



## KERALA PUBLIC SERVICE COMMISSION

File No. R&A I (2)25149 /12/GW

Thiruvananthapuram,  
Dated : 29/12/2014.

### TENDER NOTICE

Inviting E-Tender for the supply and installation of OMR Scanner (OP Scan 8/50) under Buyback basis.

E-Tender in one cover system is invited from competent dealers for the supply of OMR Machines in accordance with respective specifications for supply as shown in Annexure I of the Tender document.

Sl.No.	Item	Qty (Nos)	Cost of Tender (Forms)	EMD
1	OMR Scanners (OP Scan 8/50)	6 Nos (After taking 6 Nos on Buy back)	Rs.7980/-	50400/-

The tender is to be submitted as e-tender through <https://e-tenders.kerala.gov.in>. Since this is an e-tender, only those bidders who have enrolled in the above portal with their own digital signature certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

Tender No. - 1/2015  
Document download/ sale start date - 06/01/2015  
Bid submission start date - 06/01/2015  
Document closing date - 07/02/2015 – 5.00 pm  
Date & time of opening of e-tender - 11/02/2015 – 2-30 pm

Cost of e-Tender & EMD (Online Payment)

as shown above table all payments including EMD should be made as single payment through online.

Dates up to which the rates are to remain

firm for acceptance - 90 days from the date of opening  
Performance Security - 5% of total amount inclusive of EMD  
Period of supply - within 20 days of receipt of supply order.

The bidder desiring to take part in the bid shall log into <https://etenders.kerala.gov.in> and then select tender and initiate payment. Bidders will be directed to the payment gateway page of the State Bank of Travancore. There are two options-

1. State Bank of Travancore (SBT Net banking payment) and
2. Payment through NEFT/RTGS from other banks to the payment gateway of SBT.

For obtaining digital signature certificate (DSC) and necessary portal enrollment bidders can visit the website <https://etenders.kerala.gov.in/>

The e-tenders submitted by the competent dealer should definitely contain a scanned and signed copy of the declaration of product offered to supply and dealership certificate from the manufacturer.

Tenders will be opened in the online presence of each bidders or their authorised representatives who have logged in at the prescribed time of opening. If the date fixed for opening happens to be a holiday or due to net failure the tenders will be opened in the next working day at the same time.

The price of the e-tender form shall be received only through online payment – SBT/Online NEFT/RTGS from other banks.

Scanned copy of the agreement (Annexure II) in the prescribed format in Kerala Stamp paper worth Rs.150/- should be submitted online and original to the Secretary, Kerala Public Service Commission before the opening of e-tender.

The rates should be quoted in Indian Currency only. The buyback price of OMR Scanners should also clearly noted.

Details with respect to the e-tender and the details of specifications (Annexure-I) of the item to be supplied can be obtained from the e-tender website <https://etenders.kerala.gov.in>.

The Secretary, KPSC will scrutinize the tenders received and will take necessary action for the award of contract.

The right of acceptance or rejection of any e-tender in full or in part without assigning any reasons there is reserved with the Secretary.

The rules and regulations prescribed for e-tenders by the Government of Kerala, shall be applicable to this e-tender also.

• **Terms and conditions**

1. The make, model, year of manufacture etc of the scanners quoted should be clearly mentioned.
2. Three years comprehensive onsite warranty should be assured.
3. All charges, taxes, duties and levies should be clearly indicated.
4. The items should be supplied to the office of Kerala Public Service Commission, Pattom, Thiruvananthapuram-4 at the expense of the Tenderor.
5. The Installation, commissioning and initial operation to the satisfaction of the KPSC will be the responsibility of the supplier.
6. The payment will be made after completion of supply, installation and commissioning subject to the certification by our Technical Experts as to the quality and efficiency of the item supplied.
7. In case of under performance during the warranty period, the item should be replaced and the period of warranty will recommence from the date of replacement.

Any legal disputes that may arise in relation to the e-tender formalities will be restricted to the Jurisdiction of Thiruvananthapuram. The communications to be addressed to

***The Secretary,  
Kerala Public Service Commission,  
Pattom, Thiruvananthapuram,  
Kerala.***

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**Annexure-I**

<b>Specifications</b>	<b>Quantity</b>
<u>OMR Scanner OP Scan 8/50</u> 5000 sheets per hour or above scan rate Dual side Ink Read Head with O.166 cell spacing 300 sheets or above Auto speed. 300 sheets or above output stacker. 100 sheets or above reject stacker. Transport Printer Bar code Reader Scanning and Management Licensed Software with Media (Windows based) PC Interface cable (Serial/USB) 230 V 50 Hz power. 36 months comprehensive onsite warranty	6 Nos (On buyback basis)

**Note:-** The Scanning and Management Software must be capable of calculating actual marks accurate to specify decimal places (Decimal Fraction) both in printing and data storage. The software must also have the provision for entering (or auto incrementing) the Bundle/Batch number which must be saved with data records on the fly scanning.

**Secretary**  
**Kerala Public Service Commission.**