

PROVISIONAL ANSWER KEY

Paper: Special Scheme and General Instructions (Paper II)
Medium of Question: English
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Question1:-Who is not eligible for unemployment assistance?

- A:-Whose family income is less than 12,000/-
- B:-Who is not employed
- C:-Who is not a student
- D:-One having personnel income of Rs. 2,000/- a month

Correct Answer:- Option-D

Question2:-Disbursement of unemployment allowance is done by

- A:-Employment Exchanges
- B:-Local bodies
- C:-Director of Employment
- D:-None of the above

Correct Answer:- Option-B

Question3:-An appeal against rejection of unemployment allowance by local bodies is to be submitted to

- A:-District Collector
- B:-Tahasildar
- C:-Deputy Director of Panchayat
- D:-RDD of employment

Correct Answer:- Option-D

Question4:-An application for unemployment allowance is to be submitted to

- A:-Town Employment Exchange
- B:-District Employment Exchange
- C:-Concerned local Bodies
- D:-None of the above

Correct Answer:- Option-C

Question5:-First Tribal employment exchange cum CDC in India is situated in

- A:-Perambra
- B:-Chittoor
- C:-Palode
- D:-Neyyattinkara

Correct Answer:- Option-C

Question6:-UEI & GB deputy chief can conduct group discussion, old case review and Case study in

- A:-District Employment Exchanges
- B:-Town Employment Exchanges
- C:-P and E Office
- D:-None of the above

Correct Answer:- Option-B

Question7:-The mega job fest conducted by Employment department is known as

- A:-Disha
- B:-Niyukthi
- C:-Athijeevanam
- D:-None of the above

Correct Answer:- Option-B

Question8:-State Level nodal officer of the employability centres

- A:-Joint Director
- B:-Deputy Director
- C:-Director
- D:-SVGO

Correct Answer:- Option-D

Question9:-Amount to be paid by the registrants of employability centres

- A:-Rs. 250/-
- B:-Rs. 100/-
- C:-Rs. 300/-
- D:-Rs. 1,000/-

Correct Answer:- Option-A

Question10:-Overall supervision and coordination of employability centres vests with

- A:-Centre manager
- B:-HR Manager
- C:-District Employment Officer
- D:-Employment Officer (VG)

Correct Answer:- Option-C

Question11:-RDD has to inspect employability centres under his jurisdiction once in

- A:-Three months
- B:-Two months
- C:-Four months
- D:-Six months

Correct Answer:- Option-A

Question12:-District Employment officer has to conduct plan review once in

- A:-Three months
- B:-Two months
- C:-Four months
- D:-Six months

Correct Answer:- Option-B

Question13:-A District employment officer goes outside his jurisdiction as faculty and accept honorarium. He has to obtain prior sanction from

- A:-Joint Director
- B:-SREO
- C:-RDD
- D:-None of the above

Correct Answer:- Option-C

Question14:-Every year _____ % of the Saranya loan amount provided in the budget will be given to graduate women beneficiaries.

- A:-10
- B:-15
- C:-20
- D:-25

Correct Answer:- Option-A

Question15:-The service of National Employment was gradually extended and by early 1948 employment exchanges were thrown open to

- A:-Ex servicemen
- B:-All categories of applicants
- C:-Repatriate
- D:-Demolished service personnal

Correct Answer:- Option-B

Question16:-The exchange in which area the vacancy exists and which is responsible for raising an order card for it and statistically accounting it is called

- A:-Applicant exchange
- B:-Vacancy register
- C:-Order card
- D:-Vacancy exchange

Correct Answer:- Option-D

Question17:-A Systematic arrangement of order cards pertaining to vacancies received at an exchange and in respect of which action is still pending?

- A:-Dead order register
- B:-Live register

- C:-Live order register
D:-Dead register
Correct Answer:- Option-C
- Question18:-Which committee recommended the present structure of the organization and diversification of its functions in the field of occupational research, VG, EMI etc.?
A:-Mathew committee
B:-Shiva Rao Committee
C:-Vellodi Committee
D:-None of the above
Correct Answer:- Option-B
- Question19:-EE(CNV) Act was brought into force in
A:-1960
B:-1959
C:-1958
D:-None of the above
Correct Answer:- Option-A
- Question20:-A Private establishment having 25 employees come under
A:-Act establishment
B:-non act establishment
C:-not defined
D:-none of the above
Correct Answer:- Option-A
- Question21:-Which body recommended the need to increase the coverage and timely release of data collected by employment department?
A:-Mathew committee
B:-2nd national labour commission
C:-Shiva rao committee
D:-None of the above
Correct Answer:- Option-B
- Question22:-_____ will function as a man power organization and planning agency for the state.
A:-P and E office
B:-District Employment Exchange
C:-State Directorate
D:-Economics and Statistics department
Correct Answer:- Option-C
- Question23:-Town employment exchanges will be setup in all towns having a population of
A:-10,000
B:-15,000
C:-20,000
D:-25,000
Correct Answer:- Option-D
- Question24:-Internal audit of District Employment exchange will be conducted by
A:-Joint Director
B:-Regional Deputy Director
C:-Deputy Director (PT)
D:-Accounts officer
Correct Answer:- Option-B
- Question25:-A large number and probably a still larger number of employment seekers are ignorant of
A:-The benefits of employment service
B:-The accommodation available at employment service
C:-The free and voluntary service offered by employment service
D:-Paid service available in employment exchanges
Correct Answer:- Option-C
- Question26:-Technical evaluation of employment exchanges is undertaken by
A:-State Government
B:-Central Government
C:-State Directorate
D:-Jointly by the officers of central and State Government
Correct Answer:- Option-D
- Question27:-The best method by which an Employment Officer can arrive at a complete understanding of an employer's situation is by
A:-Canvassing programmes
B:-Face to Face discussion
C:-Telephonic contact
D:-Communication through letter
Correct Answer:- Option-B
- Question28:-A well defined geographical area having a concentration of economic activity where the elements of demand for labour exist and for which labour force is habitually drawn from persons living in the area is called
A:-Employment Market Information
B:-Industrial Area
C:-Employment Market
D:-Special Economic Zone
Correct Answer:- Option-C
- Question29:-Method of collection of employment information by means of returns received from individual establishments
A:-Establishment Reporting System
B:-EMI
C:-Occupational return
D:-Information Collection
Correct Answer:- Option-A
- Question30:-A card on which particulars pertaining to and action in respect of an applicant is recorded
A:-Order Card
B:-Occupation card
C:-VG 1 A
D:-Index card
Correct Answer:- Option-D
- Question31:-What is the submission ratio exists in Trivandrum district for a temporary vacancy?
A:-10
B:-9
C:-20
D:-None of the above
Correct Answer:- Option-A
- Question32:-Standard Forms can be amended with the prior approval of
A:-DGET
B:-Working group
C:-CIRTES
D:-State Director
Correct Answer:- Option-B
- Question33:-Exchanges which are computerized will have to make use _____ for registration purpose.
A:-X 1A
B:-X 1B
C:-X 1
D:-X 1C
Correct Answer:- Option-C
- Question34:-A card used to acknowledge receipt of vacancies notified by employers
A:-X43
B:-X45
C:-X16

D:-X47

Correct Answer:- Option-B

Question35:-Young professional is the staff appointed by DGE & T at

A:-National Career Service

B:-CIRTES

C:-Model Career Centre

D:-Surplus Cell

Correct Answer:- Option-C

Question36:-Who is the Chairman of State Level Committee for KESRU?

A:-Labour Secretary

B:-Planning Board Vice Chairman

C:-Employment Director

D:-Labour Minister

Correct Answer:- Option-D

Question37:-Who is the appeal authority, if an application under " KESRU" is primarily rejected?

A:-Employment Director

B:-Joint Director

C:-D.D (PT)

D:-RDD

Correct Answer:- Option-D

Question38:-Who is the chairman of District Committee for MPSC/JC?

A:-District Collector

B:-RDD

C:-RDO

D:-District Panchayat president

Correct Answer:- Option-D

Question39:-A destination where individuals can obtain authentic solutions for all kinds of career issues faces by them

A:-SVG Unit

B:-Employability Centre

C:-Career Development Centre

D:-V.G. Unit

Correct Answer:- Option-C

Question40:-The term _____ is defined by ILO as follows "the service and activities intended to assist individuals of any age, at any point, throughout their lives to make educational, training and occupational choices to e manage their career _____".

A:-Vocational guidance

B:-Career guidance

C:-Training

D:-Employability enhancement

Correct Answer:- Option-B

Question41:-Following is not an objective in phase I of CDC.

A:-To help the candidates to prepare resume or CV

B:-To provide information about latest employment trends and opportunity

C:-Conduct work shop on career opportunities abroad

D:-To provide information about traineeship and apprenticeship

Correct Answer:- Option-C

Question42:-A CDC needs following infrastructure

A:-Career library

B:-Waiting hall

C:-Posters and stands

D:-All of the above

Correct Answer:- Option-D

Question43:-Service of the CDC is available by

A:-Free of Cost

B:-By paying Rs. 250/-

C:-By paying Rs. 100

D:-By paying Rs. 500/-

Correct Answer:- Option-A

Question44:-In a CDC who is in charge of career information data collection and updating

A:-IT Officer - cum-Career Guidance Assistant

B:-Centre Manager

C:-Front office executive

D:-Assistant Centre Manager

Correct Answer:- Option-A

Question45:-_____ is responsible for managing for CDC at Strategic level.

A:-IT officer-cum-career guidance assistant

B:-Centre manager

C:-Front office executive

D:-Assistant Centre Manager

Correct Answer:- Option-B

Question46:-In the Local level committee of CDC, following is not a member.

A:-MLA

B:-MP

C:-Panchayat president

D:-District Collector

Correct Answer:- Option-D

Question47:-For each Unit of MPSC/JC there should be a file with _____.

A:-Flags

B:-Application

C:-Project Report

D:-Root map

Correct Answer:- Option-D

Question48:-Income limit for availing MPSC/JC loan is

A:-Rs. 1,00,000/-

B:-Rs. 2,00,000/-

C:-Rs. 1,50,000/-

D:-None of the above

Correct Answer:- Option-A

Question49:-Normally maximum number in a MPSC/JC is

A:-2

B:-5

C:-3

D:-4

Correct Answer:- Option-B

Question50:-Of the following, which category is not having priority for getting MPSC/JC loan.

A:-Those who have professional and technical qualification

B:-Recipient of UAS

C:-Those having maximum age

D:-Women have a degree qualification

Correct Answer:- Option-C

Question51:-As per Saranya Scheme Revenue recovery action will be initiated against defaulting of _____ instalments.

A:-1

B:-2

C:-4

D:-3

Correct Answer:- Option-D

Question52:-Loan amount under Saranya scheme is disbursed by

- A:-Demand draft
- B:-Pay order
- C:-Directly credited to beneficiary's bank account
- D:-None of the above

Correct Answer:- Option-C

Question53:-Repayment of Saranya Loan is to be done at

- A:-DEE
- B:-TEE
- C:-Employment exchange where the beneficiary's registration exists
- D:-None of the above

Correct Answer:- Option-C

Question54:-Out of the following, who is not eligible for saranya loan?

- A:-Widow
- B:-Anganwadi helper
- C:-Divorsee
- D:-Differently abled woman

Correct Answer:- Option-B

Question55:-Wife of bed ridden husband is eligible for Saranya Loan. Who is authorised to issue certificate?

- A:-Government doctor not below the rank of an assistant Surgen/Medical Officer
- B:-A class medical practitioner
- C:-Professor of any medical department
- D:-None of the above

Correct Answer:- Option-A

Question56:-Employability Centre project Director

- A:-Joint Director
- B:-Director
- C:-RDD
- D:-DEO

Correct Answer:- Option-B

Question57:-Yearly action plan of Career Development Centre is approved by

- A:-MD KASE
- B:-Joint Director
- C:-Director of Employment
- D:-RDD

Correct Answer:- Option-C

Question58:-A compendium of Acts and Rules of Employment Exchanges published by Directorate of employment is known as

- A:-NESM
- B:-Copendium
- C:-CARE
- D:-None of the above

Correct Answer:- Option-C

Question59:-E.S 1.2 is submitted

- A:-Quarterly
- B:-Half yearly
- C:-Monthly
- D:-Yearly

Correct Answer:- Option-D

Question60:-E.S 1.4 is submitted

- A:-yearly
- B:-Half Yearly
- C:-Quarterly
- D:-Monthly

Correct Answer:- Option-A

Question61:-E.S 2.2 is submitted

- A:-Half yearly
- B:-Yearly
- C:-Quarterly
- D:-Monthly

Correct Answer:- Option-B

Question62:-E.S 3 is submitted

- A:-Half yearly
- B:-Yearly
- C:-Quarterly
- D:-Monthly

Correct Answer:- Option-C

Question63:-Monthly live updating register (MLRR) is submitted

- A:-Cease to exist
- B:-Monthly
- C:-Quarterly
- D:-Yearly

Correct Answer:- Option-A

Question64:-"Occupational analysis of job seekers" return is known as

- A:-E.S 1.2
- B:-E.S 2.1
- C:-E.S 3
- D:-PDL 51

Correct Answer:- Option-D

Question65:-First tribal employment exchange cum CDC is situated at

- A:-Neyyattinkara
- B:-Kayamkulam
- C:-Chittoor
- D:-Palode

Correct Answer:- Option-D

Question66:-Among the following, which return does exist?

- A:-Night watchman duty return
- B:-Permanent advance return
- C:-NOC report
- D:-Timely submission of vacancy report by DEO

Correct Answer:- Option-D

Question67:-A beneficiary completes the repayment of the existing loan under a Govt. Scheme. She applies for another loan. What is the subsidy amount eligible to her?

- A:-Subsidy amount of the 2nd loan - subsidy amount of the 1st loan
- B:-Subsidy amount of the 2nd loan
- C:-Subsidy amount of the 1st loan
- D:-None of the above

Correct Answer:- Option-A

Question68:-Of the following item which is not the duty of JEO in charge of EIAB?

- A:-Registration
- B:-Submission
- C:-Visit of colonies
- D:-Renewal

Correct Answer:- Option-B

Question69:-Which is the following return is discontinued in submitting to DGE & T?

- A:-E.S 1.1
- B:-ER I
- C:-ER II
- D:-None of the above

Correct Answer:- Option-C

Question70:-Running record of persons seeking individual information

- A:-VG 63
- B:-VG 64
- C:-VG 66
- D:-VG 65

Correct Answer:- Option-D

Question71:-Who is the convener of the committee appointing staff of CDC?

- A:-Joint Director
- B:-DEO
- C:-DD (PT)
- D:-RDD

Correct Answer:- Option-D

Question72:-What is the percentage of beneficiary contribution of MPSC/JC loan?

- A:-20%
- B:-10%
- C:-15%
- D:-25%

Correct Answer:- Option-B

Question73:-A service unpaid card used by guided applicants for further assistance or information

- A:-VGIF
- B:-VGIA
- C:-VGIC
- D:-VGID

Correct Answer:- Option-A

Question74:-Return showing promotion of self employment in rural and urban areas

- A:-E.S2.3
- B:-E.S2.4
- C:-E.S2.7
- D:-E.S2.2

Correct Answer:- Option-C

Question75:-A _____ may be maintained in every office for visitors.

- A:-Complaint Book
- B:-Attendance book
- C:-Special Register
- D:-Suggestion book

Correct Answer:- Option-D

Question76:-For publishing bulletin of Job opportunities EO should furnish the information regarding vacancies notified to them in return

- A:-MNR
- B:-CP-1
- C:-E.S.1.1
- D:-E.S.1.2

Correct Answer:- Option-B

Question77:-In which Districts there does not exist an employability centre?

- A:-Kottayam
- B:-Pathanamthitta
- C:-Alappuzha
- D:-Kasargodu

Correct Answer:- Option-B

Question78:-National classification of occupation has been prepared on the basis of an international classification system recommended by

- A:-UNESCO
- B:-UNCTAD
- C:-ILO
- D:-NSSO

Correct Answer:- Option-C

Question79:-Definition of occupation was adopted by which international conference of labour statistician?

- A:-V
- B:-VII
- C:-VI
- D:-II

Correct Answer:- Option-C

Question80:-A number of similar positions in a particular industry/establishment combine together to form

- A:-Position
- B:-Designation
- C:-Occupation
- D:-job

Correct Answer:- Option-D

Question81:-Smallest group in NCO comprising of a number of similar or related occupations is called

- A:-Group
- B:-Division
- C:-Sub Division
- D:-Family

Correct Answer:- Option-D

Question82:-NCO 2015 has _____ digits.

- A:-8
- B:-6
- C:-5
- D:-4

Correct Answer:- Option-A

Question83:-VG-1 cards should be retained for

- A:-5 years
- B:-6 years
- C:-1 year
- D:-10 years

Correct Answer:- Option-A

Question84:-If the E.E receiving VG-1 card on transfer is not having VG Unit, that may be filed in

- A:-in VG-63
- B:-in the XI
- C:-in the X2
- D:-in a separate folder

Correct Answer:- Option-B

Question85:-How many cases of individually guided applicants should be selected by E.O (VG) for the preparation of case studies in the quarter?

- A:-One
- B:-Three
- C:-Two
- D:-Four

Correct Answer:- Option-C

Question86:-Career talks should be delivered to students of Schools/colleges in order to

- A:-become good citizens
- B:-study well

C:-to get a job
D:-disseminate pertinent occupational information
Correct Answer:- Option-D

Question87:-Information about training facilities in engineering or medicine may be termed as

- A:-National level
- B:-State level
- C:-District level
- D:-International level

Correct Answer:- Option-B

Question88:-Information about educational and training facilities should be reviewed at the

- A:-beginning of every academic year
- B:-end of every academic year
- C:-beginning of every calendar year
- D:-beginning of every financial year

Correct Answer:- Option-A

Question89:-A _____ unit is required to be established in each state as an ideal one to be followed by other VG Units.

- A:-State vocational guidance
- B:-Employability centre
- C:-Model V.G
- D:-UEI & GB

Correct Answer:- Option-C

Question90:-With a view to offer their alumni Opportunities to acquire specific occupational skills and thereby utilize leisure time more profitable, universities provide financial assistance to employment officers for

- A:-Hobby work shop
- B:-Career exhibition
- C:-Career meeting
- D:-Career Seminars

Correct Answer:- Option-A

Question91:-Two case studies prepared should be sent to the DGE & T and State Director by

- A:-15th of the month following quarter
- B:-10th of the month following quarter
- C:-20th of the month following quarter
- D:-25th of the month following quarter

Correct Answer:- Option-B

Question92:-The name or designation by which the occupation is commonly known in the country and easily understood by every one?

- A:-Family
- B:-Group
- C:-Division
- D:-Standard occupational title

Correct Answer:- Option-D

Question93:-If an occupation is known by other names also in some parts of the country those names are regarded as

- A:-Occupational title
- B:-Alternative title
- C:-Other title
- D:-Separate title

Correct Answer:- Option-B

Question94:-District Co-ordination committee is constituted at Employment Exchanges where there is

- A:-EMI Unit
- B:-SE Unit
- C:-VG Unit
- D:-Placement Unit

Correct Answer:- Option-C

Question95:-_____ Service is an integrated part of National Employment Service.

- A:-Guidance
- B:-Placement
- C:-Employment Market Information
- D:-None of the above

Correct Answer:- Option-A

Question96:-In Schools career talks may be arranged for the benefit of Students of standard

- A:-VII and above
- B:-IX and above
- C:-X and above
- D:-VIII and above

Correct Answer:- Option-D

Question97:-A Statement showing the number of applicants registered at an exchange in clearing occupation who have expressed their willingness to move to other area for employment

- A:-Mobile labour location statement
- B:-Mobile labour return
- C:-Mobile labour
- D:-Labour return

Correct Answer:- Option-A

Question98:-EEE (Electronic Employment Exchange) for registration and additions of qualification in an employment exchange was implemented in

- A:-2018
- B:-2017
- C:-2016
- D:-2015

Correct Answer:- Option-B

Question99:-Preparing Data Bank for persons aged between 50-65 is coming under which scheme

- A:-Jeevan
- B:-Jeevan life
- C:-Navajeevan
- D:-Jeevan sathi

Correct Answer:- Option-C

Question100:-A book register in normal Employment Exchanges for P and E standard applicants

- A:-X64
- B:-X63
- C:-X62
- D:-X63 A

Correct Answer:- Option-D