

Extraordinary Gazette Date:- 29.12.2018

Last Date:- 30.01.2019

Category No: 250/2018

## **NOTIFICATION**

Applications are invited from qualified candidates of Kerala State for selection to the following post. Applications must be submitted online through the official website of the Commission after **ONE TIME REGISTRATION**. Candidates who have already registered can apply through their profile. ***Candidates who have Aadhaar Card should add Aadhaar Card as ID proof in their profile.***

- 1 **Name of Firm** : Foam Mattings (India) Limited
- 2 **Name of post** : Stores Officer
- 3 **Scale of pay** : ₹ 15225 - 24700
- 4 **No. of Vacancy** : 1 (One) HQ

**Note: i)** The above vacancy is now in existence. The list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies noted above and that may be reported to the Commission in writing during the period of currency of the list.

- ii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidates to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the Appointing Authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by Appointing Authority shall be made within the period of his/her probation or 240 days from the date of his/her joining duty whichever is earlier.

5 **Method of Appointment** : Direct Recruitment

6 **Age** : 18 – 36. Only Candidates born between 02.01.1982 and 01.01.2000 (both dates included) are eligible to apply for this post. OBC and SC/ST candidates are eligible for usual age relaxation.

For conditions regarding the age relaxations, please see para 2 (i), (ii), (iii), (iv), (vi), (vii)

(xii) & (xiv) of the General Conditions.

**Note :** The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of Five years from the upper age limit provided they were within the prescribed age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern.

## 7 Qualifications

- (1) B.A./B.Sc./B.Com or any other equivalent 3 year degree from a recognised Institute.
- (2) PG Diploma in Material Management or other equivalent qualification from a recognised university.
- (3) 2 years experience in the Stores Department of a company registered under the Indian Companies Act.

**Note :** 1) KS&SSR Part II Rule 10 a (ii) is applicable for selection to this post.  
2) Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.  
3) If the caste of candidates is wrongly mentioned in their SSLC book, they should claim their original caste in their applications and should produce community/NCLC certificate issued from concerned revenue authority and the Gazette Notification for the same at the time of certificate verification.

***The Certificate to be produced in proof of experience shall be in the form given below:***

### CERTIFICATE OF EXPERIENCE

Name of the Firm (Company/Corporation/  
Govt.Department /Co-operative institutions etc) :

Registration Number (SSI Registration  
or Any other Registration No.) :

Date of Registration and Authority  
issued Registration :

Issued to (here enter Name and Address) .....  
.....This is to certify  
that the above mentioned person has worked / has been working / is working in this Institution as  
..... (Here enter the name of the post held or holding or the  
nature of assignment holding or held in the institution) in the Stores Department as Regular Worker/  
Temporary Worker/ Apprentice/ Trainee/ Casual Labourer (Strike off whichever is not applicable) on

R..... as per day/ per mensem for a period of .....years ..... months  
..... days from ..... to.....

Signature with Date,  
Name and Designation  
of the Issuing Authority with name  
of the Institution.

Place :

Date : (Office Seal)

### **DECLARATION**

Certified that Sri./Smt. ....mentioned in the above experience certificate has actually worked/is working as ... (Specify the nature of employment) in the Stores Department of the above institution during the period mentioned therein as per the entry in the ..... Register (mention the name of Register) maintained by the employer as per the provision of ..... Act (Name of the Act/Rule to be specified).

Also certified that I am the authorised person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the ..... State/Central Act.

Signature with Date,  
Name of the Attesting Officer  
with Designation and Name of Office

Place:

Date : (Office Seal)

**NB:-** The veracity of the Experience Certificate will be subjected to scrutiny and legal action will be taken against those who issue or produce bogus certificate.

#### **Note :-**

- 1) Only those candidates who have made entries regarding details of experience and uploaded scanned documents in the above prescribed format can apply for the post.
- 2) The Experience Certificate should be one acquired after obtaining the academic or other basic qualifications and prior to the Last date fixed for receipt of application for the post.
- 3) The Experience Certificate should be countersigned by an Authorised Officer of the State/Central Government.
- 4) For further details regarding experience, please see Para 19, 20 & 21 of the General Conditions. The veracity of the experience certificate will be subjected to scrutiny and legal action will be taken against those who issue of produce bogus certificate.
- 5) Please specify the post held or nature of assignment – Casual Labourer, Paid/ Unpaid Apprentice /Regular Worker or Temporary Worker.

### **8 Mode of submitting applications :-**

Candidates must register as per 'ONE TIME REGISTRATION' with the official website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be one

taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information on their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove qualification, experience, community, age etc. have to be produced as and when called for.

**9 Last Date for receipt of applications :** 30.01.2019 Wednesday  
upto 12 Midnight.

**10 Website Address :** [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

**11 a)** Sub paras (v), (viii), (ix), (x), (xi) and (xiii) of para 2 and para 5a, 6 and 7 of the General conditions are not applicable to this selection.

**b)** The selection to the above concern will be subject to the rules and regulations made by them from time to time.

**12** If a written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

(For details including photo and ID card etc. refer to the General Conditions at the end of the notification).

**SAJU GEORGE**  
**SECRETARY**  
**KERALA PUBLIC SERVICE COMMISSION**