

EXTRA ORDINARY GAZETTE DATE : 03.08.2020

LAST DATE : 09.09.2020

CATEGORY NO: 40/2020 – 41/2020

1st NCA NOTIFICATION

Part I (General Category)

Applications are invited online only by '**One Time Registration**' from qualified candidates from the Ezhava/Thiyya/Billava, Scheduled Caste communities for appointment to the under mentioned post in the Kerala Co-operative Milk Marketing Federation Limited.

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|----------|----------------------------|---|--|
| 1 | Name of concern | : | Kerala Co-operative Milk Marketing Federation Limited |
| 2 | Name of post | : | Accounts Officer |
| 3 | Scale of Pay | : | ₹ 21070 – 42410 /- |
| 4 | Number of Vacancies | : | Ezhava/Thiyya/Billava - 1 (One)
(Category No: 40/2020)
Scheduled Caste - 1 (One)
(Category No: 41/2020) |

Note:

(i) The above vacancies are now in existence. This is the First NCA Notification published due to the Non Availability of candidates belonging to the above mentioned communities in the Ranked List for the post of Accounts Officer that came into effect on 12.04.2019 (Category No. 378/2017). The Ranked List published as per this notification will be valid until filling up the turns of above mentioned communities that arose in the rotation prepared for advice of candidates from the Ranked List published in the above said date or 3 years from the date of publication of Ranked List as per this notification, whichever is earliest.

The selection in pursuance of this notification will be made on a statewide basis.

As per Rule 184 of KCS every person appointed to this post shall from the date on which he/she joins duty be on probation for a period of two years on duty within a continuous period of three years.

5. Method of appointment: Direct Recruitment

Note : Applications of candidates belonging to communities other than the above mentioned will be summarily rejected. Individual rejection memo will not be sent to them.

- 6. Age** : Ezhava/Thiyya/Billava :18-43, Only candidates born between 02.01.1977 and 01.01.2002 (Both dates included)
Scheduled Caste :18-45, Only candidates born between 02.01.1975 and 01.01.2002 (Both dates included)
(Age relaxation for reservation communities included. For conditions regarding the age relaxation Please see Para (2) of Part II of the General Conditions)

Note:- For concession allowed in upper age limit subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under part II of this Notification. Relaxation of age will be allowed to all provisional employees of the twenty nine Co-operative institutions mentioned in G. O. (P) No. 41/98 dated 09.03.1998 (whether they continue in service or relieved from service) who have been appointed through the Employment Exchange to the extent of their provisional service provided they possess a minimum service of one year in the provisional appointment. The maximum period of relaxation allowed to such persons will be five years. Once they get appointment on regular basis, the concession will not be available for further appointment to any other post. The candidates who are entitled to the above concession shall note the details there of in the respective column of the application and submit certificate (original) obtained from the Head of Office or Head of Department or Appointing Authority of the Co-operative Institutions concerned, when the Commission calls for. The certificate should contain all the relevant particulars such as the post in which the applicant has/had provisional service, the scale of pay, name of the Co-operative Institution in which he/ she has/ had worked, the date of commencement of provisional service and the date of termination of the provisional service. It should also be noted in the certificate that the applicant is not holding regular appointment under the Co-operative Institution.

- 7. Qualifications:**
- 1) P G Degree in Commerce / MBA Finance
 - 2) A pass with intermediate examination of ACA/AICWA
 - 3) 3(Three) years experience in Executive Cadre in the Accounts Department of a reputed Organization

Note:

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| i) Rule 10 (a) (ii) of Part II KS&SSR is applicable for this selection. |
| ii) Those candidates who have claim & equivalency for qualifications should produce the Government order proving the same at the time of certificate verification in order to consider as equivalent. |
| iii) If the caste of candidates is wrongly mentioned in their SSLC book, they should claim their original caste in their applications and should produce community/NCLC certificate issued from concerned revenue authority and the Gazette Notification for the same at the time of certificate verification. |
| iv) The certificate to prove experience shall be uploaded at the time of submitting application. Otherwise, the application will not be accepted. |

v) Certificate to be produced in proof of experience shall be in the form given below:

Name of the firm :
(Company/Corporation/Government
Department/ Co-operative Institution etc)
Register Number :
(SSI Registration or any other Registration
Number) and Date of Registration
Authority issued Registration :

CERTIFICATE OF EXPERIENCE

Issued to (here enter Name and Address).....
.....
.....

This is to certify that the above mentioned person has worked /has been
working in this Institution as..... (here
enter the name of the post held and or the nature of assignment held in the
capacity) on Rs..... per day/per mensum for a period of
..... yearsmonthsdays
from to

Place: Signature with date
Date: Name and Designation of the
Issuing Authority with name of
the Institution

(Office Seal)

CERTIFICATE

Certified that Sri/Smt..... mentioned in the
above experience certificate has actually worked / is working as
..... (specify the nature of
employment*) in the above Institution during the period mentioned there in as
per the entry in the Register (mention the
name of Register) maintained by the employer as per the provision of
..... Act (Name of Act/Rules to be specified).

I am the authorized person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the State /Central Act.

Place: Signature with Date
Date: Name of the Attesting Officer with
Designation and Name of Office,
who is the notified Enforcement Officer
as per Act/Rules

(Office Seal)

- Note: 1) Please specify the post held or nature of assignment, Casual Labourer, Paid/Unpaid apprentice/ Regular worker or Temporary worker.
- 2) All Experience Certificate shall be duly certified by the concerned Controlling Officer / Head of Office of the Government. The genuineness of the Certificate shall be subjected to verification and legal action will be taken against those who issue and produce bogus certificate.

8. Mode of submitting the Applications:-

Before applying for the post, candidates should register as per “ONE TIME REGISTRATION” scheme through the Official Website of Kerala Public Service Commission www.keralapsc.gov.in Those who have already registered can apply by logging in to their profile using his/her User ID and password. The photograph uploaded should be one taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates can view, rectify defects and print the details in the registration card by clicking the link **Registration Card** after entering the home page. Candidates are responsible to ensure correctness of the personal information and secrecy of password and they shall keep in mind the user ID for further communication with the Commission. Applications which are submitted not in accordance with the instructions given in the website will be summarily rejected. Documents to prove Qualification, age, community etc have to be produced as and when called for. **Candidates who have AADHAAR Card should add AADHAAR Card as I.D proof in their profile.**

9. Last date for receipt of application : 09.09.2020 Wednesday up to 12 midnight.

10. Address to which applications are to be sent: www.keralapsc.gov.in

11. Sub paras V, VIII, IX, X, XI, XII, XIII in Para 2 and para 7 of General Conditions regarding recruitment by KPSC are not applicable to this post.

12. If a Written/ OMR/Online Test is conducted as part of this selection, candidates can submit their confirmation through One Time Registration profile in the period specified in the examination programme. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. Admission tickets will not be generated for candidates who fail to submit their confirmation in the period specified and their application for this post will be summarily rejected. Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination. Appropriate disciplinary action as per Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of Qualification regarding Education, Experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.

(For details including ID card please see the General Conditions given in Part II)

SAJU GEORGE,
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION.