregate total of register of Daily receipts and repayments of Personal Deposits is carried over to the of the Treasury
- (A) Cash Book (B) Day Book
(C) Personal register (D) Ledger
65. The extract of register of receipts and payments of personal deposits should be submitted to the
- (A) Director of treasuries (B) Government
(C) Finance Department (D) A G
66. When will the treasury officer should obtain from each Administrators of personal deposits, a certificate of the acceptance of balance of each PD Account
- (A) Begining of each financial year (B) First day of calender year
(C) Close of each financial year (D) 1st July of every year
67. A plus or minus memorandum of each Personal Deposit Account should be prepared for each account and submitted to A G. in
- (A) TA 33 (B) TA 32
(C) TA 27 (D) TA 31
68. The Treasury Security Accounts (TSA) are separate Savings Bank Account opened for
- (A) Personal purpose (B) Security purpose
(C) Departmental purpose (D) V.I.P.s purpose
69. The rate of interest on T.S.A. is
- (A) 8% (B) 9.5%
(C) 9% (D) 5%

70. The T.S.B. accounts remaining unoperated for complete financial year will cease to bear interest
(A) 3 (B) 5
(C) 1 (D) 2
71. Clearance register is Treasuries in Art of KAC Vol. II
(A) 125 (B) 68
(C) 67 (D) 70
72. Life time arrears of pension due to a service pensioner will be paid to the nominee if they apply within
(A) One year from the date of death (B) 3 years from the date of death
(C) 2 years from the date of death (D) 5 years from the date of death
73. How many years the sub vouchers of contingent bill have to be preserved along with the contingent bill
(A) One year from the date of payment (B) 3 years from the date of payment
(C) 2 years from the date of payment (D) 5 years from the date of payment
74. Cash Account is rendered to the A G on every succeeding month by the Treasury Officer
(A) Additional (B) Sub
(C) Principal (D) District
75. List of payment is prepared in parts in Treasury
(A) 3 (B) 2
(C) 4 (D) 5
76. Arrear claims of pay and allowances in respect of Gazetted period of an officer who is reverted to the non Gazetted post, should be got countersigned by
(A) District Officer (B) Head of Department
(C) Regional Officer (D) Gazetted Controlling Officer
77. A cash order is an order in Form
(A) TR 80 (B) TR 87
(C) TR 81 (D) TR 86
78. Period of currency of cash order is
(A) 3 months (B) 6 months
(C) 9 months (D) 12 months
79. Interest on Fixed deposit will be paid either at the time of closure of the deposit on maturity or as required by the depositor
(A) Periodically (B) Adjustment
(C) Yearly (D) Half Yearly

A

80. Interest on SB is worked out and credited to SB account of the individual
 (A) Yearly (B) Half Yearly
 (C) Monthly (D) Quarterly
81. Misclassification in the accounts of a financial year coming to notice after sending the accounts for March should be communicated to the A G, through alteration memorandum before, before closing the accounts by the A G, if rectification to be effected same financial year
 (A) 1st April (B) 15th April
 (C) 20th May (D) 20th June
82. The Form used for remitting money in Treasury, which is prepared in triplicate
 (A) TR 59 (B) TR 50
 (C) TR 58 (D) TR 12
83. Who is competent to pay the discount directly on the value of stamp papers sold to the licensed stamp vendors from the money remitted on account of them
 (A) Sub Treasury Officer (B) A G
 (C) Junior Superintendent (D) Treasurer
84. Service postage stamps required for an office are to be purposed from
 (A) Treasury (B) Bank
 (C) Head Post Office (D) Post Office
85. The treasurer where the cash business of the treasury is not conducted by bank, will maintain a simple cash book in Form
 (A) TA I (B) TA II
 (C) TA III (D) TA IV
86. The cash balance register maintained by treasurer in treasury is in Form
 (A) I (B) II
 (C) III (D) V
87. The balance sheet maintained in treasury by Treasurer in Form
 (A) TA I (B) TA II
 (C) TA III (D) TA IV
88. Day book is maintained separate parts in treasury
 (A) In two (B) In four parts
 (C) In three (D) In one
89. Alteration memorandum submitted to A G explaining clearly the necessity of alteration is in Form
 (A) TA VIII (B) TA IV
 (C) TA VII (D) TA V
90. In the case of pensioners who draw pension through authorised agents, personal appearance of the pensioner is not necessary even on the first occasion Rule is
 (A) Rule 270 of KTC Vol. I (B) Note 1 to Rule 272(a) of KTC Vol. I
 (C) Rule 280 of KTC Vol. I (D) Rule 286 of KTC Vol. I

91. When Political pension ceases to be payable
 (A) Not drawn for one year (B) Not drawn for three years
 (C) Not drawn for five years (D) Not drawn for six years
92. When a pensioner has part employment under Central or State service is called
 (A) Service pensioner (B) Political pensioner
 (C) Family pensioner (D) Invalid pensioner
93. A register is in Form should be maintained in treasuries for noting the details of pensions transferred to public sector banks
 (A) 80 (B) 83
 (C) 81 (D) 83(a)
94. Pension payment order register maintained by the treasury officer is in Form
 (A) TR 89 (B) TR 60
 (C) TR 50 (D) TR 80
95. On the working day of each month except April the treasury officer should send a cash balance report to the Government in the finance department
 (A) 1st (B) 3rd
 (C) 4th (D) 5th
96. The currency chest maintained at treasuries contain rupees and notes which belong to.....
 (A) State Government (B) State Bank of India
 (C) Reserve Bank of India (D) Central Government
97. Whose duty is to see that currency chests at District and Sub Treasuries are adequately stocked with notes and rupees to meet all reasonable demands for change
 (A) Currency Officer (B) A G
 (C) Treasury Officer (D) Finance Department
98. When treasurers or clerk are sent with treasure or currency remittances, the remitting treasury officer should furnish them with a certificate in Form with columns 1 to 8 filled in
 (A) TR 80 (B) TR 90
 (C) TR 60 (D) TR 93
99. No draft can be cancelled without surrender of the whole set. Specify the rule ?
 (A) Rule 385 of KTC Vol. I (B) Rule 416 of KTC Vol. I
 (C) Rule 413 of KTC Vol. I (D) Rule 417 of KTC Vol. I
100. To watch the disposal of undisbursed pay and allowances through the office copies of bills or acquittance roll, shall maintain a register in Form for the purpose.
 (A) TR 93 (B) TR 90
 (C) TR 60 (D) TR 22
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SPACE FOR ROUGH WORK

A

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