

DE-7/2021/61

Question Booklet
Alpha Code

A

Question Booklet
Serial Number

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Name:	Reg.No.	Signature:
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DEPARTMENTAL TESTS — JULY, 2021

Total Number of Questions : 100

[Time : 1½ hours

(Maximum Marks : 100)

INSTRUCTIONS TO CANDIDATES

1. The question paper will be given in the form of a Question Booklet. There will be four versions of question booklets with question booklet alpha code viz. A, B, C & D.
2. The Question Booklet Alpha Code will be printed on the top left margin of the facing sheet of the question booklet.
3. The Question Booklet Alpha Code allotted to you will be noted in your seating position in the Examination Hall.
4. If you get a question booklet where the alpha code does not match to the allotted alpha code in the seating position, please draw the attention of the Invigilator IMMEDIATELY.
5. The Question Booklet Serial Number is printed on the top right margin of the facing sheet. If your question booklet is un-numbered, please get it replaced by new question booklet with same alpha code.
6. The Question Booklet will be sealed at the middle of the right margin. Candidate should not open the question booklet, until the indication is given to start answering.
7. Immediately after the commencement of the examination, the candidate should check that the question booklet supplied contains all the 100 questions in serial order. The question booklet does not have unprinted or torn or missing pages and if so the fact should be brought to the notice of the Invigilator and get it replaced by a complete booklet with same alpha code. This is most important.
8. A blank sheet of paper is attached to the question booklet. This may be used for rough work.
9. **Please read carefully all the instructions on the reverse of the Answer Sheet before marking your answers.**
10. Each question is provided with four choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and darken the bubble corresponding to the question number using Blue or Black - Ball Point Pen in the OMR Answer Sheet.
11. **Each correct answer carries 1 mark and for each wrong answer 1/3 mark will be deducted. No negative marks for unattended questions.**
12. No candidate will be allowed to leave the examination hall till the end of the session and without handing over the Answer Sheet to the Invigilator. Candidates should ensure that the Invigilator has verified all the entries in the Register Number Coding Sheet and that the Invigilator has affixed his/her signature in the space provided.
13. Strict compliance of instructions is essential. Any malpractice or attempt to commit any kind of malpractice in the Examination will result in the disqualification of the candidate.
14. **If any candidates make a marking of answer in the question paper and exchange with other candidate during the course of the examination, the answer script will be invalidated and the candidates will be debarred for a minimum period of 2 years from appearing the Departmental Tests.**

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Maximum : 100 marks

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1. In case an officer halts at outstation in excess of 10 days, he will be eligible for DA for the next 20 days:
(A) 1/2 rate (B) 3/4 rate
(C) 1/3 rate (D) 2/3 rate
2. A bye law of a Municipality becomes absolute on approval by the:
(A) Council
(B) Director of Urban Affairs
(C) Government
(D) The Regional Joint Director of Urban affairs
3. 'LIFE' Mission as part of the Navakerala Programme deals with:
(A) total health care (B) providing housing facilities
(C) health insurance to all (D) None of the above
4. Under the Kerala Municipality (Professional Tax) Rules, a Tax payer has to file his return in:
(A) Form No. IV (B) Form No.V
(C) Form No. VI (D) Form No. VII
5. The Audit shall return a defective AFS within:
(A) 10 days (B) one week
(C) 7days (D) 15 days
6. The Chief Executive body of the Kerala Univeristy is:
(A) The Syndicate (B) The Senate
(C) Academic Council (D) None of the above
7. Which one of the following auditee institution is not included in the schedule of Institutions under the KLFA Act:
(A) Koodal Manikyam Devaswom Board (B) Sports council
(C) Model Residential Schools (D) Wakhaf Board

8. As per the Mahatma Gandhi University Act 1985, the annual accounts of the University shall be submitted for audit to:
- (A) The Director of Kerala State Audit Department
 - (B) The Accountant General
 - (C) The Government
 - (D) None of the above
9. When the AFS submitted by an auditee institution is perfect in every aspect, the Auditor will issue:
- (A) unqualified certificate
 - (B) Qualified certificate
 - (C) Disclaimer Certificate
 - (D) None of the above
10. Which of the following is the first in the sequence of execution of public work:
- (A) Administrative sanction
 - (B) Technical Sanction
 - (C) Financial Sanction
 - (D) Approval of estimate
11. The percentage of contribution payable by Municipal employees towards pension contribution is:
- (A) 10 % of total monthly emoluments
 - (B) 10% of the net emoluments
 - (C) 15 % of the total emoluments
 - (D) 20% of the total emoluments
12. The working of the Government High Schools in a Panchayat area is the function of:
- (A) Grama Panchayat
 - (B) Block Panchayat
 - (C) District Panchayat
 - (D) None of the above
13. Which among the following is a mandatory function of a Municipality:
- (A) Providing legs awareness
 - (B) Campaigning against financial crimes
 - (C) Creating awareness about Civil rights
 - (D) Maintenance of Market Places
14. The Citizen chart published by a Gramapanchayat will be in force:
- (A) for six months
 - (B) for One year
 - (C) for five years
 - (D) Till the end of the tenure of the existing panchayat committee
15. Who is authorised to issue Surcharge Notice:
- (A) The Head of office
 - (B) The Director of KSAD
 - (C) The Joint Director, KSAD
 - (D) None of the above

16. The age limit of an unmarried woman to apply for monthly pension:
(A) Above 50 years (B) Above 55 years
(C) Above 60 years (D) Above 65 years
17. The allowance permitted to be drawn by an officer for holding additional charge of another post in addition to his own is called:
(A) Charge Allowance (B) Compensatory Allowance
(C) Fees (D) Additional Pay
18. Consolidated Report of accounts audited by Kerala State Audit Department shall be sent to Government not later than:
(A) 30th April every year (B) July 31st Every year
(C) August 31st every year (D) 30th September every year
19. The Employment Guarantee Scheme adopted by Municipality is known as:
(A) MGNERG
(B) Ayyankali Urban Employment Guarantee Scheme
(C) National Urban Livelihood programme
(D) None of the above
20. How much percentage of value of work done shall be deducted from KCWWF:
(A) 0.50% (B) 1%
(C) 1.50% (D) 2%
21. EMD as specified shall be collected from:
(A) All those who purchase tender form
(B) All those who participate in the tender
(C) The successful bidder
(D) None of the above
22. Who is the Chairman of the State Development Council :
(A) Chief Minister
(B) Chief Secretary
(C) Vice Chairman of the State planning Board
(D) None of the above
23. DA at full rate will be admissible for halt at out station not exceeding:
(A) 7 days (B) 10 days
(C) 30 days (D) 45 days

24. Family pension at higher rate is admissible to the family of a deceased employee who died in service for a period of _____ years from the date of death or up to the date of attainment of the age of 63 had he been alive, whichever is less years had he been alive.
- (A) 3 years (B) 5 years
(C) 7 years (D) 10 years
25. A revised administrative sanction is required in case where the amount of T.S exceeds:
- (A) 10% (B) 15%
(C) 20% (D) 25%
26. The Library Cess levied by the Grama Panchayaths are remitted to the:
- (A) The government (B) District library Council
(C) State Library Council (D) None of the above
27. A public works of urgent nature may be executed as per Section 156(5) of KPR Act:
- (A) By Direct Execution (B) Through beneficiary committee
(C) By quotation of short notice (D) By inviting tender
28. Article 243 Z of the constitution deals with:
- (A) Audit of accounts of the Municipalities (B) Elections to the Municipalities
(C) Powers to levy tax by Municipalities (D) Finance commission
29. Development of non-conventional sources of energy is one of the sector wise function of a:
- (A) Grama Panchayat (B) Block Panchayat
(C) District Panchayat (D) Town Panchayat
30. The working of the Government High Schools in a Panchayat area is the function of:
- (A) Grama Panchayat (B) Block Panchayat
(C) District Panchayat (D) None of the above
31. Kerala local Fund Audit Rules 1996 came in to force on:
- (A) 06.01.1996 (B) 09.02.1996
(C) 04.07.1996 (D) 03.09.1996
32. In which year Malabar Devaswom Board was formed by amending the HR and CE Act:
- (A) 2002 (B) 2008
(C) 2010 (D) 2012
33. The rate of Social Security Pension announced by the Kerala Finance Minister in his Budget for the financial year 2019-20 is:
- (A) @1000 p.m. (B) @1200 p.m.
(C) @1500 p.m. (D) @1700 p.m.

34. Who is the Chancellor of NUALS, Kerala (National University of Advanced Legal Studies):
 (A) Governor of Kerala (B) Chief Justice of Kerala
 (C) Minister for Law affairs Kerala (D) Chief justice of India
35. As per rules in the KSRS. LWA exceeding _____requires Government sanction.
 (A) 90 days (B) 120 days
 (C) 6 months (D) One year
36. Which of the following Universities does not have an officer called Pro-Vice Chancellor:
 (A) Health University (B) Sanskrit University
 (C) CUSAT (D) Kerala veterinary University
37. The Kerala Municipality (Solid waste management) Rules were introduced in the year:
 (A) 2011 (B) 2014
 (C) 2015 (D) 2016
38. Putting waste in Public place is an offence under Section _____ of the Kerala Municipality act.
 (A) 240 (B) 220
 (C) 340 (D) 360
39. The number of Standing committee in a Municipal council is:
 (A) 5 (B) 3
 (C) 7 (D) 6
40. No amount shall be expended from the municipal Fund for the ensuing year unless the council has passed the Budget before:
 (A) 1st of April (B) 31st March
 (C) 1st Week of March (D) None of the above
41. What is the quorum for the council meeting of municipality:
 (A) All members of the council
 (B) Half of the sanctioned strength of the members of the council
 (C) One third the sanctioned strength of the members of the council
 (D) One fourth of the sanctioned strength of the members of the council
42. If free Boarding and Lodging is provided to an Officer on tour, he is eligible for DA at:
 (A) 1/4 rate (B) 1/2 rate
 (C) 1/3 rate (D) 2/3 rate

43. Section 294 of the Kerala Municipality Act is on:
- (A) Taxation
 - (B) Powers, Duties and Functions of municipalities
 - (C) Accounts and Audit
 - (D) Annual Financial Statement
44. Who will preside over the meeting of the Panchayat level awareness committee:
- (A) President
 - (B) Chairman of Welfare Standing Committee
 - (C) Secretary
 - (D) Vice President
45. KPR ACT as per section ————— a tax or other sum due to a panchayath under the Act or rules bye laws which is not collected within 3 years of the last due payment the amount becomes barred by imitation of time.
- (A) section 244
 - (B) section 243
 - (C) section 418
 - (D) None of the above
46. As per KPR(Manner of Inspection and Audit) Rules 2011, action for non submission of AFS Can be initiated against:
- (A) The Panchayat
 - (B) The Secretary
 - (C) The Chairman, Finance Standing Committee
 - (D) The President
47. The selection notice shall be sent to the Contractor within a period of:
- (A) 5 days from the date of approval of tender
 - (B) 7 days from the date of approval of tender
 - (C) 10 days from the date of approval of tender
 - (D) 14 days from the date of approval of tender
48. Rule 62 of the KPR (Accounts) Rules stipulates submission of accounts for Audit before:
- (A) 31st May of every year
 - (B) 30th June of every year
 - (C) 15th May of every year
 - (D) 31st July of every year
49. An appeal against any notice/order of the Secretary on the levy of the tax in a Municipal Council shall be filed before the:
- (A) Standing committee in Finance
 - (B) Standing committee on Development
 - (C) The Municipal council
 - (D) Chairperson

50. How can a requisition by the President of a Grama Panchayat can be issued to the village officer for attending the meeting of the Panchayat :
- (A) Through the District Collector (B) Through the Secretary
(C) Through the Tahsildar (D) Direct to the village officer
51. What is the time limit prescribed for the submission of annual financial statement grama panchayaths to audit under the kerala local fund audit act 1994?
- (A) within 3 months from the close of a financial year
(B) within 4 months from the close of a financial year
(C) before the 15th May every year
(D) before the 31st May of every year
52. Paternity Leave was introduced in:
- (A) 2009 (B) 2010
(C) 2011 (D) 2012
53. The penalty for 3 days late attendance is:
- (A) Shall be ignored (B) forfeiture of one HPL
(C) forfeiture of one EL (D) forfeiture of one Casual Leave
54. The Administrative Report of the Grama Panchayath shall be published before:
- (A) 30th April (B) 30th June
(C) 31st July (D) 30th September
55. Which one of the following subject shall not come under the functions of standing for Development in a Municipal Council:
- (A) Social welfare (B) Taxation
(C) Slum Development (D) Public Distribution
56. The maximum amount of fine for violation of any provision of the rules under the KPR Act is:
- (A) Not less than 1000 rupees (B) Not exceeding 1000 rupees
(C) Not less than 3000 rupees (D) Not exceeding 3000 rupees
57. The Auditor shall return a defective AFS within:
- (A) 10 days (B) one week
(C) 7 days (D) 15 days

58. What is the remedy open to a person aggrieved by any disallowance, charge or surcharge by the Auditor:
- (A) Make an application to the District Court to set aside such disallowance
 - (B) Make an application to the Government
 - (C) File an appeal before the Ombudsman of LSGI's
 - (D) File an appeal to the Tribunal for LSGI's
59. Who is the Chairman of the sub committee constituted for the distress relief fund of a grama Panchayat:
- (A) A member elected from among the members
 - (B) President
 - (C) Chairman of Welfare Standing Committee
 - (D) Vice President
60. Tender notice of public works the estimated cost of which exceeds _____requires to be advertised in one National English daily, besides two Malayalam dailies.
- (A) 10 lakhs
 - (B) 25 lakhs
 - (C) 50 lakhs
 - (D) None of the above
61. The Functions of District Panchayath are enumerated in:
- (A) 3rd Schedule
 - (B) 4th Schedule
 - (C) 5th Schedule
 - (D) None of the above
62. Which of the following is the first in the sequence of execution of public work:
- (A) Administrative sanction
 - (B) Technical Sanction
 - (C) Financial Sanction
 - (D) Preparation of detailed estimate
63. The percentage of contribution payable by Municipal employees towards pension contribution is:
- (A) 10 % of total monthly emoluments
 - (B) 10% of the net emoluments
 - (C) 15 % of the total emoluments
 - (D) 20 % of the total emoluments
64. An officer underwent Hysterectomy is eligible for leave not exceeding:
- (A) 30 days
 - (B) 45 days
 - (C) 60 days
 - (D) 90 days
65. A Building permit shall be valid for:
- (A) 6 months
 - (B) one year
 - (C) two years
 - (D) three years
66. The appointing authority can extent the probation period of an officer for a period of:
- (A) 6 months
 - (B) one year
 - (C) three years
 - (D) None of the above

67. The Kerala Panchayath Raj Building (Regularisation of unauthorised Construction) Rules were issued in the year:
- (A) 2011 (B) 2012
(C) 2013 (D) 2014
68. The Leave Not Due (HPL granted in advance)admissible to an officer during his entire service is:
- (A) 90 days (B) 120 days
(C) 180 days (D) 360 days
69. If a standing committee cannot function effectively due to resignation of a majority of members or due to any other reasons, the powers and functions of that Standing committee shall be vested with the:
- (A) Council
(B) Chairperson
(C) Any other standing committee as decided by the panchayat
(D) Steering committee
70. To be eligible for commuted leave an officer should have:
- (A) Completed 2 years of service
(B) Completed 3 years of service
(C) Should have satisfactorily completed his probation
(D) No restriction
71. Which section of the KPR act authroises the Government to make rules:
- (A) 565 (B) 341
(C) 273 (D) 254
72. An officer who underwent heart transplantation surgery is eligible for special casual leave for:
- (A) 90 days including public holidays (B) 90 days excluding public holidays
(C) 120 days including holidays (D) 120 days excluding holidays
73. An officer was transferred on public interest to another station, which is 21 kms away. His eligibility for joining time will be:
- (A) Seven days excluding Sunday (B) Seven days including holidays
(C) One day (D) None of the above
74. Floor Area Ratio (FAR) is the:
- (A) Quotient obtained by dividing the total floor area of the building by plot area
(B) Quotient obtained by dividing the total plot area of the building by floor area
(C) Quotient obtained by dividing the total floor area by ten
(D) None of the above

75. The authority to sanction pension benefit to an employee under the Kerala Municipality DCRB rules 1996 is:
- (A) Accountant General (B) Government
(C) Director of KSAD (D) Director of Urban Affairs
76. Which of the following is not included on the plinth area of the blinding:
- (A) Bathroom (B) Kitchen
(C) Enclosed porch (D) Uncovered staircase
77. Which of the following need not require a building permit as per KMBR:
- (A) Extension of the existing building
(B) Changing of roof
(C) Major repairs
(D) Providing of removing doors or windows
78. Which section of the KLFA Act empowers the Government to make rules for carrying into effect the provisions of the Act:
- (A) Section 25 (B) Section 26
(C) Section 27 (D) Section 28
79. The Kerala Municipality Accounts Rules issued in the year:
- (A) 1996 (B) 2011
(C) 2007 (D) 2009
80. Maximum period for issues of Audit after completion of Audit is:
- (A) Two months (B) Three months
(C) Four months (D) Six months
81. Ward sabhas in Municipalities are Constituted where the population does not exceed:
- (A) Fifty Thousand (B) One lakh
(C) Two lakh (D) None of the above
82. The term of appointment of Ombudsman under KPR Act is for a period of:
- (A) one year (B) two years
(C) three years (D) 5 years
83. The Finance Commission under section 186 of the KPR Act comprises of:
- (A) two members (B) Three members
(C) 5 members (D) 7 members
84. Powers and duties of Director are elaborated in _____ of the KLFA Act.
- (A) Section 19 (B) Section 21
(C) Section 16 (D) Section 17

85. Steering committee of Panchayat consist of:
- (A) President, Vice President and Secretary
 - (B) President, Secretary and Chairman of finance standing committee
 - (C) President, Vice President and Chairman of all Standing committees
 - (D) President, Vice President, Secretary and Chairman of Welfare Standing committee
86. Every Block Panchayat shall consist of the elected members and:
- (A) Presidents of all Grama Panchayats in the territorial area of the Block Panchayat
 - (B) Presidents and vice Presidents of all Grama Panchayats in the territorial area of the Block Panchayat
 - (C) Presidents, Vice Presidents and standing committee chairmans of all Grama Panchayats in the territorial area of the Block Panchayat
 - (D) None of the above
87. The term delimitation relates to:
- (A) Taxation
 - (B) Election
 - (C) Council meeting
 - (D) None of the above
88. The “aggregate income” under Profession Tax shall not include:
- (A) House Rent Allowance
 - (B) Bonus
 - (C) Surrender leave salary
 - (D) None of the above
89. Form of requisition for production of document under Kerala Local Fund Audit Rules, 1996 is:
- (A) Form IA
 - (B) Form II
 - (C) Form III
 - (D) Form IV
90. The President’s distress relief fund is formed by:
- (A) Transferring amount from panchayat fund
 - (B) Contribution from public
 - (C) transferring amount from state govt grant
 - (D) None of the above
91. Municipal Fund means:
- (A) All money received on account of taxes, fees, fines and other contributions
 - (B) All money received from financial institutions
 - (C) Own funds of the Municipality
 - (D) All money received under the Kerala Municipal Act or the Rules there under

92. An Officer on HPL for 200 days is eligible for HRA at:
 (A) Half rate for the entire period (B) Full rate for the entire period
 (C) Full rate for the first 120 days (D) Full rate for the first 180 days
93. Emergency meeting of the council shall be convened by the:
 (A) Chairperson (B) Deputy Chairperson
 (C) District collector (D) Secretary
94. Who is the Chairman of procurement committee of the local govt.:
 (A) President (B) Secretary of the local government
 (C) Vice president (D) None
95. The audit report received by the panchayath shall be placed for the consideration of the panchayath in the _____ meeting of the panchayath.
 (A) Ordinary (B) Urgent
 (C) Special (D) Budget
96. As per the PWD Manual, the rate of fine for delayed completion of work by the contractor without reasonable grounds for a period not exceeding 25% of the period of contract is:
 (A) 1% of the PAC (B) 2% of the PAC
 (C) 3% of the PAC (D) 4% of the PAC
97. Which among the following is included in the Annual Financial Statement:
 (A) Balance sheet (B) Cash flow statement
 (C) Receipt and payment statement (D) All the above
98. Chairperson of Finance Standing committee of a Grama Panchayat is:
 (A) President of the Grama Panchayat
 (B) Vice President of the Grama Panchayat
 (C) Secretary of the Grama Panchayat
 (D) None of the above
99. The chairman of District Level Audit monitoring committee is:
 (A) Senior Deputy Director of KSAD (B) District Collector
 (C) Deputy Director of panchayath (D) None of the above
100. The items of expenditure that can be made from Panchayath fund are explained in Section _____ of the KPR Act.
 (A) 213 (B) 243
 (C) 223 (D) 201

SPACE FOR ROUGH WORK

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