

DE-7/2021/39

Question Booklet
Alpha Code

A

Question Booklet
Serial Number

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Name:		Reg.No.		Signature:	
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DEPARTMENTAL TESTS — JULY, 2021

Total Number of Questions : 100

[Time : 1½ hours

(Maximum Marks : 100)

INSTRUCTIONS TO CANDIDATES

1. The question paper will be given in the form of a Question Booklet. There will be four versions of question booklets with question booklet alpha code viz. A, B, C & D.
2. The Question Booklet Alpha Code will be printed on the top left margin of the facing sheet of the question booklet.
3. The Question Booklet Alpha Code allotted to you will be noted in your seating position in the Examination Hall.
4. If you get a question booklet where the alpha code does not match to the allotted alpha code in the seating position, please draw the attention of the Invigilator IMMEDIATELY.
5. The Question Booklet Serial Number is printed on the top right margin of the facing sheet. If your question booklet is un-numbered, please get it replaced by new question booklet with same alpha code.
6. The Question Booklet will be sealed at the middle of the right margin. Candidate should not open the question booklet, until the indication is given to start answering.
7. Immediately after the commencement of the examination, the candidate should check that the question booklet supplied contains all the 100 questions in serial order. The question booklet does not have unprinted or torn or missing pages and if so the fact should be brought to the notice of the Invigilator and get it replaced by a complete booklet with same alpha code. This is most important.
8. A blank sheet of paper is attached to the question booklet. This may be used for rough work.
9. **Please read carefully all the instructions on the reverse of the Answer Sheet before marking your answers.**
10. Each question is provided with four choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and darken the bubble corresponding to the question number using Blue or Black Ball-Point Pen in the OMR Answer Sheet.
11. **Each correct answer carries 1 mark and for each wrong answer 1/3 mark will be deducted. No negative marks for unattended questions.**
12. No candidate will be allowed to leave the examination hall till the end of the session and without handing over the Answer Sheet to the Invigilator. Candidates should ensure that the Invigilator has verified all the entries in the Register Number Coding Sheet and that the Invigilator has affixed his/her signature in the space provided.
13. Strict compliance of instructions is essential. Any malpractice or attempt to commit any kind of malpractice in the Examination will result in the disqualification of the candidate.
14. **If any candidates make a marking of answer in the question paper and exchange with other candidate during the course of the examination, the answer script will be invalidated and the candidates will be debarred for a minimum period of 2 years from appearing the Departmental Tests.**

DE-7/2021/39

Maximum : 100 marks

Time : 1½ hours

1. The approval or sanction to an estimate for any public work other than annual repairs will, unless such work has been commenced, cease to operate after a period of _____ years from the date upon which it was accorded.
(A) one (B) three
(C) five (D) ten
2. If any expenditure is incurred in the Department in consequence of the inability of the Police Department to supply the guards required from the regular police force the charge must be debited to the _____ sub head.
(A) establishment-contingencies (B) other items
(C) other charges (D) wages
3. All Surplus stores will be divided into how many classes?
(A) five (B) four
(C) three (D) two
4. If any building is purchased for public purposes with the orders of _____ to whom a survey and valuation report by the Executive Engineer of the division should in all cases be submitted.
(A) Government (B) Chief Engineer
(C) Superintending Engineer (D) Governor.
5. For works which are of the class of either ordinary or special repairs no _____ is required.
(A) Technical sanction (B) Administrative approval
(C) Tender (D) Quotation
6. The plant and machinery should be purchased instead of being hired for a continuous period of _____ years.
(A) three (B) four
(C) five (D) ten.
7. A revised estimate is submitted when the sanctioned estimate exceeds by more than how many percentage?
(A) 50% (B) 25%
(C) 15% (D) 10%.

8. Who is competent to deal with the losses of Measurement Book?
 (A) Government (B) Chief Engineer
 (C) Superintending Engineer (D) Executive Engineer.
9. The operations of the PWD are divided primarily into how many classes?
 (A) five (B) four
 (C) three (D) two.
10. Application for letter of credit must be retained for how long?
 (A) five (B) four
 (C) three (D) two.
11. Reroofing a building, replacing of beams, renewal of flooring etc comes under _____ repairs.
 (A) periodical (B) ordinary
 (C) special (D) none of the above.
12. A register of check measurement should be maintained in each :
 (A) Circle (B) Division
 (C) Sub Division (D) Section.
13. No work should be awarded on contract without the possession of :
 (A) land (B) estimate
 (C) work order (D) all the above.
14. A public building which is not borne on the register of the P W D falls vacant , it should be handed over to _____ department.
 (A) PWD (B) Government
 (C) Survey (D) Revenue.
15. Rent should be recovered from local bodies provided with office accommodation in _____ Building.
 (A) Private (B) Public
 (C) Government (D) None of the above.
16. The earnest money deposit of the remaining unsuccessful tenders will be refunded within _____ week from the date of acceptance of the tenders.
 (A) one (B) two
 (C) three (D) four

17. What is the form number of Measurement Book?
 (A) KPW 19 (B) KPW 20
 (C) 21 (D) None of the above.
18. The Law officers of Government to be paid with _____ fees for scrutinizing or drawing up of agreements will be paid and the same recovered from the successful tenderer.
 (A) Registration (B) Tender
 (C) Both (A) and (B) (D) Solicitor
19. Separate _____ should be prepared annually for all the anticipated ordinary repairs.
 (A) Estimate (B) Plan
 (C) Quotation (D) None of the above.
20. The original acquisition cost of any machine will be the actual value paid and the initial _____ and incidental charges incurred.
 (A) Cost (B) Charges
 (C) Transport (D) None of the above.
21. How many Chief Engineers are available in PWD excluding KSTP?
 (A) One (B) Two
 (C) Three (D) Four.
22. Cashiers may be appointed with the sanction of _____ whenever the cash transactions of a division or sub division are sufficiently extensive to require it.
 (A) Chief Engineer (B) Superintending Engineer
 (C) Government (D) None of the above.
23. The stores of the PWD are divided into how many classes?
 (A) five (B) four
 (C) six (D) three.
24. All works and repairs in connection with sanitary installations and water supply to Government buildings should be carried out by or through the agency of, the _____ except in special cases under the orders of the State Government.
 (A) revenue department (B) Government
 (C) PWD (D) all the above.
25. When an work is completed and the completion report or statement is required under rule, such report or statement should be forwarded to whom?
 (A) Executive Engineer (B) Superintending Engineer
 (C) Audit officer (D) None of the above.

26. When a work is finished it is whose duty to close the account of it and to prepare the completion report?
- (A) Chief Engineer (B) Assistant Executive Engineer
(C) Superintending Engineer (D) Executive Engineer.
27. Divisional officer has no power to _____ the sanction of stores.
- (A) enter into contract (B) accept contract
(C) both (A) and (B) (D) write off.
28. _____ to contractors as a rule is prohibited.
- (A) advances (B) complete payment
(C) concession (D) none of the above.
29. No approximate estimate is necessary when the total cost of the work is less than Rs. :
- (A) 20,000. (B) 10,000.
(C) 5,000. (D) none of the above.
30. All the contracts shall be assigned or sublet with the written approval of the :
- (A) Executive Engineer (B) Assistant Executive Engineer
(C) Chief Engineer (D) Superintending Engineer.
31. Miscellaneous files should be retained for how many years?
- (A) ten (B) five
(C) three (D) one.
32. The powers of the Superintending Engineer to sanction re-appropriation of funds will be governed by the provision in the _____ as amended time to time.
- (A) Kerala Financial code (B) KSR
(C) Budget Manual (D) None of the above
33. Sanction to ordinary repair estimate lapses on the last day of the _____ fixed by the State Government.
- (A) Year (B) month
(C) financial year (D) none of the year.
34. Advices of all detailed estimates sanctioned by an authority higher than a Superintending Engineer should be sent to whom, when the sanctions are accorded?
- (A) Government (B) Auditor General
(C) Audit officer (D) all the above.

35. Works of a remunerative character undertaken for the improvement of the country are known as?
- (A) central work (B) special public work
(C) national work (D) productive public work.
36. Which of the following points should be thoroughly investigated before sanctioning estimates and awarding works to the contractor?
- (I) Suitability of the site selected.
(II) Structural stability
(III) Local enquiries
(IV) Metereological and hydrological conditions.
- (A) I and II (B) II and III
(C) III and IV (D) All the above.
37. Who shall keep in custody of the Register of Muster roll in sub divisional office?
- (A) Sub divisional Clerk (B) Draft man
(C) Both (A) and (B) (D) Assistant Executive Engineer.
38. Out of the following records which should not be destroyed on any account?
- (I) Records in connection with expenditure which is within the statute of limitation.
(II) Records in connection with expenditure on works not completed, although beyond the period of limitation.
(III) Records of experiments and observations.
(IV) Records in connection with claims to service and personal matters connected with persons in the service.
- (A) I and II (B) II and III
(C) III and IV (D) All the above.
39. When tools are lost by contractors the cost to be recovered should include?
- (A) Fine (B) centage charge
(C) taxes (D) none of the above.
40. Completion statement should not be delayed for want of :
- (A) utilisation certificate (B) completion certificate
(C) both (A) and (B) (D) none of the above.

41. Estimates for special repairs remain current till the completion of the repairs in the same manner as estimates for
- (A) ordinary repair (B) deposit work
(C) original work (D) none of the work.
42. When the loss of Measurement book is reported to the competent authority what will be his action?
- (A) the loss will be written off (B) take necessary disciplinary action
(C) both (A) and (B) (D) none of the above.
43. Where the completion certificate of any work ordinarily be retained?
- (A) Divisional office (B) Circle office
(C) Chief Engineers office (D) none of the above.
44. No tender should be accepted from any person directly or indirectly connected with :
- (A) PWD (B) Revenue
(C) Irrigation (D) All the above
45. Estimates, after being sanctioned by proper authority should be returned to _____ for record.
- (A) Chief Engineer (B) Superintending Engineer
(C) Executive Engineer (D) Assistant Executive Engineer.
46. Miscellaneous files should be retained for how many years?
- (A) three (B) five
(C) ten (D) twenty
47. What is the form number for casual labour roll?
- (A) KPW 19 (B) KPW 20
(C) KPW 21 (D) none of the above.
48. Main branch of a tree or a tree in the compound of a government building should not be cut without the concurrence of :
- (A) Executive Engineer (B) Superintending Engineer
(C) Chief Engineer (D) All the above.
49. Provision in budget conveys whom for outlay?
- (A) Chief Engineer (B) Government
(C) Superintending Engineer (D) No authority.

50. A medical officer employed in the department is entitled to the pay of his class and :
- (A) special allowance (B) free quarters
(C) special pay (D) none of the above.
51. When a proposal of construction affect any railway line in vicinity ,if any disagreement comes from railway, who is authority for the final decision?
- (A) Chief Engineer of PWD (B) Chief Engineer of Railway
(C) State Government (D) Central Government.
52. Irrigation and navigation works are generally of ————— producing character.
- (A) Capital (B) Revenue
(C) Both (A) and (B) (D) None of the above.
53. Live stock can be purchased with whose sanction?
- (A) Superintending Engineer (B) Chief Engineer
(C) Government (D) none of the above.
54. Register of travelling allowance bill must be retained for how many years?
- (A) three year (B) three complete account years
(C) five years (D) five complete account years.
55. Local delivery book is retained for how many years?
- (A) one (B) two
(C) four (D) five
56. Government do not insure Government property because as a general principle who bears the risk?
- (A) Revenue (B) PWD
(C) Government (D) LIC of India.
57. The complete estimate for a project should include indirect as well as direct :
- (A) payment (B) taxes
(C) charges (D) none of the above.
58. The rules relating of public building and land will be found in chapter III of PWD code and paragraphs 279 to 292 of :
- (A) Public works account code (B) KSR
(C) Kerala Financial Code Vol. I (D) Kerala financial code Vol. II.

59. The final bill shall be submitted by the contractor within how many months from the completion of the work.
- (A) six (B) three
(C) two (D) one.
60. _____ works undertaken for the general improvements of the country and financed from general revenue.
- (A) productive works (B) unproductive works
(C) both (A) and (B) (D) none of the above.
61. The works executed by the PWD are carried out by how many types of method?
- (A) two (B) three
(C) four (D) five.
62. Completion reports must be retained for how many years?
- (A) three years (B) three complete account years
(C) five years (D) five complete account years.
63. For the purpose of fixing the rates of hire tools and plants shall be divided into how many classes?
- (A) two (B) three
(C) four (D) five.
64. The term repairs or maintenance included all _____ except the foregoing ,required to maintain in proper condition or to replace.
- (A) operations (B) renovation
(C) both (A) and (B) (D) none of the above.
65. The Chief Engineer shall fix the headquarters of officers other than
- (A) section officer (B) sub division officer
(C) divisional officers (D) none of the above.
66. Rules regarding the maintenance of measurement Book and the manner of making the entries are found in :
- (A) KSR (B) Public Works Account code
(C) Kerala Financial Code (D) Kerala Treasury code
67. Under the head of Accounts which record is preserved in Chief Engineer's office?
- (A) Register of Lease (B) Contractors Ledger
(C) Survey field Book (D) Nil record.

68. Bill Register must be retained for how long?
 (A) Three complete account year (B) Three year
 (C) One complete account year (D) One year.
69. The replacement of thatched roof into tile roof is an example for
 (A) original work (B) maintenance
 (C) repair (D) none of the above.
70. An authority lower than the officer in charge of a ————— can accept any tender or make a contract for public works.
 (A) division (B) sub division
 (C) section (D) none of the above.
71. The provision for ————— should in no case be diverted to meet expenditure on other item of work.
 (A) petty supervision (B) maintenance
 (C) repair (D) none of the above.
72. Register of notice inviting tenders must be retained for how long?
 (A) five years (B) three years
 (C) six years (D) one year.
73. Who will countersign the detailed plans and estimates for sanitary and water supply installations?
 (A) sub divisional officer (B) divisional officer
 (C) head of the department (D) government.
74. Who is responsible for all important structural designs and controls the central designing offices?
 (A) Executive Engineer (B) Chief Engineer
 (C) Government (D) Superintending Engineer.
75. Who is responsible for the purchase, manufacture, care and disposal of all stores in the division?
 (A) Junior Superintendent (B) Store keeper
 (C) Head draught man (D) Executive Engineer.
76. When a building or a portion of a building is dismantled, the dismantled materials may be
 (A) Sold (B) Brought into stock at a valuation
 (C) Both (A) and (B) (D) None of the above.

77. When an entire building is reconstructed owing to the occurrence of fire, flood , earthquake the work should be treated as
- (A) Original work (B) maintenance
(C) repair work (D) none of the work.
78. How many Senior Finance officers are there in PWD?
- (A) three (B) two
(C) one (D) four.
79. Executive Engineers are to have all the stock in their divisions should be checked at least once
- (A) a year (B) two year
(C) five year (D) ten year.
80. The functions of Divisional Accountants are described in paragraph 74 to 88 of the
- (A) Public works Accounts code (B) Public works Department code
(C) Kerala Financial code (D) None of the above.
81. The Executive Engineer or Superintending Engineer should open the tenders in the presence of
- (A) tenderers (B) tenderer's authorized agent
(C) either (A) or (B) (D) none of the above.
82. The scrap value of any piece of equipment should be assumed as _____ percent of the original purchase value.
- (A) ten (B) fifteen
(C) twenty (D) twenty five.
83. All land which is the property of Government should ordinarily be sold through
- (A) Survey department (B) Revenue Department
(C) Government (D) None of the above.
84. The Executive Engineer who is in charge of a division, is responsible to whom for the execution and management of all works within his division.
- (A) Superintending Engineer (B) Chief Engineer
(C) Government (D) None of the above.

85. Regarding the follow up action of the contract work, an extract of the rate of progress should be submitted to whom?
- (A) Executive Engineer (B) Superintending Engineer
(C) Chief Engineer (D) Next higher officer.
86. In the case of leased building the lease should distinctly specify that the _____ is payable by the lesser himself.
- (A) rent (B) municipal tax
(C) both (A) and (B) (D) none of the above.
87. The Superintending engineer and who should assist each other in rendering the management of departmental account as perfect as possible?
- (A) Chief Engineer (B) Executive Engineer
(C) PA to Superintending Engineer (D) Audit officer.
88. Tenders should invariably be invited when the amount involved in a particular contract is Rs. _____ or more.
- (A) 100000 (B) 50000
(C) 25000 (D) 1000.
89. The religious edifice can be destroyed or injured in the execution of works with the full and free consent or with the concurrence of the
- (A) The person interested in it
(B) Principal civil authority on the spot
(C) Under the order of Government
(D) All the above.
90. The temporary buildings erected during the construction of work may under the sanction of Executive Engineer be sold or _____ on the completion of the work or when the purpose for which they were erected has been served.
- (A) dismantled (B) occupied
(C) rented (D) none of the above.
91. If the amount of contract exceeds Rs .two lakhs the contractor should engage
- (A) An ITI certificate holder (B) An Engineering Diploma holder
(C) An engineering degree holder (D) None of the above.
92. How long the register of letters received must be retained?
- (A) thirty five years (B) thirty years
(C) twenty five years (D) twenty years.

93. The Superintending Engineer shall not sanction any excess over a revised estimate sanctioned by whom?
- (A) Chief Engineer (B) Government
(C) Executive Engineer (D) None of the above.
94. The administration of the furniture fund of the official residences of the Governor including the upkeep of stock list and the purchase ,repair and maintenance of furniture will be conducted by _____ Under rules issued by the Government of India in the Home Department.
- (A) Prime Ministers' office (B) Military Secretary
(C) Chief Ministers office (D) None of the above.
95. The powers of the Executive Engineer to sanction reappropriation of funds will be governed by the provisions in the
- (A) Kerala Financial Code (B) Kerala Budget Manual
(C) KSR (D) None of the above.
96. Some of the Muster Roll Forms issued to stations remote from Head Quarters will remain for How many periods?
- (A) one year (B) nine months
(C) six months (D) three months.
97. All unusual losses in the manufacture of materials must on their occurrence, be reported to Whom?
- (A) Chief Engineer (B) Superintending Engineer
(C) Executive Engineer (D) Government.
98. When the tenders do not come up with the full bid and the auction is knocked down the earnest money deposited will be
- (A) returned
(B) forfeited
(C) reduced from new bid amount of new auction
(D) none of the above.
99. Report of each periodical inspection on lightning conductors must be submitted to whom?
- (A) Government (B) Executive Engineer
(C) Superintending Engineer (D) Chief Engineer.
100. In the case of new lines of embankment it is necessary that the report should show clearly
- (A) administrative sanction (B) technical sanction
(C) both (A) and (B) (D) financial responsibility.

SPACE FOR ROUGH WORK

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