

DE - 7/2021/8

Question
Booklet Alpha Code

A

Question Booklet
Serial Number

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Name :	Reg. No.	Signature :
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DEPARTMENTAL TESTS — JULY, 2021

Number of Questions : 100

Time : 1½ hours

(Maximum Marks :100)

INSTRUCTIONS TO CANDIDATES

1. The question paper will be given in the form of a Question Booklet. There will be four versions of question booklets with question booklet alpha code viz. A, B, C & D.
2. The Question Booklet Alpha Code will be printed on the top left margin of the facing sheet of the question booklet.
3. The Question Booklet Alpha Code allotted to you will be noted in your seating position in the Examination Hall.
4. If you get a question booklet where the alpha code does not match to the allotted alpha code in the seating position, please draw the attention of the invigilator IMMEDIATELY.
5. The Question Booklet Serial Number is printed on the top right margin of the facing sheet. If your question booklet is un-numbered, please get it replaced by new question booklet with same alpha code.
6. The Question Booklet will be sealed at the middle of the right margin. Candidate should not open the question booklet, until the indication is given to start answering.
7. Immediately after the commencement of the examination, the candidate should check that the question booklet supplied contains all the 100 questions in serial order. The question booklet does not have unprinted or torn or missing pages and if so the fact should be brought to the notice of the Invigilator and get it replaced by a complete booklet with same alpha code. This is most important.
8. A blank sheet of paper is attached to the question booklet. This may be used for rough work.
9. **Please read carefully all the instructions on the reverse of the Answer Sheet before marking your answers.**
10. Each question is provided with four choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and darken the bubble corresponding to the question number using Blue or Black Ball Point Pen in the OMR Answer Sheet.
11. **Each correct answer carries 1 mark and for each wrong answer 1/3 mark will be deducted. No negative marks for unattended questions.**
12. No candidate will be allowed to leave the examination hall till the end of the session and without handing over the Answer Sheet to the Invigilator. Candidates should ensure that the Invigilator has verified all the entries in the Register Number Coding Sheet and that the Invigilator has affixed his/her signature in the space provided.
13. Strict compliance of instructions is essential. Any malpractice or attempt to commit any kind of malpractice in the Examination will result in the disqualification of the candidate.
14. **If any candidates make a marking of answer in the question paper and exchange with other candidate during the course of the examination, the answer script will be invalidated and the candidates will be debarred for a minimum period of 2 years from appearing the Departmental Tests.**

A

1. The treasurer should maintain a cash balance sheet in Form
(A) II (B) III (C) I (D) IV
2. Schedule of payments on account of certain Central Departments in Art.
(A) 103 KAC Vol.II (B) 120 KAC Vol. II
(C) 104 KAC Vol. II (D) 121 KAC Vol. II
3. For payments to persons not in government service
(A) 213 KTC Vol. I (B) 215 KTC Vol. I
(C) 211 KTC Vol. I (D) 214 KTC Vol. I
4. Validity of Accountant Generals Authorization for Gratuity
(A) 3 years (B) 1 year (C) 2 years (D) 4 years
5. Separate chalan should be presented for the amount to be credited to each Head of Account
(A) 102 KTC Vol. I (B) 102 (a) KTC Vol. I
(C) 102(b) KTC Vol. I (D) 137 KTC Vol. I
6. Specimen Signature Card
(A) 26 KTC Vol. I (B) 25 KTC Vol. I
(C) 28 KTC Vol. I (D) 24 KTC Vol. I
7. Abstract of Contingent Bill
(A) 187 (a) (B) 187 (b) (C) 187 (c) (D) 187 (d)
8. Register of money orders received in treasury
(A) TR 5A (B) TR 6 (C) TR 7A (D) TR 6A
9. Disposal of articles deposited for safe custody of treasury remain unclaimed for more than years from the date deposit.
(A) 10 (B) 15 (C) 25 (D) 20
10. Currency chest balance is an asset of the kept in treasuries.
(A) Reserve Bank of India (B) Central Government
(C) State Government (D) Local Bodies
11. Payment of salary through a money order at Departmental Cost.
(A) 163 (a) of KTC Vol. I (B) 163 (p) of KTC Vol. I
(C) 163 (b) of KTC Vol. I (D) 163 (c) KTC Vol. I
12. Bills for drawing money on account of refund of revenue shall be prepared in Form TR.
(A) 45 (B) 64 (C) 50 (D) 65
13. In cases a claim which is doubtful Treasury Officer should get the orders of Accountant General and
(A) Government (B) Director of Treasuries
(C) Finance Department (D) Court

14. Remittance from District Treasury to the Mint should be accounted for in the treasury account as :
- (A) Foreign Remittance (B) Local Remittance
(C) Transfer within Treasury (D) Bank Remittance
15. Pay order cheque is a negotiable instrument issued by a to a Bank against which the bank will make payment.
- (A) Bank Manager (B) Court
(C) Treasury Officer (D) District Collector
16. Register of Pension Payment Orders
- (A) TR 70 (B) TR 84 (C) TR 85 (D) TR 80A
17. shall not accept the key for safe custody unless it is properly packed and sealed.
- (A) Treasury Officer (B) Bank Manager
(C) Treasurer (D) Superintendent
18. Earnest Money Deposit should not be repaid in
- (A) Full (B) Part (C) Half (D) $\frac{1}{4}$ th
19. Register of Reserve Bank Deposits
- (A) Art. 42 of KAC Vol. II (B) Art. 43 of KAC Vol. II
(C) Art. 45 of KAC Vol. II (D) Art. 44 of KAC Vol. II
20. Minimum period for Treasury Fixed Deposit
- (A) 120 days (B) 160 days (C) 180 days (D) 30 days
21. Treasury Bill Book is a book in Form :
- (A) TR 74 (B) TR 7A (C) TR 40 (D) TR 42
22. The Permanent Advance has to be recouped it is completely exhausted.
- (A) After (B) Any time
(C) Periodically (D) Before
23. Bank Treasury means a treasury the cash business of which is conducted by :
- (A) Treasury (B) Bank
(C) Post Office (D) ATM counter
24. Non Bank Treasury means a treasury the cash business of which is conducted
- (A) ATM counter (B) Bank
(C) Treasury itself (D) Post Office
25. Pay slip is an authentication issued by
- (A) Head Office (B) Accountant General
(C) Bank (D) Treasury
26. Pay-in-slip is the form issued to make deposits to the
- (A) Fixed deposit (B) Term deposit
(C) Savings bank account (D) Security deposit

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27. List of payments are prepared in Form :
 (A) 26 (B) 25 (C) 24 (D) 27
28. Alteration memorandum in Form :
 (A) TA VII (B) TA 26 (C) TA 25 (D) TA VIII
29. Appropriation control explained in Rule
 (A) 444 (B) 442 (C) 443 (D) 441
30. has to furnish a list of sub controlling officers to the District or Sub Treasuries at which sub controlling officers are drawing the bills.
 (A) Controlling Officer (B) District Officers
 (C) Head of Departments (D) Chief Controlling Officer
31. When claiming pension for the first time pensioner has to produce his copy of letters of :
 (A) Village Officer (B) Head of Department
 (C) Accountant General (D) Tahsildar
32. Personal appearance of applicant is for opening fixed deposit account in treasury :
 (A) Compulsory (B) Not compulsory
 (C) Necessary (D) Essential
33. "Treasury Register of Personal Deposits" in the Form :
 (A) TA 14 (B) TA 13 (C) TA 16 (D) TA 15
34. Annual Life Certificate will be insisted from the pensioner who receive monthly pension through an agent or bank who executed Indemnity Bond as per Rule.
 (A) 280 of KTC Vol. I (B) 276 of KTC Vol. I
 (C) 286 of KTC Vol. I (D) 167 of KTC Vol. I
35. No TSB Account will be transferred during the month of March under Rule :
 (A) TSB Rule 34 (B) TSB Rule 33
 (C) TSB Rule 32 (D) TSB Rule 35
36. TSB Account opened in the name of a minor should not be transferred after the minor attaining majority :
 (A) TSB Rules 34 (B) TSB Rules 35
 (C) TSB Rules 33 (D) TSB Rules 32
37. If misclassification in the Treasury Account is detected before closing the accounts of the day it will be corrected under the initials of :
 (A) Superintendent in Treasury (B) Treasurer
 (C) Treasury Officer (D) Accountant General
38. A fresh Treasury Bill Book for a new Financial Year shall be obtained by a drawing and Disbursing Officer :
 (A) Rule 224 of KTC Vol. I (B) Rule 222 of KTC Vol. I
 (C) Rule 225 of KTC Vol. I (D) 223 note 5 of KTC Vol. I

39. The person or the party to whom draft is granted is called a :
- (A) Remitter (B) Drawee (C) Payee (D) Drawer
40. The person to whom draft is payable is called :
- (A) Remitter (B) Payee (C) Drawee (D) Drawer
41. Drafts shall be issued in special forms to be obtained from currency officer :
- (A) State Bank of India (B) State Bank of Travancore
(C) Reserve Bank of India (D) Canara Bank
42. The period of currency of Reserve Bank of India Draft is :
- (A) 3 months (B) 1 month (C) 12 months (D) 6 months
43. Temporary Receipt for receiving cheque on Government Account :
- (A) TR 5 (B) TR 6 (C) TR 7 (D) TR 4
44. A Cheque means :
- (A) Written order (B) Verbal order
(C) Authorised order (D) Oral order
45. Repayment of EMD shall be made on the :
- (A) Duplicate chalan (B) Attested copy of chalan
(C) Original chalan (D) Triplicate copy of chalan
46. Treasury cheques are printed at :
- (A) Private Press (B) Government Press
(C) Director of Treasuries (D) Government Office
47. Acquittance roll is defined in Rule :
- (A) 432 (a) of KTC Vol. I (B) 432 (b) of KTC Vol. I
(C) 432 of KTC Vol. I (D) 432 (d) of KTC Vol. I
48. Cash received and Despatch Register is in Rule :
- (A) 131 (b) of KTC Vol. I (B) 131 (a) of KTC Vol. I
(C) 131 (c) of KTC Vol. I (D) 131 (d) of KTC Vol. I
49. Register of Reserve Bank Deposit in Form :
- (A) TA 4 (B) TA 5 (C) TA 6 (D) TA 7
50. Money kept in a Treasury strong room which do not form part General Treasury termed as :
- (A) Private Money (B) Security
(C) Fixed Deposits (D) Anamaths
51. Appropriation control register maintained in Treasuries for each financial year in Form :
- (A) TA 110 (B) TA 95 (C) TA 111 (D) TA 96
52. Each treasury should maintain a register of Disbursing Officers with name of their Controlling Officers in Form :
- (A) TA 95 (B) TA 110 (C) TA 111 (D) TA 96

64. Cash in Departmental Chests in Rule :
- (A) 131 KTC Vol. I (B) 133 KTC Vol. I
(C) 132 KTC Vol. I (D) 130 KTC Vol. I
65. Verification of cash balances in the Departmental Cash Chest at the close of each day by the Head of Office :
- (A) 132 of KTC Vol. I (B) 130 of KTC Vol. I
(C) 133 of KTC Vol. I (D) 131 of KTC Vol. I
66. Bill and Voucher Rule :
- (A) 161 KTC Vol. I (B) 162 KTC Vol. I
(C) 163 KTC Vol. I (D) 168 KTC Vol. I
67. A bill is a statement of claims against :
- (A) Private (B) Local body
(C) Government (D) Public undertaking
68. Location at currency chests in :
- (A) 148 KTC Vol. I (B) 149 KTC Vol. I
(C) 150 KTC Vol. I (D) 160 KTC Vol. I
69. Procedure for time expired cheques :
- (A) 248 KTC Vol. I (B) 249 KTC Vol. I
(C) 251 KTC Vol. I (D) 250 KTC Vol. I
70. Procedure for lost cheque :
- (A) 250 KTC Vol. I (B) 249 KTC Vol. I
(C) 251 KTC Vol. I (D) None of the above
71. Procedure for cancelled cheque :
- (A) 249 KTC Vol. I (B) 250 KTC Vol. I
(C) 251 KTC Vol. I (D) 252 KTC Vol. I
72. The monthly accounts of the District Treasuries are to be closed at the earliest of closing the transactions for each month not later than
- (A) 15th of succeeding month (B) 1st of succeeding month
(C) 30th of succeeding month (D) 6th of succeeding month
73. Cash Book in Form :
- (A) TR 7A (B) TR 7 (C) TA 3 (D) TA 4
74. Treasury irregularity and 48 of KTC Vol. I.
- (A) 44 (B) 43 (C) 40 (D) 41
75. Opium and Ganja mentioned in :
- (A) Rule 154 of KTC Vol. I (B) Rule 155 of KTC Vol. I
(C) Rule 156 of KTC Vol. I (D) Rule 157 of KTC Vol. I

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76. Consolidated Treasury Receipt rule 123 of KTC Vol. I.
 (A) 120 (B) 121 (C) 122 (D) 119
77. Payment of Arrears of pay and allowances of a deceased Government Servant :
 (A) 212 (B) 212A (C) 212B (D) 200
78. The Register of Receipts under Revenue Deposits :
 (A) TA 13 (B) TA 14 (C) TA 15 (D) TA 16
79. Transaction with Treasuries by cheques by Forest and P.W.D. Departments.
 (A) 250-257 of KTC Vol. I (B) 242 to 249 of KTC Vol. I
 (C) 267 of KTC Vol. I (D) Rules 258 to 266 KTC Vol. I
80. The cheques drawn under should be presented to the treasury concerned even if it transacts through bank to facilitate enforcement of financial discipline by P.W.D Forest Departments.
 (A) Cheque system (B) Credit system
 (C) Letter of credit system (D) Adjustment
81. A Govt. Servant who retires on pension is required to produce before the Treasury Officer for drawal of pension for the first time :
 (A) Charge Certificate (B) Birth Certificate
 (C) Last Pay Certificate (D) Retirement Order
82. Gazetted Officers are requested to claim their salary from the treasury of jurisdiction is attached :
 (A) 168 A of KTC Vol. I (B) 167 B of KTC Vol. I
 (C) 167 of KTC Vol. I (D) 168 of KTC Vol. I
83. TSB Rules 53 of Appendix 3 KTC Vol. II
 (A) Personal Accounts (B) Treasury Security Accounts
 (C) Revenue Deposits (D) Revenue Accounts
84. The position of sentries who guard the treasury strong room :
 (A) Sub Inspector of Police (B) Director General of Police
 (C) Circle Inspector of Police (D) Superintendent of Police
85. Clearance Register :
 (A) 125 of KAC Vol. II (B) 126 of KAC Vol. II
 (C) 127 of KAC Vol. II (D) 128 of KAC Vol. II
86. The subscribers of contingent bills should be preserved along with the contingent bill for years from the date of payment.
 (A) 5 years (B) 4 years (C) 3 years (D) 1 year
87. Life time arrear of pension :
 (A) 288 to 289 of KTC Vol. I (B) 290 to 291 of KTC Vol. I
 (C) 278 to 279 of KTC Vol. I (D) 299 to 300 of KTC Vol. I

88. The list of payment to be sent by the to the Accountant General.
 (A) Sub Treasury Officer (B) District Treasury Officer
 (C) Director of Treasuries (D) Regional Director of Treasuries
89. The TSB Account be transferred after the death of a depositor.
 (A) Should (B) Should not (C) Can (D) Will
90. The period of currency of cash order is :
 (A) 5 months (B) 6 months (C) 3 months (D) 4 months
91. The period of currency of draft is :
 (A) 6 months (B) 3 months (C) 1 month (D) 12 months
92. Payment of interest on fixed deposits
 (A) TSB Rules 57 (1 to 2) (B) TSB Rules 57 (6 to 7)
 (C) TSB Rules 57 (4 to 5) (D) TSB Rules 57 (8 and 9)
93. Interest rate on treasury fixed deposit for 3 years and above of a senior citizen.
 (A) 8.5% (B) 7.75% (C) 8% (D) 9%
94. Form No. is used in triplicate for remitting money in to the treasury.
 (A) TR 59 (B) TR 50 (C) TR 12 (D) TR 58
95. Statement of lapsed deposits in respect of civil courts deposits is to be prepared by respective courts and sent to the treasury officer and
 (A) District Court (B) Accountant General
 (C) Government (D) High Court
96. The sub treasury officer is competent to pay the discount directly on the value of stamps papers sold to licensed stamp vendors.
 (A) 6 (3) (g) of KTC Vol. I (B) 6 (3) (a) of KTC Vol. I
 (C) 6 (3) of KTC Vol. I (D) 6 (3) (b) of KTC Vol. I
97. A Permanent Advance Bill is in Form :
 (A) 32 (B) 42 (C) 40 (D) 31
98. Procedure for accepting cheques in payment of dues to Government :
 (A) 90 KTC Vol. I (B) 90 (a) KTC Vol. I
 (C) 90 (b) KTC Vol. I (D) 92 KTC Vol. I
99. In the case of money order pension of pension payment order will be kept by the Treasury Officer.
 (A) Both halves (B) 1 copy (C) One half (D) No copy
100. A pension order will lapse if it is not claimed for more than :
 (A) 1 year (B) 2 years (C) 5 years (D) 3 years
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SPACE FOR ROUGH WORK

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- * **The Booklet with alpha code 'A' starts with Qn. No. 1 of the Original question paper (1 - 100)**