

KERALA PUBLIC SERVICE COMMISSION

No. Estt. I(4) 8288/04/GW

Thiruvananthapuram,

Dated : 27.02.2015

QUOTATION NOTICE

Sealed and superscribed Quotations are invited for the supply of Cleaning Materials for the use in the Kerala Public Service Commission Head Office, Thiruvananthapuram for a period of one year from April 2015 to March 2016, as specified in the schedule below. The rates quoted should be inclusive of tax, if any, and the delivery charges of the items to the office of the Kerala Public Service Commission, Pattom, Thiruvananthapuram. The necessary superscription, due date for the receipt of quotations, the name and address of the officer to whom the quotations are to be sent are noted below. Quotations received after the due date and time will not be entertained.

SCHEDULE

I.	Items to be supplied each month		
1	Harpic 200 ml	:	40 Nos
2	Swab cleaning	:	80 Nos
3	Polishing cloth (75 cm x 45 cm)	:	50 Nos
4	Liquid phenoil (1 quality)	:	160 Ltrs
5	Cleaning Powder	:	20 Kg
6	Bleaching powder	:	15 Kg
7	Air Freshner 300 ml(170g) Godrej	:	30 Nos
8	Liquid Soap (1 quality)	:	25 Ltrs
9	Lifebuoy (125 g) Bath soap	:	42 Nos
10	Sunlight (150 g) Laundry soap	:	42 Nos

II	Superscription:	:	Quotation for the supply of cleaning materials for the year 2015 – 2016
III	Designation of the officer to whom the quotations are to be sent	:	The Secretary, Kerala Public Service Commission Pattom, Thiruvananthapuram -04
IV	Period of supply	:	From 01.04.2015 to 31.03.2016
V	Place where the materials are to be delivered	:	Office of the Kerala Public Service Commission, Pattom, Thiruvananthapuram
VI	Due date and time for the receipt of quotations	:	17.03.2015, 3 pm
VII	Due date and time for the opening of quotations	:	17.03.2015, 3.30 pm

Acceptance of the quotations will be subject to the following conditions:

1. The price quoted should be inclusive of all taxes and duties and the rate should be inclusive of the delivery charges of the items to the office of the Kerala Public Service Commission, Pattom, Thiruvananthapuram.
2. The specified quantity of the materials should be supplied on the first or second working day of each month.
3. The Secretary, Kerala Public Service Commission reserves the right to accept or reject any quotation.
4. Payment will be effected only after the materials are verified and taken into stock.
5. The Secretary, Kerala Public Service Commission reserves the right to accept or reject the consignment for want of specified quality of the items.

The quotations will be opened at the time and date specified above in the presence of tenderers or their representatives, if any, present at that time.

In case when a successful tenderer after having made partial supply fails to fulfil the contract in full, the materials will be purchased from elsewhere, at the discretion of the purchasing officer, and loss, if any, caused to the Commission will be recovered from the defaulting tenderer.

Sd/-
ADDITIONAL SECRETARY(ESTABLISHMENT WING)
for SECRETARY,
KERALA PUBLIC SERVICE COMMISSION

Copy to: 1. Notice Board
2. Enquiry
3. PRO
4. Website